

September 18, 2024

Holly Willford, Town Clerk
Township of Pelham

Sent by email to: hwillford@pelham.ca

Dear Holly:

The Joint Board of Management, Niagara Region Courts, provides a forum for local area municipalities to co-ordinate the performance of their obligations in respect of the Memorandum of Understanding, the Local Side Agreement, and the Inter-municipal Agreement as they relate to Provincial Offences Court Administration.

As you may know, Board members are appointed by their respective municipality. There are four permanent Board members representing St. Catharines, Niagara Falls, Welland, and The Regional Municipality of Niagara. In addition, there are three members appointed annually, on a rotating basis, from the remaining nine local area municipalities, thus ensuring each municipality in this nine-member group has one representative for one year in a three-year period.

At its meeting of October 31, 2000, the Joint Board of Management, Niagara Region Courts, established a three-year rotation schedule (enclosed) for municipal representation on the Board. For the period of January 1, 2025 to December 31, 2025, the rotation schedule includes your municipality.

We are requesting that you advise in writing by November 30, 2024 the name and contact information for your staff appointee to the Joint Board of Management, Niagara Region Courts. Orientation is available to the appointee if requested.

Do not hesitate to contact me directly with any questions. I look forward to your reply.

Regards,



Miranda Vink
Associate Director, Court Services
miranda.vink@niagararegion.ca
905-687-6590 Ext. 1631

JOINT BOARD OF MANAGEMENT – NIAGARA REGION COURTS

Rotation Schedule

YEAR	PERMANENT MEMBERS	ROTATING MEMBERS
2024	<ul style="list-style-type: none">• St. Catharines• Niagara Falls• Welland• Region of Niagara	<ul style="list-style-type: none">• Thorold• Wainfleet• West Lincoln
2025	<ul style="list-style-type: none">• St. Catharines• Niagara Falls• Welland• Region of Niagara	<ul style="list-style-type: none">• Port Colborne• Pelham• Fort Erie
2026	<ul style="list-style-type: none">• St. Catharines• Niagara Falls• Welland• Region of Niagara	<ul style="list-style-type: none">• Grimsby• Lincoln• N-O-T-L