

## REGULAR COUNCIL MINUTES

**Meeting #:** C-15/2024  
**Date:** Wednesday, September 18, 2024  
**Time:** 9:00 AM  
**Location:** Town of Pelham Municipal Office - Council  
Chambers  
20 Pelham Town Square, Fonthill

**Members Present:** Mayor Marvin Junkin  
Councillor Bob Hildebrandt  
Councillor Wayne Olson  
Councillor John Wink  
Councillor Kevin Ker  
Councillor Shellee Niznik

**Regrets:** Councillor Brian Eckhardt

**Staff Present:** David Cribbs  
Bob Lymburner  
Jason Marr  
Jennifer Stirton  
Vickie vanRavenswaay  
Holly Willford  
Jodi Legros  
Pamela Duesling  
Ryan Cook

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### 1. Call to Order and Declaration of Quorum

Noting that a quorum was present, the Mayor called the meeting to order at approximately 9:00am

### 2. National Anthem

### 3. Land Recognition Statement

Councillor Olson read the land recognition statement into the record.

### 4. Approval of the Agenda

The Mayor made remarks and congratulated Mike Zimmer on his upcoming retirement.

**Moved By** Councillor Bob Hildebrandt

**Seconded By** Councillor John Wink

**BE IT RESOLVED THAT the agenda for the September 18, 2024 Regular meeting of Council be adopted, as circulated.**

**Carried**

**5. Disclosure of Pecuniary Interests and General Nature Thereof**

There were no pecuniary interests disclosed by any of the members present.

**6. Hearing of Presentation, Delegations, Regional Report**

**6.1 Presentations**

**6.1.1 Lincoln Pelham Public Library re: Library Renovation**

Ms. Julie Andrews and Ms. Amy Guilmette of the Lincoln Pelham Public Library regarding proposed library renovations. Ms. Tina Ranieri-D'Ovidio, Architect provided further comments on proposed designs. Ms. Andrews and Ms. Guilmette answered various questions of Council.

**Moved By** Councillor Shellee Niznik

**Seconded By** Councillor Wayne Olson

**BE IT RESOLVED THAT Council receive the Proposed Library Renovation Presentation from the Lincoln Pelham Public Library, for information.**

**Carried**

**7. Adoption of Council Minutes**

**Moved By** Councillor Kevin Ker

**Seconded By** Councillor Bob Hildebrandt

**BE IT RESOLVED THAT the following minutes be adopted as printed, circulated and read:**

**1. C-14-2024 - Regular Council Meeting - September 4, 2024**

**Carried**

**8. Request(s) to Lift Consent Agenda Item(s) for Separate Consideration**

None.

**9. Consent Agenda Items to be Considered in Block**

**Moved By** Councillor John Wink

**Seconded By** Councillor Wayne Olson

**BE IT RESOLVED THAT the Consent Agenda items as listed on the September 18, 2024, Council Agenda be received and the recommendations contained therein be approved:**

**9. Consent Agenda Items to be Considered in Block**

**9.1 Staff Reports of a Routine Nature for Information or Action**

**9.1.1 Information Report - New Provincial Planning Statement, 2024, 2024-0194-Planning**

**BE IT RESOLVED THAT Council receive Report #2024-0194 New Provincial Planning Statement 2024, for information.**

**9.1.2 Town of Pelham New Official Plan - Status Update and Information Report, 2024-0203-Planning**

**BE IT RESOLVED THAT Council receive Report 2024-0203, Town of Pelham New Official Plan – Status Update and Information Report, for information purposes.**

**9.2 Action Correspondence of a Routine Nature**

**9.2.1 Request for Municipal Significance Designation for the Pelham Concert Series at Old Pelham Town Hall Presented by Sonic Unyon Records and Jill Primeau Productions**

**BE IT RESOLVED THAT Council designate the Pelham Concert Series at Old Pelham Town Hall Presented by Sonic Unyon Records and Jill Primeau Productions on September 29, 2024, October 26, 2024, November 16, 2024, and December 14, 2024, as municipally significant.**

**9.3 Advisory Committee Minutes for Information**

**9.3.1 Environmental and Climate Adaption Advisory Committee Minutes - July 22, 2024**

**BE IT RESOLVED THAT Council receive the Environmental and Climate Adaption Advisory Committee minutes dated July 22, 2024, for information.**

**9.3.2 Pelham Finance and Audit Committee Meeting Minutes - May 22, 2024**

**BE IT RESOLVED THAT Council receive the Pelham Finance and Audit Committee minutes dated May 22, 2024, for information.**

**Carried**

**10. Consent Agenda Item(s) Lifted for Separate Consideration, if any**

**11. Presentation and Consideration of Reports**

**11.1 Members of Council Reports**

**11.2 Staff Reports Requiring Action**

**11.2.1 Development Agreement Security Deposit Policy, 2024-0199-Town Solicitor**

**Moved By** Councillor Shellee Niznik

**Seconded By** Councillor Kevin Ker

**BE IT RESOLVED THAT Council receive Report #2024-0199 Development Agreement Security Deposit Policy Report, for information;**

**AND THAT Council approves Policy No. S300-04, the Development Agreement Security Deposit Policy.**

**Carried**

**11.2.2 Fire Station No.1 Architectural Design Project, 2024-0190-Public Works**

**Moved By** Councillor Wayne Olson

**Seconded By** Councillor Bob Hildebrandt

**BE IT RESOLVED THAT Council receive Report #2024-0190 Fire Station No.1 Architectural Design Project, for information;**

**AND THAT Council direct staff to move forward with Capital Project FAC-03-24 Fire Station No.1 Architectural Design;**

**AND THAT the design be completed as a standalone rebuild of the facility on the existing property (177 Regional Road 20 West), to accommodate a phased construction approach.**

**Carried**

**11.2.3 Haist Street Traffic Calming Pilot Update, 2024-0205-Public Works**

**Moved By** Councillor Shellee Niznik

**Seconded By** Councillor John Wink

**BE IT RESOLVED THAT Council receive Report #2024-0205-Public Works Haist Street Traffic Calming Pilot Update, for information;**

**AND THAT Council direct Staff to install permanent speed cushions on Haist Street north of Brewerton;**

**AND THAT Council direct staff to propose a budget adequate for the provision of traffic calming measures in the 2025 Capital Roads Budget.**

**Carried**

**12. Unfinished Business**

**13. New Business**

**14. Presentation and Consideration of By-Laws**

**Moved By** Councillor John Wink  
**Seconded By** Councillor Wayne Olson

**BE IT RESOLVED THAT the Council of the Town of Pelham, having given due consideration to the following By-law do now read a first, second and third time and do pass same, and**

**THAT the Mayor and Clerk be and are hereby authorized to sign and seal the by-law:**

**1. 57-2024 - Being a by-law to appoint Andrew McMurtrie as Chief Building Official, By-law Enforcement Officer and Property Standards Officer for the Corporation of the Town of Pelham.**

**2. 58-2024 - Being a by-law to appoint Jason Marr as a Drainage Superintendent for the Corporation of the Town of Pelham.**

**3. 59-2024 - Being a By-law to exempt Blocks 139 and 152, 59M-505, municipally known as 72 and 74 Acacia Road, and 67 and 69 Marie Street, from Part Lot Control. Saffron Meadows Phase 3 (Mountainview Building Group). File No. PLC-05-2024**

**4. 60-2024 - Being a by-law to accept a one-foot reserve being Parts 2 and 4, Plan 59R-18135, Part of Block 180, Registered Plan 59M-505, pursuant to the subdivision agreement for Phase 3 of Saffron Meadows Phase 3 Subdivision. File No. 26T19-02-2018.**

**5. 61-2024 - Being a by-law to amend By-law 13-2023, confirming various appointments to Advisory Committees of the Town of Pelham for the 2022-2026 Term of Council and to appoint and remove members to the Pelham Cultural Advisory Committee and to remove members from the Pelham Finance and Audit Committee.**

**Carried**

**15. Motions and Notices of Motion**

**15.1 Councillor Olson Notice of Motion re: Specification of Design and Build Projects**

Councillor Olson stated he would bring a motion to the next meeting requiring projects under \$500,000.

**16. Resolution to Move In Camera**

**17. Rise From In Camera**

**18. Confirming By-Law**

**Moved By** Councillor Bob Hildebrandt  
**Seconded By** Councillor Shellee Niznik

**BE IT RESOLVED THAT the following By-law be read a first, second and third time and passed:**

**Being a By-law No. 62-2024 to Adopt, Ratify and Confirm the proceedings of Council of the Town of Pelham at its Regular Meeting held on the 18th day of September, 2024.**

**Carried**

**19. Adjournment**

The meeting was adjourned at 10:25 am.

**Moved By** Councillor Kevin Ker

**Seconded By** Councillor Shellee Niznik

**BE IT RESOLVED THAT this Regular Meeting of Council be adjourned until the next regular meeting scheduled for October 2, 2024 at 9:00 am.**

**Carried**

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Mayor: Marvin Junkin

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Town Clerk: Holly Willford