

## Regular Council Minutes

**Meeting #:** C-03/2025  
**Date:** Wednesday, February 5, 2025  
**Time:** 9:00 AM  
**Location:** Town of Pelham Municipal Office - Council Chambers  
20 Pelham Town Square, Fonthill

**Members Present:** Mayor Marvin Junkin  
Councillor Bob Hildebrandt  
Councillor Wayne Olson  
Councillor John Wink  
Councillor Kevin Ker  
Councillor Shellee Niznik  
Councillor Brian Eckhardt

**Staff Present:** David Cribbs  
Bob Lymburner  
Jason Marr  
Teresa Quinlin-Murphy  
Jennifer Stirton  
Sarah Leach  
Sarah Conidi  
Usama Seraj  
Kristina Clint  
Shannon Larocque

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**1. Call to Order and Declaration of Quorum**

Noting that a quorum was present, the Mayor called the meeting to order at approximately 9:00 a.m.

**2. National Anthem**

**3. Land Recognition Statement**

Councillor Eckhardt read the land recognition statement into the record.

**4. Approval of the Agenda**

The Mayor congratulated the Lincoln Pelham Public Library for the recognition received at the 2025 Library Awards Gala in Toronto on January 30, 2025.

**Moved By** Councillor Wayne Olson

**Seconded By** Councillor John Wink

BE IT RESOLVED THAT the agenda for the February 5, 2025 Regular meeting of Council be adopted, as circulated.

**Amendment:**

**Moved By** Councillor Wayne Olson

**Seconded By** Councillor Bob Hildebrandt

**THAT the agenda be amended to move item 12.2.2 Lest We Forget Commemorative Crosswalks, 2025-0032-Public Works, before item 6: Committee of the Whole.**

**Carried**

**Motion as Amended:**

**Moved By** Councillor Wayne Olson

**Seconded By** Councillor Bob Hildebrandt

**BE IT RESOLVED THAT the agenda for the February 5, 2025, Regular meeting of Council be adopted, as amended.**

**Carried**

**5. Disclosure of Pecuniary Interests and General Nature Thereof**

There were no pecuniary interests disclosed by any of the members present.

**6. Lest We Forget Commemorative Crosswalks, 2025-0032-Public Works**

Formerly 12.2.2.

**Moved By** Councillor Wayne Olson

**Seconded By** Councillor Kevin Ker

BE IT RESOLVED THAT Council receive report 2025-0032 Implementation of “Lest We Forget” Commemorative Crosswalks, for information;

AND THAT Council direct staff to install one Thermoplastic “Lest We Forget” Commemorative Crosswalk at the intersection of \_\_\_\_\_, prior to Remembrance Day 2025;

AND THAT Council direct staff to install one Solvent Based Paint “Lest We Forget” Commemorative Crosswalk at the intersection of \_\_\_\_\_, prior to Remembrance Day 2025;

AND THAT Council direct staff to fund the Installation of “Lest We Forget” Commemorative Crosswalks listed above utilizing the potential surplus funds in the 2025 Roadway Maintenance Operating Budget for Pavement Marking, and/or the Roads Reserve.

**Amendment:**

**Moved By** Councillor Wayne Olson

**Seconded By** Councillor John Wink

**THAT the motion be amended to insert:**

- "Location 1 - Pedestrian Cross at the Meridian Community Centre (South Entrance)" into the second recital;
- "Location 2 - Pelham Town Square at IPS (Fonthill Library Branch)" into the third recital.

Carried

**Motion as Amended:**

**Moved By** Councillor Wayne Olson

**Seconded By** Councillor John Wink

**BE IT RESOLVED THAT Council receive report 2025-0032 Implementation of “Lest We Forget” Commemorative Crosswalks, for information;**

**AND THAT Council direct staff to install one Thermoplastic “Lest We Forget” Commemorative Crosswalk at the intersection of the Pedestrian Cross at the Meridian Community Centre (South Entrance), prior to Remembrance Day 2025;**

**AND THAT Council direct staff to install one Solvent Based Paint “Lest We Forget” Commemorative Crosswalk at the intersection of Pelham Town Square at IPS (Fonthill Library Branch), prior to Remembrance Day 2025;**

**AND THAT Council direct staff to fund the Installation of “Lest We Forget” Commemorative Crosswalks listed above utilizing the potential surplus funds in the 2025 Roadway Maintenance Operating Budget for Pavement Marking, and/or the Roads Reserve.**

Carried

**7. Committee of the Whole - 2025 Water and Wastewater Budget**

**Moved By** Councillor Brian Eckhardt

**Seconded By** Councillor Kevin Ker

**BE IT RESOLVED THAT Council do now adjourn its meeting to sit as Committee of the Whole to facilitate the Water and Wastewater Committee Meeting.**

Carried

**7.1 Water and Wastewater Budget Presentation**

Usama Seraj, Manager of Financial Services and Deputy Treasurer, presented the draft 2025 Water and Wastewater Budget.

**7.2 Public Input**

None.

**7.3 Committee Input**

A Member of Council identified significant infrastructure issues at the regional level, which have resulted in an increase in water rates, and inquired about the Region’s 10-year plans. The Mayor responded that the

increases are likely to continue for the foreseeable future. The Member expressed concern about the potential domino effect and its impact on the Town's reserves.

The Deputy Mayor noted that Pelham's water rates remain lower than those of most neighboring municipalities. He inquired about how contractors are billed for water consumption.

Teresa Quinlin-Murphy, Treasurer, provided information on the water construction rate and stated that she would follow up with Council.

**7.4 Presentation of Resolutions**

**Moved By** Councillor John Wink

**THAT Committee recommend Council receive the 2025 Water and Wastewater Budget presentation from the Deputy Treasurer, for information;**

**AND THAT AND THAT Committee recommend to Council to approve the 2025 Water and Wastewater Budget, increasing the Water rate by 6.5% and the wastewater rate by 9.5%, at their meeting scheduled for February 19th, 2025.**

**Carried**

**8. Rise from Committee of the Whole**

**Moved By** Councillor John Wink

**Seconded By** Councillor Wayne Olson

**THAT Committee rise from Committee of the Whole and reconvene as Council.**

**Carried**

**9. Adoption of Council Minutes**

**Moved By** Councillor Brian Eckhardt

**Seconded By** Councillor Bob Hildebrandt

**BE IT RESOLVED THAT the following minutes be adopted as printed, circulated and read:**

**1. C-02/2025 Regular Council Meeting - January 29, 2025**

**Carried**

**10. Request(s) to Lift Consent Agenda Item(s) for Separate Consideration**

**11. Consent Agenda Items to be Considered in Block**

**Moved By** Councillor Bob Hildebrandt

**Seconded By** Councillor Brian Eckhardt

**BE IT RESOLVED THAT the Consent Agenda items as listed on the February 5, 2025 Council Agenda be received and the recommendations contained therein be approved:**

**10. Consent Agenda Items to be Considered in Block**

**10.1 Presentation of Recommendations Arising from Committee of Council, for Council Approval**

**10.1.1 PCOW-01/2025 - Public Meeting under the Planning Act - January 22, 2025**

**BE IT RESOLVED THAT Council hereby approves the Recommendations Resulting from the following:**

**PCOW-01/2025 - Public Meeting under the Planning Act – January 22, 2025**

**10.2 Minutes Approval - Committee of Council**

**10.2.1 PCOW-01/2025 - Public Meeting under the Planning Act - January 22, 2025**

**BE IT RESOLVED THAT the following minutes be adopted as printed, circulated and read:**

**PCOW-01/2025 - Public Meeting under the Planning Act - January 22, 2025**

**10.3 Information Correspondence**

**10.3.1 Public Engagement for the Facilities, Strategic Asset, and Service Network Master Plan - Niagara Transit**

**BE IT RESOLVED THAT Council receive the Niagara Transit’s invitation for Public Engagement for the Facilities, Strategic Asset, and Service Network Master Plan, for information.**

**10.4 Regional Municipality of Niagara Correspondence for Information or Action**

**10.4.1 Use of the Notwithstanding Clause to Remove Encampments Motion - Niagara Region**

**BE IT RESOLVED THAT Council receive the Niagara Region’s Motion respecting the Use of the Notwithstanding Clause to Remove Encampments, for information.**

**Carried**

**12. Consent Agenda Item(s) Lifted for Separate Consideration, if any**

**13. Presentation and Consideration of Reports**

**13.1 Members of Council Reports**

**13.2 Staff Reports Requiring Action**

**13.2.1 Revisions to Vendor Licensing and Special Event Permit By-laws, 2025-0048-Town Solicitor**

**Moved By Councillor John Wink**

**Seconded By Councillor Shellee Niznik**

**BE IT RESOLVED THAT Council receive report 2025-0048 “Revisions to Vendor Licensing and Special Event Permit By-laws” for information;**

**AND THAT Council approve, in principle, the appended Vendor Licensing By-law;**

**AND THAT Council approve, in principle, the appended Special Event Permit By-law;**

**AND THAT Council direct the Clerk to prepare and present the Vendor Licensing By-law and Special Event Permit By-law for consideration at the next regular meeting of Council.**

**Carried**

### **13.2.2 Corporate Asset Naming Policy Update , 2025-0021-Clerks**

**Moved By** Councillor Shellee Niznik

**Seconded By** Councillor Bob Hildebrandt

**BE IT RESOLVED THAT Council receive report 2025-0021 “Corporate Asset Naming Policy” for information;**

**AND THAT Council approve the revised Corporate Asset Naming Policy S201-03, as presented, which includes:**

- **The adoption of six guiding principles to ensure the naming process reflects diversity, equity and inclusion;**
- **The establishment of an Approved Names Registry; and**
- **The commitment to prioritize names significant to veterans, Indigenous Peoples, and other equity-deserving groups.**

**Carried**

**14. Unfinished Business**

**15. New Business**

**16. Presentation and Consideration of By-Laws**

**17. Motions and Notices of Motion**

**18. Resolution to Move In Camera**

**Moved By** Councillor Brian Eckhardt

**Seconded By** Councillor John Wink

**BE IT RESOLVED THAT the next portion of the meeting be closed to the public in order to consider the following under Section 239(2) & 239(3) of the *Municipal Act*, as follows:**

**(b) - personal matters about an identifiable individual, including municipal employees and (d) - labour relations or employee negotiations - 1 item (Consideration of Appointments to Advisory Committees)**

**(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; (f) advice that is subject**

to solicitor-client privilege, including communications necessary for that purpose; (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board - 1 item (Cannabis)

(a) the security of the property of the municipality or local board - 1 item (Surveillance)

Carried

**19. Rise From In Camera**

**Moved By** Councillor John Wink

**Seconded By** Councillor Shellee Niznik

**BE IT RESOLVED THAT Council reconvene the regular meeting;**

**AND THAT Council adjourn the In Camera Session and that Council do now Rise with no report;**

**AND THAT the Chief Administrative Officer be and is hereby authorized to undertake the directions provided during the In Camera meeting of February 5, 2025.**

Carried

**Moved By** Councillor Shellee Niznik

**Seconded By** Councillor Wayne Olson

**BE IT RESOLVED THAT Council appoint the following individual to the Pelham Seniors Advisory Committee:**

1. Jesse Stockton

**AND THAT Council direct the Clerk to prepare and present the necessary appointment by-law at the following Regular Meeting of Council.**

Carried

**20. Confirming By-Law**

**Moved By** Councillor Bob Hildebrandt

**Seconded By** Councillor Kevin Ker

**BE IT RESOLVED THAT the following By-law be read a first, second and third time and passed:**

**Being a By-law No. 06-2025 to Adopt, Ratify and Confirm the proceedings of Council of the Town of Pelham at its Regular Meeting held on the 5th day of February, 2025.**

Carried

**21. Adjournment**

Councillor Ker announced that Pelham has been awarded the Ontario Baseball Association (OBA) Championship Tournament for the U11 division, scheduled to take place on Labour Day weekend in both 2025 and 2026, and extended congratulations to the Pelham Minor Baseball Association.

**Moved By** Councillor Wayne Olson

**Seconded By** Councillor Brian Eckhardt

**BE IT RESOLVED THAT this Regular meeting of Council be adjourned until the next regular meeting scheduled for February 19, 2025, at 9:00 am.**

**Carried**

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Mayor: Marvin Junkin

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Acting Town Clerk: Sarah Leach