

Date: Wednesday, April 6, 2022

Time: 5:00 pm

Location: Zoom Conference

Attendance: Tim Nohara, Chair
Louis Damm
Bill Heska
Jim Jeffs
John Langendoen
Jim Steele
Bob Hildebrandt, Councillor - Town of Pelham
David Cribbs, CAO - Town of Pelham
Barbara Wiens, Director, Community Planning & Development, Town of Pelham
Jodi Legros, Administrative Assistant, Community Planning & Development, Town of Pelham (Secretary)

Regrets: Carla Baxter
Shannon Larocque - Senior Planner, Community Planning & Development, Town of Pelham

1. Call to Order and Declaration of Quorum

Noting that quorum was present, Chair, T. Nohara called the meeting to order at approximately 5:02 pm.

2. Approval of Agenda

Amendment to the Agenda under New Business for discussion relating to odour unit threshold.

Moved by B. Heska
Seconded by J. Jeffs

THAT the agenda for the April 6, 2022 regular meeting of the Cannabis Control Committee be adopted, as amended.

Carried

3. Declaration of Pecuniary Interest and General Nature

There were no pecuniary interests disclosed by any of the members present.

4. Approval of Minutes

The Committee approved the minutes from the March 2, 2022 Cannabis Control Committee meeting.

Moved by L. Damm
Seconded by J. Steele

THAT the minutes of the March 2, 2022 Cannabis Control Committee be approved as amended.

Carried

5. Ontario Land Tribunal Official Plan update

Staff advised that minutes of settlement have not been presented to the Town Council.

6. Communication to Residents

Staff advised an insert cannot be included in the next tax billing since there will be a municipal election insert. The Town Website has a 'cannabis' page to post information.

The Committee discussed the proposed, two-pager, communication template and table of contents prepared by the Chair. The two-pager will discuss the specific bylaws the Committee undertook and their status. Agreement was reached on the outline. The Chair will draft the communication piece for discussion at the next meeting. Members are supportive of the Chair presenting the completed two-pager to Council in June and publishing their after using The Voice and the Town Website.

7. New Business

The Committee discussed the ineffectiveness of the property line odour limit threshold of 6 odour units, and how it was established. Members discussed the idea of the Town making available to the public on say a quarterly basis its odour unit measurements, in addition to the complaint data.

8. Next Meeting

Next Meeting: May 11, 2022 at 5pm via Zoom

9. Adjournment

Moved by B. Heska
Seconded by J. Steele

THAT this Regular Meeting of the Cannabis Control Committee be adjourned at 6:27 pm.

Carried

Tim J. Nohara

Edited by: Tim Nohara, Chair

Jodi Legros

**Prepared by: Jodi Legros
Administrative Assistant
Community Planning & Development
Town of Pelham**