

Date: Wednesday, April 6, 2022

Time: 5:00 pm

Location: Zoom Conference

Attendance: Tim Nohara, Chair  
Louis Damm  
Bill Heska  
Jim Jeffs  
John Langendoen  
Jim Steele  
Bob Hildebrandt, Councillor - Town of Pelham  
David Cribbs, CAO - Town of Pelham  
Barbara Wiens, Director, Community Planning & Development, Town of Pelham  
Jodi Legros, Administrative Assistant, Community Planning & Development, Town of Pelham (Secretary)

Regrets: Carla Baxter  
Shannon Larocque - Senior Planner, Community Planning & Development, Town of Pelham

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## 1. Call to Order and Declaration of Quorum

Noting that quorum was present, Chair, T. Nohara called the meeting to order at approximately 5:02 pm.

## 2. Approval of Agenda

Amendment to the Agenda under New Business for discussion relating to odour unit threshold.

**Moved by** B. Heska

**Seconded by** J. Jeffs

**THAT the agenda for the April 6, 2022 regular meeting of the Cannabis Control Committee be adopted, as amended.**

**Carried**

**3. Declaration of Pecuniary Interest and General Nature**

There were no pecuniary interests disclosed by any of the members present.

**4. Approval of Minutes**

The Committee approved the minutes from the March 2, 2022 Cannabis Control Committee meeting.

**Moved by** L. Damm  
**Seconded by** J. Steele

**THAT the minutes of the March 2, 2022 Cannabis Control Committee be approved as amended.**

**Carried**

**5. Ontario Land Tribunal Official Plan update**

Staff advised that minutes of settlement have not been presented to the Town Council.

**6. Communication to Residents**

Staff advised an insert cannot be included in the next tax billing since there will be a municipal election insert. The Town Website has a 'cannabis' page to post information.

The Committee discussed the proposed, two-pager, communication template and table of contents prepared by the Chair. The two-pager will discuss the specific bylaws the Committee undertook and their status. Agreement was reached on the outline. The Chair will draft the communication piece for discussion at the next meeting. Members are supportive of the Chair presenting the completed two-pager to Council in June and publishing their after using The Voice and the Town Website.

**7. New Business**

The Committee discussed the ineffectiveness of the property line odour limit threshold of 6 odour units, and how it was established. Members discussed the idea of the Town making available to the public on say a quarterly basis its odour unit measurements, in addition to the complaint data.

**8. Next Meeting**

Next Meeting: May 11, 2022 at 5pm via Zoom

**9. Adjournment**

**Moved by** B. Heska  
**Seconded by** J. Steele

**THAT this Regular Meeting of the Cannabis Control Committee be adjourned at 6:27 pm.**

**Carried**

*Tim J. Nohara*

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**Edited by: Tim Nohara, Chair**

*Jodi Legros*

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**Prepared by: Jodi Legros  
Administrative Assistant  
Community Planning & Development  
Town of Pelham**