

**Subject:** Town of Pelham Selection Process for Deputy Mayor

**Recommendation:**

**BE IT RESOLVED THAT Council receive Report #2022-0274 Town of Pelham Selection Process for Deputy Mayor, for information;**

**AND THAT Council direct staff to proceed with option \_\_\_\_\_ to select a Deputy Mayor for the Town of Pelham.**

**AND THAT Council direct the Clerk to bring the matter of Deputy Mayor selection to the next regular meeting of Council, being December 19<sup>th</sup>, 2022.**

**Background:**

On November 21, 2022 Council received a Selection Process for Deputy Mayor Report and passed the following resolution:

**Moved: Councillor Niznik**

**Seconded: Councillor Wink**

**BE IT RESOLVED THAT Council receive Report #2022-0269-Clerks Selection Process for Deputy Mayor, for information;**

**AND THAT Council Direct staff to return to Council on December 5, 2022 to determine an option to proceed with to select a Deputy Mayor for the Town of Pelham.**

**Carried**

The resolution directed staff to bring the matter of selecting a Deputy Mayor back to Council on December 5, 2022.

**Analysis:**

For full analysis, please see report titled Selection for Deputy Mayor dated November 21, 2022 [attached].

The Town of Pelham historically appoints each member of Council, in alphabetical order, as Deputy Mayor for an eight (8) month term.

The following options are viable approaches for this Council should it be desirable to change the mechanism for selecting the Deputy Mayor:

### **Option 1**

Continue with status quo. Council for the Town of Pelham adopts a Deputy Mayor By-Law at the start of the term. This by-law appoints each member of Council, in alphabetical order, as Deputy Mayor for an eight (8) month term.

### **Option 2**

Council elects the Deputy Mayor at the next meeting of Council being December 19, 2022 as Deputy Mayor for a one (1) year term. This allows for the possibility that a member of Council may be selected and elected multiple times. This option allows for the possibility of up to four (4) Councillors to hold the appointment of Deputy Mayor.

### **Option 3**

Council elect the Deputy Mayor at the next meeting of Council being December 19, 2022, bi-annually, a Deputy Mayor for a two (2) year term. A member of Council may be selected and elected multiple times. This option allows for the possibility of up to two (2) ward Councillors to hold the position of Deputy Mayor.

### **Option 4**

Council elects the Deputy Mayor for the full, four (4) year term at the next meeting of Council being December 19, 2022.

### **Staff Recommendation**

While examples of all four options can be found in Ontario, staff believe that Options 2 or 3 would best serve the Town's present and future governance needs.

### **Financial Considerations:**

There are no financial impacts associated with options 1-4 listed above with respect to selecting a Deputy Mayor.

### **Alternatives Reviewed:**

See options 1 and 4 listed above.

**Strategic Plan Relationship: Strong Organization**

Reviewing the method of selecting a Deputy Mayor leads to a strong organization by ensuring the Town of Pelham has strong leadership while encouraging the development of potential future heads of council – unofficial succession planning.

**Consultation:**

Various Ontario Municipalities and the Senior Leadership Team.

**Other Pertinent Reports/Attachments:**

Report titled Selection for Deputy Mayor dated November 21, 2022

**Prepared and Recommended by:**

Holly Willford, B.A.  
Town Clerk

**Prepared and Submitted by:**

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Chief Administrative Officer