

Date: Wednesday, June 15, 2022  
Time: 5:00 pm  
Location: Zoom Conference

Attendance: Tim Nohara, Chair  
Carla Baxter  
Louis Damm  
Bill Heska  
Jim Jeffs  
Jim Steele  
Bob Hildebrandt, Councillor - Town of Pelham  
David Cribbs, CAO - Town of Pelham  
Barbara Wiens, Director, Community Planning & Development, Town of Pelham  
Jodi Legros, Administrative Assistant, Community Planning & Development, Town of Pelham (Secretary)

Regrets: John Langendoen  
Shannon Larocque - Senior Planner, Community Planning & Development, Town of Pelham

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**1. Call to Order and Declaration of Quorum**

Noting that quorum was present, Chair, T. Nohara called the meeting to order at approximately 5:04 pm.

**2. Approval of Agenda**

**Moved by C. Baxter**  
**Seconded by J. Jeffs**

**THAT the agenda for the June 15, 2022 regular meeting of the Cannabis Control Committee be adopted.**

**Carried**

**3. Declaration of Pecuniary Interest and General Nature**

There were no pecuniary interests disclosed by any of the members present.

**4. Approval of Minutes**

The Committee approved the minutes from the May 11, 2022 Cannabis Control Committee meeting.

**Moved by**            **B. Heska**  
**Seconded by**      **J. Steele**

**THAT the minutes of the May 11, 2022 Cannabis Control Committee be approved as amended.**

**Carried**

**5. Legal Actions Update****a) Official Plan / Zoning By-Law Amendments Ontario Land Tribunal Hearing**

Town staff do not have an update to report at this time. External legal counsel will be presenting proposed draft Minutes of Settlement to Council. OLT is scheduled to reconvene on July 25, 2022 for 5 days.

Town staff clarified the Decision of the Ontario Land Tribunal will be final. Council approval is not required.

**6. Cannabis Control Committee Update to Council on June 20, 2022**

The committee reviewed a two-page communication update that the Chair will present to Council on June 20, 2022. After which, it will be posted on the Town's cannabis page of the website.

**7. Discuss Recommendations of Unfinished Business**

The committee discussed preparation of a final report to council on August 22, 2022. Rather than discussing the history of what has been completed and tasks accomplished by the committee, Staff suggested the committee

provide recommendations to council on what the future guiding principles should be to guide the Town's approach in addressing cannabis related matters from the community's perspective. The committee agreed with this approach.

## **8. New Business**

The Committee discussed the odour monitoring data spreadsheet provided by By-law staff. Town staff will reach out to request an additional column be included noting streets where testing is completed.

B. Heska contacted the MP's office and Health Canada inquiring if Material Data Safety Sheets could be obtained from the cannabis facilities.

## **9. Next Meeting**

Next Meeting: July 27, 2022 at 5pm via Zoom

## **10. Adjournment**

**Moved by**            **C. Baxter**  
**Seconded by**      **B. Heska**

**THAT this Regular Meeting of the Cannabis Control Committee be adjourned at 6:02 pm.**

**Carried**

*Tim J. Nohara*

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**Edited by: Tim Nohara, Chair**

*Jodi Legros*

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**Prepared by: Jodi Legros  
Administrative Assistant  
Community Planning & Development  
Town of Pelham**