

REGULAR COUNCIL MINUTES

Meeting #: C-04/2022 - Regular Council
Date: Tuesday, February 22, 2022
Time: 5:30 PM
Location: Town of Pelham Municipal Office - Council
Chambers
20 Pelham Town Square, Fonthill

Members Present: Mayor Marvin Junkin
Councillor Lisa Haun
Councillor Bob Hildebrandt
Councillor Ron Kore
Councillor Wayne Olson
Councillor Marianne Stewart
Councillor John Wink

Staff Present: David Cribbs
Bob Lymburner
Jason Marr
Teresa Quinlin-Murphy
Jennifer Stirton
Vickie vanRavenswaay
Barbara Wiens
Holly Willford
Sarah Leach

1. Call to Order and Declaration of Quorum

Noting that a quorum was present, the Mayor called the meeting to order at approximately 5:30pm.

1.1 Land Recognition Statement

Councillor Haun read the Land Recognition Statement into the record.

The Mayor provided 'shout outs' to Town Staff for Family Day activities and to The Voice of Pelham for reaching the finals for 9 potential media awards.

2. Approval of Agenda

BE IT RESOLVED THAT the agenda for the February 22, 2022 Regular meeting of Council be adopted.

Amendment: Moved By Councillor Wayne Olson
Seconded By Councillor John Wink

THAT the agenda be amended to:

- **Move item 10.2.5 Union Library Endorsement Staff Report after item 4.2.1 Pelham Library and Lincoln Library - Formation of a Union Library Between Pelham and Lincoln Delegation.**

	For	Against
Mayor Marvin Junkin	X	
Councillor Lisa Haun	X	
Councillor Bob Hildebrandt	X	
Councillor Ron Kore	X	
Councillor Wayne Olson	X	
Councillor Marianne Stewart	X	
Councillor John Wink	X	
Results	7	0
Carried (7 to 0)		

Motion as Amended: Moved By Councillor Ron Kore

Seconded By Councillor Wayne Olson

BE IT RESOLVED THAT the agenda for the February 22, 2022 Regular meeting of Council be adopted, as amended.

	For	Against
Mayor Marvin Junkin	X	
Councillor Lisa Haun	X	
Councillor Bob Hildebrandt	X	
Councillor Ron Kore	X	
Councillor Wayne Olson	X	
Councillor Marianne Stewart	X	
Councillor John Wink	X	
Results	7	0
Carried (7 to 0)		

3. Disclosure of Pecuniary Interests and General Nature Thereof

There were no pecuniary interests disclosed by any of the members present.

4. Hearing of Presentation, Delegations, Regional Report

4.1 Presentations

4.1.1 COVID-19 Pandemic Update – CEMC

Fire Chief and Community Emergency Management Co-Ordinator presented updated information as it relates to the ongoing worldwide pandemic, COVID-19.

Moved By Councillor Lisa Haun

Seconded By Councillor Bob Hildebrandt

BE IT RESOLVED THAT Council receive the COVID-19 update presentation from B. Lymburner, Fire Chief and Community Emergency Management Co-Ordinator, for information.

	For	Against
Mayor Marvin Junkin	X	
Councillor Lisa Haun	X	
Councillor Bob Hildebrandt	X	
Councillor Ron Kore	X	
Councillor Wayne Olson	X	
Councillor Marianne Stewart	X	
Councillor John Wink	X	
Results	7	0
Carried (7 to 0)		

4.1.2 COVID-19 Pandemic Update – CAO

Mr. Cribbs, CAO, provided Council an up-date with respect to COVID-19. He stated the Niagara Region has submitted a bill of \$291,452.00 to the Ministry of Health for potential reimbursement for Pelham vaccination clinics held at the MCC. Mr. Cribbs further provided Council an update from the Niagara Region's CAO meeting with Dr. Hirji. He stated this included discussions with respect to corporates vaccination policies and QR codes.

Moved By Councillor Marianne Stewart

Seconded By Councillor John Wink

BE IT RESOLVED THAT Council receive the COVID-19 update presentation from D. Cribbs, Chief Administrative Officer, for information.

	For	Against
Mayor Marvin Junkin	X	
Councillor Lisa Haun	X	
Councillor Bob Hildebrandt	X	
Councillor Ron Kore	X	

Councillor Wayne Olson	X	
Councillor Marianne Stewart	X	
Councillor John Wink	X	
Results	7	0
		Carried (7 to 0)

4.2 Delegations

4.2.1 Pelham Library and Lincoln Library - Formation of a Union Library Between Pelham and Lincoln

Library Board Members from Pelham and Lincoln, provided Council a presentation with respect to the proposed Union Library. A copy of the presentation is on file with the Clerk.

Moved By Councillor John Wink
Seconded By Councillor Wayne Olson

BE IT RESOLVED THAT Council receive correspondence from the Pelham Library and Lincoln Library regarding the Formation of a Union Library Between Pelham and Lincoln, for information;

AND THAT Council received the Report on Potential Operational Merger of Lincoln and Pelham Public Libraries by J. Andrews, Lincoln Public Library CEO, and A. Guilmette, Pelham Public Library Acting CEO, for information;

AND THAT Council approve, support and endorse the recommendations contained within the said report.

	For	Against
Mayor Marvin Junkin	X	
Councillor Lisa Haun	X	
Councillor Bob Hildebrandt	X	
Councillor Ron Kore	X	
Councillor Wayne Olson	X	
Councillor Marianne Stewart	X	
Councillor John Wink	X	
Results	7	0
		Carried (7 to 0)

4.3 Union Library Endorsement, 2022-0010-Chief Administrator Officer

Moved By Councillor John Wink
Seconded By Councillor Marianne Stewart

BE IT RESOLVED THAT Council receive Report #2022-0010, Union Library Endorsement, for information;

AND THAT Council receive the report by Watson and Associates which was funded by the Modernization Grant Phase 2, for information;

AND THAT Council approve posting this final report on the Town’s website as per the grant agreement,

AND THAT Council accepts and approved the recommendation of the Joint Lincoln/Pelham Library Board Committee and endorses the report on the Potential Operational Merger of Lincoln and Pelham Public Libraries, effective April 1, 2022;

AND THAT Council directs the Town Clerk to present a by-law appointing a new Library Board effective April 1, 2022.

	For	Against
Mayor Marvin Junkin	X	
Councillor Lisa Haun	X	
Councillor Bob Hildebrandt	X	
Councillor Ron Kore	X	
Councillor Wayne Olson	X	
Councillor Marianne Stewart	X	
Councillor John Wink	X	
Results	7	0
		Carried (7 to 0)

4.4 Report of Regional Councillor

5. Adoption of Minutes

Moved By Councillor Lisa Haun
Seconded By Councillor Marianne Stewart

BE IT RESOLVED THAT the following minutes be adopted as printed, circulated and read:

1. RC-03/2022 - Regular Council - February 7, 2022

	For	Against
Mayor Marvin Junkin	X	
Councillor Lisa Haun	X	

Councillor Bob Hildebrandt	X
Councillor Ron Kore	X
Councillor Wayne Olson	X
Councillor Marianne Stewart	X
Councillor John Wink	X

Results

7

O

Carried (7 to 0)

6. Business Arising from Council Minutes

7. Request(s) to Lift Consent Agenda Item(s) for Separate Consideration

Councilor Kore requested items 8.5.1 and 8.5.2 be lifted.

Councillor Wink requested item 8.5.2 be lifted.

8. Consent Agenda Items to be Considered in Block

Councilor Kore spoke to items 8.5.1 and 8.5.2 and confirmed the said items no longer required to be considered for separate consideration.

Moved By Councillor Bob Hildebrandt

Seconded By Councillor Ron Kore

BE IT RESOLVED THAT the Consent Agenda items as listed on the February 22, 2022 Council Agenda be received and the recommendations contained therein be approved, save and except 8.5.3:

8.1. Presentation of Recommendations Arising from COW or P&P, for Council Approval

BE IT RESOLVED THAT Council hereby approves the Recommendations Resulting from the following:

1. SCOW-01/2022 - February 7, 2022 - Special Committee of the Whole, Development Charges Public Meeting

8.2. Minutes Approval - Committee

BE IT RESOLVED THAT the following minutes be adopted as printed, circulated and read:

1. SCOW-01/2022 - February 7, 2022 - Special Committee of the Whole, Development Charges Public Meeting

8.3. Staff Reports of a Routine Nature for Information or Action

8.3.1. 2021 Pelham Distribution System Summary Report, 2022-0027-Public Works

BE IT RESOLVED THAT Council receive Report #2022-0027 – Pelham Water Distribution System Summary Report, for information

8.5. Information Correspondence Items

8.5.1. Integrity Commissioner Report - IC-15479-1021

BE IT RESOLVED THAT Council receive for information the Integrity Commissioner correspondence, File IC-15479-1021.

8.5.2. Integrity Commissioner Report - IC-15480-1021

BE IT RESOLVED THAT Council receive for information the Integrity Commissioner correspondence, File IC-15480-1021.

~~8.5.3. St. Catharine's Correspondence re: Acts of Violence, Harassment and Intimidation Against Elected Officials and Government Employees~~

~~BE IT RESOLVED THAT Council receive correspondence from the City of St. Catharines regarding Acts of Violence, Harassment and Intimidation Against Elected Officials and Government Employees, for information.(lifted)~~

8.7. Committee Minutes for Information

8.7.1. Committee of Adjustment

BE IT RESOLVED THAT Council receive the Committee of Adjustment minutes dated November 2, 2021 and December 7, 2021, for information.

8.7.2. Summerfest Committee

BE IT RESOLVED THAT Council receive the Summerfest Committee minutes dated April 22, 2020, November 3, 2021, November 17, 2021 and December 8, 2021, for information.

8.7.3. Pelham Seniors Advisory Committee

BE IT RESOLVED THAT Council receive the Pelham Seniors Advisory Committee minutes dated June 30, 2021, September 30, 2021, October 21, 2021, November 18, 2021, December 15, 2021 and January 14, 2022, for information.

8.7.4. Pelham Arts Advisory Committee

BE IT RESOLVED THAT Council receive the Pelham Arts Advisory Committee minutes dated August 18, 2021, September 22, 2021, October 27, 2021 and November 17, 2021, for information.

8.7.5. MCC User Group

BE IT RESOLVED THAT Council receive the MCC User Group minutes dated September 21, 2021 and November 4, 2021, for information.

8.7.6. Joint Accessibility Advisory Committee

BE IT RESOLVED THAT Council receive the Joint Accessibility Advisory Committee minutes dated December 9, 2021, for information.

8.7.7. Cannabis Control Committee

BE IT RESOLVED THAT Council receive the Cannabis Control Committee minutes dated November 24, 2021, for information.

9.1 St. Catharines Correspondence re: Acts of Violence, Harassment and Intimidation Against Elected Officials and Government Employees

Moved By Councillor Bob Hildebrandt
Seconded By Councillor Ron Kore

BE IT RESOLVED THAT Council receive correspondence from the City of St. Catharines regarding Acts of Violence, Harassment and Intimidation Against Elected Officials and Government Employees, for information.

10. Resolution to Move in Camera

Moved By Councillor John Wink
Seconded By Councillor Ron Kore

BE IT RESOLVED THAT the next portion of the meeting be closed to the public in order to consider a matter under Section 239 (2) of the Municipal Act, as follows:

(f) - advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

	For	Against
Mayor Marvin Junkin	X	
Councillor Lisa Haun	X	
Councillor Bob Hildebrandt	X	
Councillor Ron Kore	X	
Councillor Wayne Olson		X
Councillor Marianne Stewart	X	
Councillor John Wink	X	
Results	6	1
Carried (6 to 1)		

11. Rise From In Camera

Moved By Councillor John Wink
Seconded By Councillor Bob Hildebrandt

BE IT RESOLVED THAT Council adjourn the In Camera Session and that Council do now Rise: With No Report.

	For	Against
Mayor Marvin Junkin	X	
Councillor Lisa Haun	X	
Councillor Bob Hildebrandt	X	
Councillor Ron Kore	X	
Councillor Wayne Olson	X	
Councillor Marianne Stewart	X	
Councillor John Wink	X	
Results	7	0
Carried (7 to 0)		

12. Reconvene: St. Catharines Correspondence re: Acts of Violence, Harassment and Intimidation Against Elected Officials and Government Employees

Moved By Councillor Bob Hildebrandt
Seconded By Councillor Ron Kore

BE IT RESOLVED THAT Council receive correspondence from the City of St. Catharines regarding Acts of Violence, Harassment and Intimidation Against Elected Officials and Government Employees, for information.

Amendment: Moved By Councillor John Wink
Seconded By Councillor Marianne Stewart

THAT the motion be amended to include:
AND THAT the Council for the Town of Pelham endorse and support the resolution from the City of St. Catharines;
AND THAT the Town Clerk is hereby directed to circulate a copy of this resolution to the Niagara Region and Local Area Clerks.

	For	Against
Mayor Marvin Junkin	X	
Councillor Lisa Haun	X	
Councillor Bob Hildebrandt	X	
Councillor Ron Kore	X	
Councillor Wayne Olson	X	
Councillor Marianne Stewart	X	

Councillor John Wink	X	
Results	7	0
		Carried (7 to 0)

Motion as Amended: Moved By Councillor John Wink
Seconded By Councillor Marianne Stewart

BE IT RESOLVED THAT Council receive correspondence from the City of St. Catharines regarding Acts of Violence, Harassment and Intimidation Against Elected Officials and Government Employees, for information;

AND THAT the Council for the Town of Pelham endorse and support the resolution from the City of St. Catharines;

AND THAT the Town Clerk is hereby directed to circulate a copy of this resolution to the Niagara Region and Local Area Clerks.

	For	Against
Mayor Marvin Junkin	X	
Councillor Lisa Haun	X	
Councillor Bob Hildebrandt	X	
Councillor Ron Kore	X	
Councillor Wayne Olson	X	
Councillor Marianne Stewart	X	
Councillor John Wink	X	
Results	7	0
		Carried (7 to 0)

- 13. Presentation & Consideration of Reports**
- 13.1 Reports from Members of Council:**
- 13.2 Staff Reports Requiring Action**
- 13.2.1 Establishment of a Development Application Refund and Withdrawal Policy, 2022-0029-Clerks**
- Moved By** Councillor Wayne Olson
Seconded By Councillor John Wink
- BE IT RESOLVED THAT Council receive Report #2022-0029 Establishment of a Development Application Refund and Withdrawal Policy, for information;**
- AND THAT Council approve the Development Application Refund and Withdrawal Policy, S300-02.**

	For	Against
Mayor Marvin Junkin	X	
Councillor Lisa Haun	X	
Councillor Bob Hildebrandt	X	
Councillor Ron Kore	X	
Councillor Wayne Olson	X	
Councillor Marianne Stewart	X	
Councillor John Wink	X	
Results	7	0
Carried (7 to 0)		

13.2.2 Rescue Truck Donation 2022, 2022-0051-Fire Dept

Moved By Councillor Bob Hildebrandt

Seconded By Councillor Lisa Haun

BE IT RESOLVED THAT Council receive Report #2022-0050 – Rescue Truck Donation, for information;

AND THAT Council approve the donation of Rescue Vehicle 02-219 to the Community of Little Burnt Bay, Newfoundland.

	For	Against
Mayor Marvin Junkin	X	
Councillor Lisa Haun	X	
Councillor Bob Hildebrandt	X	
Councillor Ron Kore	X	
Councillor Wayne Olson	X	
Councillor Marianne Stewart	X	
Councillor John Wink	X	
Results	7	0
Carried (7 to 0)		

13.2.3 Parking Enforcement Options at the MCC, 2022-0020-Chief Administrator Officer

Moved By Councillor Marianne Stewart

Seconded By Councillor John Wink

BE IT RESOLVED THAT Council receive Report #2022-0020, Temporary Parking Solutions and Enforcement Options for the Meridian Community Centre, for information;

AND THAT Council direct staff to take no further action in relation to temporary parking at the Meridian Community Centre pending receipt of the parking study;

AND THAT Council direct staff to prepare a by-law to regulate parking at the Meridian Community Centre and other properties owned by the Town of Pelham where parking is provided.

	For	Against
Mayor Marvin Junkin	X	
Councillor Lisa Haun	X	
Councillor Bob Hildebrandt	X	
Councillor Ron Kore	X	
Councillor Wayne Olson	X	
Councillor Marianne Stewart	X	
Councillor John Wink	X	
Results	7	0
Carried (7 to 0)		

13.2.4 Modernization Grant Phase 2 Information Technology Web-based Services Review, 2022-0049-Corporate Services

Moved By Councillor Ron Kore
Seconded By Councillor Wayne Olson

BE IT RESOLVED THAT Council receive Report # 2022-0049-Modernization Grant Phase 2 Information Technology, for information Corporate Services;

AND THAT Council receive the Report prepared by Spatial DNA, for information;

AND THAT Council approve the posting of this report on the Town of Pelham website as required by the grant agreement.

	For	Against
Mayor Marvin Junkin	X	
Councillor Lisa Haun	X	
Councillor Bob Hildebrandt	X	
Councillor Ron Kore	X	

Councillor Wayne Olson	X	
Councillor Marianne Stewart	X	
Councillor John Wink	X	
Results	7	0
		Carried (7 to 0)

14. Unfinished Business

15. New Business

16. Presentation and Consideration of By-Laws

Moved By Councillor Lisa Haun

Seconded By Councillor Ron Kore

BE IT RESOLVED THAT the Council of the Town of Pelham, having given due consideration to the following By-laws do now read a first, second and third time and do pass same, and

THAT the Mayor and Clerk be and are hereby authorized to sign and seal the by-laws:

1. By-law 4426(2022) - Being a by-law to amend By-law No. 4411(2022) to establish 2022 Fees and Charges to be collected by the Corporation of the Town of Pelham; And to Add Fees and Charges to the Planning and Development Services Schedule.

2. By-law 4428(2022) - Being a by-law to authorize the Mayor and Clerk to enter into a Memorandum of Understanding with the 2021 Canada Games Host Society Inc. with respect to the 2022 Canada Games; AND to authorize the Town, in collaboration with the 2021 Canada Games Host Society to organize and host a community event as part of the 13 for 13 Cultural Festival on Thursday, August 18, 2022 in Peace Park, 20 Pelham Town Square, Fonthill.

	For	Against
Mayor Marvin Junkin	X	
Councillor Lisa Haun	X	
Councillor Bob Hildebrandt	X	
Councillor Ron Kore	X	
Councillor Wayne Olson	X	
Councillor Marianne Stewart	X	
Councillor John Wink	X	
Results	7	0

Carried (7 to 0)

17. Motions and Notices of Motion

17.1 Motion - Councillor Kore

Councillor Kore requested the motion be withdrawn. No members of Council objected.

18. Matters for Committee of the Whole or Policy and Priorities Committee

19. Matters Arising Out of Committee of the Whole or Policy and Priorities Committee

20. Confirming By-Law

Moved By Councillor Lisa Haun

Seconded By Councillor John Wink

BE IT RESOLVED THAT the following By-law be read a first, second and third time and passed:

Being a By-law No. 4429(2022) to Adopt, Ratify and Confirm the proceedings of Council of the Town of Pelham at its Regular Meeting held on the 22nd day of February, 2022.

	For	Against
Mayor Marvin Junkin	X	
Councillor Lisa Haun	X	
Councillor Bob Hildebrandt	X	
Councillor Ron Kore	X	
Councillor Wayne Olson	X	
Councillor Marianne Stewart	X	
Councillor John Wink	X	
Results	7	0

Carried (7 to 0)

21. Adjournment

The meeting adjourned at 7:05pm.

Moved By Councillor Bob Hildebrandt

Seconded By Councillor Wayne Olson

BE IT RESOLVED THAT this Regular Meeting of Council be adjourned until the next regular meeting scheduled for March 7, 2022 at 5:30 pm.

	For	Against
Mayor Marvin Junkin	X	
Councillor Lisa Haun	X	
Councillor Bob Hildebrandt	X	
Councillor Ron Kore	X	
Councillor Wayne Olson	X	
Councillor Marianne Stewart	X	
Councillor John Wink	X	
Results	7	0
		Carried (7 to 0)

Mayor: Marvin Junkin

Town Clerk: Holly Willford