
Date: 28 August 2024
Time: 4:00pm to 5:30pm
Location: Meridian Community Centre – 100 Meridian Way – Main Floor Meeting Room

Attendance: Lori Lehne (Committee Member)
Frank Adamson (Committee Member)
Thom Hounsell (Committee Member)
Diana Huson (Regional Councillor)
Adam Carter (Committee Member)
Brian Eckhardt (Councillor Ward Two)
Nicholas Palomba (Engineering Technologist, Public Works)
Brian Baty (Committee Chair)
Sydney Van Leeuwen (Administrative Assistant, Public Works)

Regrets: Jason Marr (Director, Public Works)
Patrick O’Hara (Committee Member)

1. Call to Order and Declaration of Quorum

Chair Baty called meeting at 4:09 pm

2. Land Recognition Statement

Chair Baty recited the land recognition statement.

3. Approval of Agenda

Moved by: Adam Carter
Seconded by: Frank Adamson

BE IT RESOLVED THAT the agenda for the August 28, 2024, regular meeting of the Pelham Active Transportation Committee be adopted.

Carried

4. Declaration of Pecuniary Interest and General Nature

There were no pecuniary interests disclosed by any of the members present.

5. Approval of Minutes

Moved by: Lori Lehne

Seconded by: Thom Hounsell

BE IT RESOLVED THAT the minutes of the June 26, 2024, Pelham Active Transportation Committee be approved.

Carried

6. Regular Business

6.1. Fonthill Spurline Rail Trail Project – Frank Adamson on behalf of Bruce Timms

Frank Adamson and Bruce Timms met with Nicholas Palomba and Jason Marr regarding the Spurline Rial Trail. During their meeting, they discussed the possible action to take to accommodate the municipalities involved.

Frank Adamson recently spoke with Tom Rankin and asked if his team would be interested in a project such as this one and Tom Rankin mentioned that this would be of interest to them. Frank Adamson spoke regarding retaining grants, and potentially the Trillium organization would provide grant funding. Since the base is already in place, the addition of new paving would be possible.

Frank Adamson mentioned to the committee that there are 5 rotary clubs that have interest, Welland, Pelham and three in St. Catharines.

Nick spoke regarding the budget, and he does not believe there is a budget for this location right now. He does have a quote for one portion of the trail, for approx. \$80,000 (Lumber Yard to Hurricane). Currently, there is no budget for the remaining trail length.

Frank states that there seems to be an interest from the City of Thorold, just a matter of when they would continue the trail and grant availability.

Brian spoke to how Thorold is interested in creating a trail that connects Merrittville to Brock University area.

Frank will make a plan to meet with Bruce Timms and discuss what next steps they may be interested in.

Motion: Pelham Active Transportation Committee to seek assistance from the Town Grant Specialist with researching and submitting a grant related to Spurline Rail Trail (Steve Bauer) improvements.

Mover: Adam Carter

Seconder: Frank Adamson

Carried

6.2. PATC Banners – Discussion

Increase Pelham Branding on the banner that only states pelham once.

Committee discussed updating possible things on the

Action: For Adam to write up each loop details that can be added to the website for more specifics of each loop.

The committee over all likes the banners and chose the one that matches the website branding best. They would like to move forward with this.

Next meeting, we will discuss the details and move a motion to order the banners for the 2025 event and festival season.

6.3. Bicycle Signage

Committee members noticed that there are some signs missing (stolen). Adam has been regularly riding the loops and have noticed that there are several locations that have signage behind tree leaves and too far back from the roadway.

Committee would like to meet with Jason/Ryan to drive through the loops to confirm signage locations as many have not ridden the loops have determined difficulty of locating specific signage.

Some signage adjustments can be made on existing signs (stop signs) for better visibility. Increasing the height and lowering the height to make them all the same height and consistent throughout all the loops. There are some intersections that do not have signage.

Brian suggested that the PW staff do monthly inventory or signage checks through the warmer months to ensure signage is present. Councillor Eckert mentioned that there is staff that are out regularly to ensure sightlines are good, however staff does appreciate being notified of issues.

Brian would like to see larger signage at both parks to indicate where in the specific loop you are in and where a specific location is directionally. Have a street sign at the top of the stop sign with loops indicate loop locations.

There are specific locations where Brian would like to see these installed at both park entrances and branches within the trails.

Action: For Brian to submit Nick a list of locations and names for the requested signage where there are changes in the loop (switching from one loop to another or changing direction).

Action: For Nick to confirm what specific signage would come out of the PATC budget vs. Town operating budget.

Action: For staff to investigate the cost of the requested name signage and replacement of arrow signage.

Committee members suggested creating a master list of where all the signage is located and easily notified if something is missing. Lori suggested that the committee members do this check annually to ensure that the signage is correct and present.

Signage along the trails indicating where they are to come off the trail system.

Online map and signage are not communicating.

Website needs to be updated to communicate accurate information – regularly update this page where necessary.

Action: Brian to sit down with Ryan to ensure all information is correct.

6.4. Summerfest Update

Committee members mentioned that all maps and information are very outdated that need to be updated for next year and the next season of markets and fests.

There were a lot of questions about connecting to neighbouring municipalities. More explanation or maps showing these connections.

A suggestion would be to have something printable that is similar to what we have on the website.

Future Summer Fest Price Ideas: Lighting (visibility lights) when riding use this as a prize for the future.

7. Other Business

7.1. Upcoming Agenda Items – Committee Discussion

NPCA update: Councillor Huson is no longer on the board for the NPCA and she is unable to update the committee on ongoing projects. The 12-mile creek restoration is being handled through

the NPCA and the Town is committed to the project for \$100,000k.

Action: Frank to give an update to the committee regarding the Lathrop property and the trail systems within the property.

Effingham St Speeding Reduction Request to lower from 80km to 60km. Councillor Huson to confirm with the Niagara Region

The Big Move is happening the coming September that will be taking place throughout Pelham.

Action: Staff to investigate the cost of purchasing and installing "Share the Road" signage and if there are specific regulations that are required for installing these.

Nick spoke to how the share the roads signs are more so warning signs and there is availability to install these virtually anywhere.

Bike Repair Stations – where are these being installed are they to be installed at the MCC & TH.

Action: Nick to confirm with Ryan about the locations of these being installed.

Councillor Eckhardt spoke regarding the Policing enforcement has picked up in the Pelham area to ensure there is more safety in the area.

7.2. Next meeting is scheduled for September 25, 2024

8. Adjournment

Moved: Frank Adamson

Seconded: Thom Hounsell

**THAT this Regular Meeting of the Pelham Active Transportation
Committee be adjourned at 5:42 p.m.**

Carried



Chair, Brian Baty



Administrative Assistant, Sydney Van Leeuwen