



## The Corporation of the Town of Pelham

By-law No. 21-2023

### **Being a By-law to appoint an Acting Town Clerk for the Corporation of the Town.**

**WHEREAS** subsection 228(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25 ("*Municipal Act, 2001*" or "the statute" provides that a municipality shall appoint a Clerk;

**AND WHEREAS** by enactment of By-law No. 4348(2021) the Council of the Corporation of the Town of Pelham appointed Holly Willford as Town Clerk for the Town of Pelham, effective May 29, 2021;

**AND WHEREAS** the Town Clerk will be taking a parental leave;

**AND WHEREAS** the Council of the Corporation of the Town of Pelham deems it necessary to appoint an Acting Town Clerk to exercise the powers prescribed by section 228(1) of the statute in the interim; and

**NOW THEREFORE** the Council of the Corporation of the Town of Pelham enacts as follows:

#### **1. Appointment of Acting Town Clerk**

- 1.1. William Tigert is hereby appointed Acting Town Clerk effective March 6, 2023.
- 1.2. That the duties of the Acting Town Clerk shall be as set out regarding the position of Clerk in the *Municipal Act, 2001*, other statutes dealing with matters of municipal administration and as provided by by-laws, resolutions and directions of Council.
- 1.3. That this by-law shall be repealed on the date that the appointee ceases to be an employee of the Town of Pelham.

#### **2. General**

- 2.1. The short title of this By-law is the "Acting Town Clerk By-law".
- 2.2. If any provision of this By-law is found by any court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, the balance of the By-law shall not be affected and shall remain in full force and effect.
- 2.3. If there is a conflict between a provision of this By-law and a provision of any other By-law of the Town, the provision that establishes the higher standard shall prevail.
- 2.4. This By-law shall be read with all changes in number or gender as are required by context.
- 2.5. Any reference to legislation in this By-law includes the legislation and

any amendment, replacement, subsequent enactment or consolidation of such legislation.

2.6. The Town Clerk is hereby authorized to effect any minor modifications or corrections solely of an administrative, clerical, numerical, grammatical, semantical or descriptive nature or kind to this By-law as are determined to be necessary.

**3. Effective Date**

3.1. This By-law shall come into force on March 6, 2023.

Read, enacted, signed and sealed this 01st day of March, 2023.

\_\_\_\_\_  
Marvin Junkin, Mayor

\_\_\_\_\_  
Holly Willford, Town Clerk