

**Subject:** Asset Management Plan Update

**Recommendation:**

**BE IT RESOLVED THAT Council receive Report # 2022-0177 Asset Management Plan, for information;**

**AND THAT Council approve the Asset Management Plan for the Town of Pelham.**

**Background:**

O. Reg 588/17 requires municipalities to prepare an Asset Management Plan (AMP) for core assets which was due July 1, 2022. This AMP is a living document and it will continue to be updated as more information is obtained. The core assets in this report include the following: Roads, Water mains, Sanitary Gravity Main, Sanitary Force Main and Bridges and Culverts.

On December 20, 2021, the Asset Management Plan was presented to Council for information. Changes to the AMP since that presentation are as follows:

- (1) The addition of a section on how the anticipated population growth for the town will affect the options for the lifecycle activities over 10 years;
- (2) An inventory overview, condition assessment, and average age information for stormwater ponds, sanitary and stormwater manholes, and stormwater main assets was added;
- (3) Options were included for the estimated lifecycle activities required to maintain the levels of service over 10 years; and
- 4) A review of the risks of undertaking the options for the lifecycle activities. The Senior Leadership Team endorsed the final asset management plan.

The attached document meets all the O. Reg 588/17 requirements for municipalities preparing an AMP for core assets.

**Analysis:**

An AMP is a strategic document that states how the Town's assets are to be managed over a period of time. The plan describes the characteristics and condition of the

infrastructure assets, the level of service (LOS) expected from them, planned actions to ensure the assets are providing the expected LOS, and financing strategies to implement the planned actions. This document will support both budgeting and operations decisions in perpetuity, provided the Town continues to update the data contained within.

**Financial Considerations:**

The AMP will help to inform the long-term capital forecasting for capital assets.

**Alternatives Reviewed:**

There is no practical alternative: the Town must operate an AMP to be eligible for future grant opportunities and the document is key to making high quality decisions over the use of scarce public resources. An AMP ensures that the Town is well positioned for current and future grant programs and regulations, by meeting the requirements of the Ontario Ministry of Infrastructure Building Together Guide for Municipal Asset Management Plans.

**Strategic Plan Relationship: Financial Sustainability**

The AMP will establish a baseline of current asset management practices to inform a work plan for continually improving asset management.

**Consultation:**

Public Works department

Asset Management & GIS Analyst

**Other Pertinent Reports/Attachments:**

Asset Management Plan

**Prepared and Recommended by:**

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