

Date of Application: Feb 16/2023

Contact Information	
Name of Applicant:	DeVries Fruit Farm Ltd
Mailing Address:	825 Canboro Rd, Fenwick.
Phone Number:	905-892-8724 Cell: 905-658-7470.
Email:	derriesfruitfarm@hotmail.com
Name of Property Owner(s):	
Mailing Address:	Same as above.
Phone Number:	
Email:	
Name of Organization: *if applicable	
Mailing Address:	Same as above.
Phone Number:	
Email:	

Event Information	
Name of Event:	Mother's Day Market.
Event Dates:	May 13, 2023
Start Time(s):	10:00
End Times(s):	3:00
Is the Event Reoccurring?	<input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Other(Specify) <u>One day event.</u>
Address of Event:	825 Canboro Rd, Fenwick
Description of Event:	30-35 Vendors selling hand made items
Expected Attendance:	500-1000
Is this a community-sponsored, non-profit, or religious affiliated event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Donations will be received for Pelham Cares

*If any question in the section below is answered "Yes", please ensure all necessary permits have been obtained and provide proof thereof with the application.

Municipal Permit Requirements	
Will any roads be blocked or closed during the event? Even if only temporarily? *If yes, please submit a Traffic Management Plan and Emergency Plan	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is a large volume of vehicular or pedestrian traffic/ attendance expected? *If yes, please submit a Parking Plan. Additional requirements may apply.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will the event include pyrotechnics, open flame or fuel fired cooking appliances? *If yes, please obtain necessary permits from Fire Services	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Will the event include the consumption of alcohol? *If yes, please provide a copy of the AGCO approval	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will the event include a tent or group of tents with a total area of 60 m2 (645 ft2) or larger? *If yes, please obtain necessary permits from Building Services	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will the event include a tent of any size which is attached to or within 3m of a building? *If yes, please obtain necessary permits from Building Services	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Note: All tents at a public function, regardless of size, must receive a fire inspection. Please contact the Fire Prevention Officer to book the inspection.	
Will the event include the use of refreshment vehicles? *if yes, please obtain an Itinerant Sellers Licence per refreshment vehicle from the Clerk's Department.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Please note, approval from each department is required prior to issuance of the permit. Additional requirements may apply aside from what is noted above. Associated fee's can be found in the Town's Fee's and Charges By-law.

Signage and Advertising	
Will there be any use of permanent or temporary signage to publicly advertise the event? *If yes, please obtain a sign permit from By-law Services.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Additional Information:

1. All permit requirements/ approval as identified above must be submitted with the completed application.
2. Please submit your completed application and supporting documentation to the Town of Pelham Clerk's Department by:
 - a. Email: hwillford@pelham.ca
 - b. Regular Mail: Town of Pelham, Town Hall, P.O. Box 400, 20 Pelham Town Square, Fonthill, Ontario, L0S 1C0
 - c. In person/ Town Drop-Box: Town of Pelham, Town Hall, P.O. Box 400, 20 Pelham Town Square, Fonthill, Ontario, L0S 1C0
3. The applicant should expect a response from the Clerk's Department within 4-6 weeks from the date of complete submission. Council approval is required.

Declaration

1. The licensee will agree to save the Town of Pelham harmless from any and all claims and /or damages arising out of this event and/or road closure and to provide any bond or insurance which may be required in this regard.
2. The licensee will be responsible for any and all costs to provide and maintain sufficient traffic control measures to ensure the safety for the travelling public and participants.
3. The licensee must provide Proof of Liability Insurance (\$5 million per occurrence naming the Corporation of the Town of Pelham as additional insured; additional \$5

million per occurrence if fireworks or service of alcohol during the event noting that liquor is served on town property.)

4. To abide by all Town By-laws, and any conditions listed in the municipal permit authorization letter.
5. I have read and understand the Special Event Permit Application requirements and understand that the information contained on this form, including any attachments submitted, will become public documents and listed on the Town's meeting agenda and posted to the Town's website.

Applicant's Signature: 

Date: Feb 16/2023

Owner's Signature: Dan DeVries.

Date: Feb 16/2023.