

**Subject:** Special Event Permit Application – Tulip Pick Farm Event 2023

**Recommendation:**

**BE IT RESOLVED THAT Council receive Report #2022-0240 - Special Event Permit Application – Tulip Pick Farm Event 2023, for information;**

**AND THAT Council authorize and direct the Town Clerk to issue a Special Event Permit for the Tulip Pick Farm event running from April 26 to May 20, 2023, subject to the approval of the Town Clerk, Director of Public Works, Director of Community Planning and Development, Fire Chief, the Niagara Region (if applicable), the Niagara Escarpment Commission and any other applicable agency, upon receipt of satisfactory drawings, plans, permits, or other such documents as requested;**

**AND THAT the Special Event Permit include any such conditions of approval as requested by the said approval departments and or agencies.**

**Background:**

The Town of Pelham has received an application from J.P Niagara Tulip Experience to host a tulip pick special event between April 26, 2023 and May 20, 2023 at 1934 Centre Street. The property is located on west side of Centre Street, north of Metler Road and is 7.27 ha (17.9 acres) in area. The property is also located within the Niagara Escarpment Plan and Development Permit Control Area.

**Analysis:**

Town staff have communicated with the applicant to understand the event and to provide the applicant with the said requirements to ensure all municipal and regional requirements are met.

The Town Clerk will not issue a Special Event Permit without having received approvals from all necessary agencies required to be circulated.

**Financial Considerations:**

The Town requires the applicant to provide a certificate of liability insurance to the Town of Pelham in the amount of \$5 million per occurrence.

The event is held on private property and therefore there are no financial considerations.

**Alternatives Reviewed:**

Council can direct the Clerk to not issue the Special Event Permit. Having said this, each permit or approval referenced within the application can be obtained independently.

**Strategic Plan Relationship: Risk Management**

The Town of Pelham requires various permits and licenses to be acquired prior to certain events to ensure the safety of the public. By reviewing such applications and notifying relevant agencies the Town is able to ensure, as best as possible, public safety and minimize risk.

**Consultation:**

Planning and Development Department  
Public Works Department  
Fire and By-law Department  
Niagara Escarpment Commission

**Other Pertinent Reports/Attachments:**

None.

**Prepared and Recommended by:**

Sarah Leach, B.A.  
Deputy Clerk

**Prepared and Submitted by:**

David Cribbs, BA, MA, JD, MPA  
Chief Administrative Officer