

Minutes of a Meeting of the Lincoln Pelham Union Public Library Board
Tuesday 17 May 2022. 7:00PM
At Fonthill Branch 43 Pelham Town Square Fonthill, ON

Present: Donna Burton (Co-Chair), Nicole Nolan (Co-Chair), Greg Lewis, Gwendoline MacDougall, Catherine McPherson, Anna Murre, Councillor JD Pachereva, Councillor Adam Russell, Councillor Marianne Stewart, Jennifer Thiessen, Tim Wright

Staff: Julie Andrews (CEO), Amy Guilmette (Director, Customer Experience), Kate Palmer (Administrative Assistant, Recorder)

Regrets: Donald Brown, Donna Edwards, Ruth Gretsinger, Joanna Kocsis, Madison Smith, Terry Teather

1. Nicole Nolan (Co-Chair) called the meeting to order at 7:01pm.

2. Approval of Agenda

22-11	Moved: G. Lewis	Seconded: G. MacDougall
	Be it resolved that the agenda for the meeting of May 17 th be approved as amended to defer 10.2 Committee Break Out Session. Carried.	

3. Conflict of Interest Declarations

No conflict of interests was declared.

4. Request to lift Consent Agenda Items for separate consideration

G. MacDougall requested that 5.2 Draft Minutes for the Board of Directors held 19 April 2022 be lifted from the consent agenda.

5. Consent Agenda to be considered in Block:

5.1 Pelham Charitable Trust Financial Summary

5.2 Draft Minutes of the Board of Directors meeting held 19 April 2022

22-12	Moved: Councillor A. Russell	Seconded: T. Wright
	Be it resolved that item 5.2 be lifted from the Consent Agenda for discussion and that all other items listed on the Consent Agenda be approved. Carried.	

6. Items for separate consideration if any

5.2 Draft Minutes of the Board of Directors meeting held 19 April 2022. G. MacDougall requested that motion 22-03 be amended to reflect that the Board went into closed session at 7:45pm.

22-13	Moved: G. MacDougall	Seconded: G. Lewis
	Be it resolved that motion 22.03 be amended to reflect that the Board went into closed session at 7:45pm be approved. Carried.	

7. Library Reports

7.1 CEO Report for May 2022

J. Andrews spoke to the CEO Report and addressed any questions.

22-14	Moved: Councillor JD Pachereva	Seconded: J. Thiessen
	Be it resolved that the CEO Report be approved. Carried.	

8. Finances

8.1 April 30, 2022, Consolidated Financial Report

A. Guilmette spoke to the Consolidated Financial Report Ending April 30, 2022, and addressed any questions.

22-15	Moved: C. McPherson	Seconded: T. Wright
	Be it resolved that the Consolidated Financial Report ending April 30, 2022, be approved. Carried.	

9. Library Board Reports

9.1 Pelham Art Festival Report (D. Brown)

No Report.

9.2 Lincoln Councillor's Report (JD. Pachereva and A. Russell)

The Rotary Park Grand Opening Celebrations will be held on Saturday, June 4th from 10am-6pm with lots of fun activities planned. The Town of Lincoln and the Town of Grimsby are honoured to have been recognized nationally for their Niagara West Fire & Emergency Services pilot project from the Canadian Association of Municipal Administrators (CAMA). The Towns were proud to receive first ever 2022 CAMA Collaboration Award for a partnership between municipalities during a Virtual Awards of Excellence Ceremony held on May 18th.

9.3 Pelham Councillor's Report (M. Stewart)

The Friends Annual BBQ will be held on Friday, May 27th from 4-7pm in front of the library prior to the Fenwick Lion's Club Parade. In addition to the BBQ, the Friends of Maple Acre are celebrating over 100 years of existence. To celebrate this milestone, a short vignette called "At Your Service," will be performed in front of the Maple Acre library at 6:00pm. This dramatization has been written and performed by some of the members of SAY IT! On Stage, an intergenerational theatre program run by the Town of Pelham.

9.4 Maple Acre Friends Report (M. Smith)

No Report.

9.5 Town of Pelham Seniors Advisory Committee Report (G. MacDougall)

The "Buddy Bench" has been installed in Peace Park with a plaque indicating its purpose. Pelham Town Hall will raise the flag in recognition of June being Seniors Month. On April 19th, Mary Wiley from Age friendly Niagara provided an update on the Age Friendly Info Link agefriendlyniagara.com which lists all the services available to Seniors in the 12 municipalities in the Niagara region and it is also connected to the Provincial #211 phone site.

22-16	Moved: G. Lewis	Seconded: J. Thiessen
	Be it resolved that the Library Board Reports be received as information. Carried.	

10. Business Arising

10.1 Report on Mileage for Board Members – J. Andrews

J. Andrews spoke to the Mileage Compensation for Board Meetings Report. Discussion ensued and J. Andrews addressed any questions. The mileage rate for Board members will be 0.61\km which is the current mileage rate that the Town of Lincoln provides. A mileage claim form will be available to Board members to submit mileage claims.

22-17	Moved: G. MacDougall	Seconded: G. Lewis
	Be it resolved that the Mileage Compensation for Board Meetings be retroactive to April 1, 2022, be approved. Carried.	

10.2 Committee Break Out Session – 30 minutes – Committees will discuss the terms of reference and a possible list of tasks – Deferred

Julie Andrews, CEO; Amy Guilmette, Director, Customer Experience; Kate Palmer, Administrative Assistant, Recorder, left the meeting at 7:57pm.

11. Closed Session

22-18	Moved: A. Murre	Seconded: G. Lewis
	Be it resolved that the Board move into closed session at 7:57pm to address items that pertains to an identifiable individual be approved. Carried.	

22-19	Moved: Councillor JD Pachereva	Seconded: G. MacDougall
	Be it resolved that the Board move out of closed session at 8:30pm and be directed to accept the recommendations of the Board. Carried.	

Julie Andrews, CEO; Amy Guilmette, Director, Customer Experience; Kate Palmer, Administrative Assistant, Recorder, joined the meeting at 8:31pm.

12. Next Library Board meeting date: June 21, 2022, at 7pm via Zoom

13. Adjournment

22-20	Moved: Councillor JD Pachereva	
	Be it resolved that the meeting be adjourned at 8:34pm. Carried.	

Library Board Co-Chair _____

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Secretary/Treasurer _____