

## REGULAR COUNCIL MINUTES

**Meeting #:** C-19/2023  
**Date:** Wednesday, October 18, 2023  
**Time:** 9:00 AM  
**Location:** Town of Pelham Municipal Office - Council  
Chambers  
20 Pelham Town Square, Fonthill

**Members Present:** Mayor Marvin Junkin  
Councillor Bob Hildebrandt  
Councillor John Wink  
Councillor Kevin Ker  
Councillor Shellee Niznik  
Councillor Brian Eckhardt

**Regrets:** Councillor Wayne Olson

**Staff Present:** David Cribbs  
Bob Lymburner  
Jason Marr  
Teresa Quinlin-Murphy  
Jennifer Stirton  
Vickie vanRavenswaay  
Barbara Wiens  
Sarah Leach

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### 1. Call to Order and Declaration of Quorum

Noting that a quorum was present, the Mayor called the meeting to order at approximately 9:00 a.m.

### 2. National Anthem

### 3. Land Recognition Statement

Councillor Wink read the land acknowledgement into the record.

### 4. Approval of the Agenda

**Moved By** Councillor John Wink

**Seconded By** Councillor Bob Hildebrandt

**BE IT RESOLVED THAT the agenda for the October 18, 2023  
Regular meeting of Council be adopted, as circulated.**

Carried

**5. Disclosure of Pecuniary Interests and General Nature Thereof**

There were no pecuniary interests disclosed by any of the members present.

**6. Hearing of Presentation, Delegations, Regional Report**

**6.1 Tax Write-Off Under Municipal Act, Section 357 & 358**

No one appeared or submitted written comments.

**Moved By** Councillor Brian Eckhardt

**Seconded By** Councillor Kevin Ker

**BE IT RESOLVED THAT Council receive the Taxes Written-Off Report from the Corporate Services Department; and**

**THAT Council approve the Taxes Written-Off Report in the amount of \$6,322.27 as per the Municipal Act, Sections 357 and 358.**

Carried

**7. Adoption of Council Minutes**

**Moved By** Councillor Shellee Niznik

**Seconded By** Councillor John Wink

**BE IT RESOLVED THAT the following minutes be adopted as printed, circulated and read:**

**1. C-1/2023 - Regular Council Meeting - October 4, 2023**

Carried

**8. Request(s) to Lift Consent Agenda Item(s) for Separate Consideration**

**9. Consent Agenda Items to be Considered in Block**

**Moved By** Councillor Kevin Ker

**Seconded By** Councillor Bob Hildebrandt

**BE IT RESOLVED THAT the Consent Agenda items as listed on the October 18, 2023 Council Agenda be received and the recommendations contained therein be approved:**

**9. Consent Agenda Items to be Considered in Block**

**9.1 Staff Reports of a Routine Nature for Information or Action**

**9.1.1 Q3 2023 Clerks Quarterly Report, 2023-0236-Clerks**

**BE IT RESOLVED THAT the Q3/2023 Clerk's Report be received for information.**

**9.1.2 Q3 2023 Corporate Services Quarterly Report, 2023-0223-Corporate Services**

**BE IT RESOLVED THAT the Q3/2023-0223 Corporate Services Department Report be received for information.**

**9.1.3 Q3 2023 Fire and By-law Quarterly Report, 2023-0233-Fire Dept**

**BE IT RESOLVED THAT the Q3/2023-0233 Fire and By-law Enforcement Department Report be received for information.**

**9.1.4 Q3 2023 Planning and Development Quarterly Report, 2023-0231-Planning**

**BE IT RESOLVED THAT the Q3/2023 Community Planning and Development Department Report be received for information.**

**9.1.5 Q3 2023 Public Works Quarterly Report, 2023-0226-Public Works**

**BE IT RESOLVED THAT the Q3/2023 Public Works Department Report be received for information.**

**9.1.6 Q3 2023 RCW Quarterly Report, 2023-0212-Recreation**

**BE IT RESOLVED THAT the Q3/2023 0212 Recreation, Culture and Wellness Department Report be received for information.**

**9.2 Information Correspondence**

**9.2.1 Pelham Cares Donation Thank-you Letter**

**BE IT RESOLVED that Council receive thank-you correspondence from Pelham Cares regarding Back to School donation, for information.**

**9.3 Advisory Committee Minutes for Information**

**9.3.1 Committee of Adjustment August 8 2023 Meeting Minutes**

**BE IT RESOLVED that Council received the August 8, 2023 Committee of Adjustment Meeting Minutes, for information.**

**Carried**

**10. Consent Agenda Item(s) Lifted for Separate Consideration, if any**

**11. Presentation and Consideration of Reports**

**11.1 Staff Reports Requiring Action**

**11.1.1 Eclipse Feasibility Report, 2023-0215-Chief Administrator Officer**

**Moved By** Councillor John Wink  
**Seconded By** Councillor Shellee Niznik

**BE IT RESOLVED THAT Council receive Report #2023-0215 Eclipse Feasibility Report, for information;**

**AND THAT Council directs staff to make any appropriate emergency preparations, to obtain a limited supply of specialty glasses for operational purposes, to operate the routine children's day camps, but otherwise take no action to plan festivities or public events associated with the eclipse.**

**Carried**

**11.1.2 Centennial Washrooms Additional Budget Request, 2023-0238-Corporate Services**

**Moved By** Councillor Brian Eckhardt  
**Seconded By** Councillor Bob Hildebrandt

BE IT RESOLVED THAT Council receive the Memo entitled : FAC 06-23 Centennial Park- Accessible Universal Washroom Addition to Concession with Additional Budget Request of \$137,500, for information;

AND THAT Council select one of the following options to complete FAC 06-23 Centennial Park- Accessible Universal Washroom Addition to Concession:

- (1) approve the additional funds of \$137,500 from 2023 in-year surplus from Interest Revenue;
- (2) Council cancels the project and return the two grant funds in the amount of \$250,000.

**Amendment:**

**Moved By** Councillor John Wink  
**Seconded By** Councillor Brian Eckhardt

**THAT the motion be amended to strike Option 2.**

**Carried**

**Main Motion as Amended:**

**Moved By** Councillor Kevin Ker  
**Seconded By** Councillor Brian Eckhardt

**BE IT RESOLVED THAT Council receive the Memo entitled: FAC 06-23 Centennial Park- Accessible Universal Washroom Addition to Concession with Additional Budget Request of \$137,500, for information;**

**AND THAT Council direct staff to proceed with Option 1: Approve the additional funds of \$137,500 from 2023 in-year surplus from Interest Revenue.**

**Carried**

**12. Unfinished Business**

**13. New Business**

**14. Motions and Notices of Motion**

**14.1 Councillor Eckhardt - Canboro Road Rumble Strips**

**Moved By** Councillor Brian Eckhardt  
**Seconded By** Councillor Bob Hildebrandt

**WHEREAS The Pelham Active Transportation Committee endorses and encourages cycling as an eco-friendly mode of transportation and recreational activity;**

**AND WHEREAS Canboro Road is highly utilized by cyclists;**

**AND WHEREAS rumble strips are not easily maneuvered by a bicycle;**

**NOW THEREFORE BE IT RESOLVED THAT Council direct staff to investigate the safety implications of removing the rumble strips from Canboro Road, between Effingham Street and Vinemount Drive and report back to Council by December 2023.**

**Carried**

**14.2 Councillor Hildebrandt - Platform Tennis Club Facility Water and Sewer Connection**

**Moved By** Councillor Bob Hildebrandt  
**Seconded By** Councillor Kevin Ker

**WHEREAS Council for the Town of Pelham is dedicated to promoting exceptional quality of life, and values its people and their experiences;**

**AND WHEREAS sanitary sewer and water service connections were disconnected to the Platform Tennis Club Facility when the old Pelham arena was demolished;**

**AND WHEREAS on March 22, 2023, Council for the Town of Pelham approved funding in the amount of \$25,000, plus applicable taxes, for the installation of sanitary sewer and water service to the Platform Tennis Club Facility;**

**NOW THEREFORE BE IT RESOLVED THAT Council direct staff to prepare a report reviewing the costing and time required for the two options available: (1) providing services from Welland Road or (2) providing service from the new, adjacent development**

**AND THAT Council direct staff to report back to Council in Q4 of 2023;**

**AND THAT staff be directed to include funding for sanitary sewer and water service connection to the Platform Tennis Club Facility in the 2024 Budget, for Council's consideration.**

**Carried**

**15. Resolution to Move In Camera**

**Moved By** Councillor Shellee Niznik

**Seconded By** Councillor John Wink

**BE IT RESOLVED THAT the next portion of the meeting be closed to the public in order to consider a matter under Section 239 (2) of the *Municipal Act*, as follows:**

**(b) personal matters about an identifiable individual, including municipal or local board employees; (d) labour relations or employee negotiations (1 item - non-union)**

**(c) a proposed or pending acquisition or disposition of land by the municipality or local board (1 item - Ward 1)**

**(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (1 Item)**

**Carried**

**16. Rise From In Camera**

**Moved By** Councillor Kevin Ker

**Seconded By** Councillor Brian Eckhardt

**BE IT RESOLVED THAT Council adjourn the In Camera Session and that Council do now Rise with Report.**

**AND THAT the Chief Administrative Officer be and is hereby authorized to undertake the directions provided during the In Camera meeting of October 18, 2023.**

**Carried**

**17. Confirming By-Law**

**Moved By** Councillor John Wink

**Seconded By** Councillor Bob Hildebrandt

**BE IT RESOLVED THAT the following By-law be read a first, second and third time and passed:**

**Being a By-law No. 59-2023 to Adopt, Ratify and Confirm the proceedings of Council of the Town of Pelham at its Regular Meeting held on the 18th day of October, 2023.**

**Carried**

**18. Adjournment**

**Moved By** Councillor Shellee Niznik

**Seconded By** Councillor Brian Eckhardt

**BE IT RESOLVED THAT this Regular Meeting of Council be adjourned until the next regular meeting scheduled for November 1, 2023 at 9:00 a.m.**

**Carried**

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Mayor: Marvin Junkin

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Deputy Clerk: Sarah Leach