

REGULAR COUNCIL MINUTES

Meeting #: C-18/2023
Date: Wednesday, October 4, 2023
Time: 9:00 AM
Location: Town of Pelham Municipal Office - Council
Chambers
20 Pelham Town Square, Fonthill

Members Present: Mayor Marvin Junkin
Councillor Bob Hildebrandt
Councillor Wayne Olson
Councillor John Wink
Councillor Kevin Ker
Councillor Shellee Niznik
Councillor Brian Eckhardt

Staff Present: David Cribbs
Bob Lymburner
Jason Marr
Teresa Quinlin-Murphy
Jennifer Stirton
Barbara Wiens
Sarah Leach
William Tigert
Ryan Cook

1. Call to Order and Declaration of Quorum

Noting that a quorum was present, the Mayor called the meeting to order at approximately 9:00 am.

2. National Anthem

3. Land Recognition Statement

The Councillor Ker read the land acknowledgement into the record.

4. Approval of the Agenda

Moved By Councillor Bob Hildebrandt

Seconded By Councillor Kevin Ker

**BE IT RESOLVED THAT the agenda for the October 4, 2023
Regular meeting of Council be adopted, as circulated.**

Carried

5. Disclosure of Pecuniary Interests and General Nature Thereof

There were no pecuniary interests disclosed by any of the members present.

6. Adoption of Council Minutes

Moved By Councillor John Wink

Seconded By Councillor Brian Eckhardt

BE IT RESOLVED THAT the following minutes be adopted as printed, circulated and read:

1. C-17/2023 - Regular Council Meeting - September 20, 2023

Carried

7. Request(s) to Lift Consent Agenda Item(s) for Separate Consideration

8. Consent Agenda Items to be Considered in Block

Moved By Councillor Shellee Niznik

Seconded By Councillor Wayne Olson

BE IT RESOLVED THAT the Consent Agenda items as listed on the October 4, 2023 Council Agenda be received and the recommendations contained therein be approved:

8. Consent Agenda Items to be Considered in Block

8.1 Staff Reports of a Routine Nature for Information or Action

8.1.1 LED Streetlight Replacement Update and + Smart Technology Options, 2023-0224-Public Works

BE IT RESOLVED THAT Council receive Report #2023-0224 – LED Streetlight Replacement Update and +Smart Technology Options, for information.

8.1.2 Telecommunication Tower - 1022 Pelham Street - Letter of Concurrence, 2023-0216-Planning

BE IT RESOLVED THAT Council receive this Report #2023-0216 Request for Letter of Concurrence – Proposed Telecommunications Tower at 1022 Pelham Street, for information;

AND THAT a copy of this report be provided to Innovation, Science and Economic Development (ISED) Canada as concurrence with the location, siting, and design of the proposed telecommunications tower at 1022 Pelham Street

subject to obtaining site plan amendment approval and building permit approval and a copy of this report be provided to the proponent, Shared Tower Inc.

8.1.3 Update Ward Boundary Review and Deputy Mayor Selection Process, 2023-0221-Clerks

BE IT RESOLVED THAT Council receive the Memo entitled Update Ward Boundary Review and Deputy Mayor Selection Process , for information.

8.2 Action Correspondence of a Routine Nature

8.2.1 Royal Canadian Legion Branch #613 - Poppy Campaign Request 2023

BE IT RESOLVED that Council receive correspondence dated August 31, 2023 from the Royal Canadian Legion Branch 613 regarding the 2023 Poppy Campaign;

AND THAT Council support the canvassing of businesses and citizens in Pelham through the placement of poppy boxes subject to business owner approval during the campaign period of October 27, 2023 to November 11, 2023.

8.3 Information Correspondence

8.4 Advisory Committee Minutes for Information

8.4.1 Lincoln Pelham Union Public Library Board June 20 2023 Meeting Minutes

BE IT RESOLVED that Council receive the June 20, 2023 Lincoln Pelham Public Library Board Meeting Minutes, for information.

Carried

9. Consent Agenda Item(s) Lifted for Separate Consideration, if any

10. Presentation and Consideration of Reports

10.1 Staff Reports Requiring Action

10.1.1 Sulphur Springs Slope Stability Design-Build Tender Results, 2023-0220-Public Works

Moved By Councillor Brian Eckhardt

Seconded By Councillor Bob Hildebrandt

BE IT RESOLVED THAT Council receive Report #2023-0220-Public Works – Sulphur Springs Slope Stability Design-Build Tender Results, for information;

AND THAT Council approve the Sulphur Springs Slope Stability Design-Build project as tendered.

Carried

10.1.2 Feasibility Study for Joint Operations Centre with Niagara Region, 2023-0200-Public Works

Moved By Councillor John Wink

Seconded By Councillor Kevin Ker

BE IT RESOLVED THAT Council receive Report #2023-0200 Feasibility Study for Joint Operations Centre with Niagara Region, for information;

AND THAT Council direct staff to include \$50,000 to fund the Town of Pelham's cost contribution of the feasibility study as part of the 2024 Capital Budget for Council's consideration.

Carried

10.1.3 Strategic Use of Town Owned Lands, 2023-0230-Chief Administrator Officer

Moved By Councillor Wayne Olson

Seconded By Councillor Shellee Niznik

BE IT RESOLVED THAT Council receive Report #2023-0230 Strategic Use of Town Owned Lands, for information;

AND THAT Council direct staff to hold three public engagement sessions in early 2024; two sessions located at the Meridian Community Centre and one session located elsewhere;

AND THAT Council direct staff to provide an information report on the logistics of the public engagement sessions, prior to commencement, for Council's approval.

Carried

10.1.4 Overnight Paid Parking , 2023-0219-Corporate Services

Moved By Councillor Kevin Ker

Seconded By Councillor Shellee Niznik

BE IT RESOLVED THAT Council receive Report #2023-0219-Potential Overnight Paid Parking at the Meridian Community Centre, for information;

AND THAT Council endorse, in principle, the move to offer overnight, pay-for-service parking at the MCC;

AND THAT Council endorse an exemption to the Town's purchasing bylaw so as to allow sole sourcing this service to the Honk Mobile platform so as to adopt online payment for overnight parking;

AND THAT staff return with a subsequent report during Q4 containing specific details such as proposed fee levels, permissible times of day and exact locations, as well as associated amendments to the 2024 User Fee Guide for Council approval.

Carried

11. Unfinished Business

12. New Business

13. Presentation and Consideration of By-Laws

Moved By Councillor Bob Hildebrandt

Seconded By Councillor Brian Eckhardt

BE IT RESOLVED THAT the Council of the Town of Pelham, having given due consideration to the following By-law do now read a first, second and third time and do pass same, and

THAT the Mayor and Clerk be and are hereby authorized to sign and seal the by-law:

1. By-law 57-2023 - Being a By-law to dedicate lands as a public highway.

Carried

14. Motions and Notices of Motion

14.1 Councillor Olson - Centennial Park Enhancements, 2024 Budget Request

Moved By Councillor Wayne Olson

Seconded By Councillor John Wink

WHEREAS Council for the Town of Pelham is dedicated to implementing infrastructure enhancements;

AND WHEREAS Centennial Park experiences high usage;

NOW THEREFORE BE IT RESOLVED THAT Council direct staff to prepare a report addressing potential infrastructure enhancements, including, but not limited to, the installation of pedestrian sidewalks, speed bumps, bollards, barriers, parking lot resurfacing, and the exploration of an alternative egress point;

AND THAT Council direct staff to report back to Council in Q4 of 2023;

AND THAT staff be directed to include funding for the implementation of infrastructure improvements at Centennial Park in the 2024 Budget, for Council’s consideration.

Carried

14.2 Notice of Motion - Councillor Olson

Councillor Olson presented a notice of motion regarding sewer and water hookup for the Fonthill Platform Tennis Club.

14.3 Notice of Motion - Councillor Eckhardt

Councillor Eckhardt presented a notice of motion regarding the investigation and potential removal of rumble strips on Canboro Road.

- 15. Resolution to Move In Camera**
- 16. Rise From In Camera**
- 17. Confirming By-Law**

Moved By Councillor John Wink
Seconded By Councillor Bob Hildebrandt

BE IT RESOLVED THAT the following By-law be read a first, second and third time and passed:

Being a By-law No. 58-2023 to Adopt, Ratify and Confirm the proceedings of Council of the Town of Pelham at its Regular Meeting held on the 4th day of October, 2023.

Carried

18. Adjournment

Moved By Councillor Shellee Niznik
Seconded By Councillor Wayne Olson

BE IT RESOLVED THAT this Regular Meeting of Council be adjourned until the next regular meeting scheduled for October 4, 2023 at 9:00 am.

Carried

Mayor: Marvin Junkin

Town Clerk: William Tigert