

Date: 4 November 2021

Time: 4:00pm

Location: Via Zoom

Attendance: Hallee Braun (Recreation and Wellness Programmer)  
Karen Blake (Administrative Assistant, Recreation, Culture & Wellness)  
Councillor Marianne Stewart  
Byron Sinclair (Pelham Minor Hockey Association)  
Bryan Secord (Facility Supervisor)  
Tim Toffolo (Chair, Jr. B Pelham Panthers)  
Kevin Yochim (Southern Tier Admirals)  
Vickie vanRavenswaay (Director of Recreation, Culture & Wellness)  
Brian Bleich (Pelham Basketball Association)

Regrets: Jessica Sackett (Niagara Centre Skating Club)  
Doug Freeland (Service Club Representative)  
Spencer Tanguay (Pelham Raiders Lacrosse)

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### **1. Call to Order and Declaration of Quorum**

Noting that quorum was present, Chair Tim Toffolo called the meeting to order at approximately 5:02pm and read the land acknowledgement statement.

### **2. Approval of Agenda**

**Moved by** Brian Bleich  
**Seconded by** Byron Sinclair

**THAT the agenda for the November 4, 2021 regular meeting of the MCC User Group Roundtable Committee be adopted.**

**Carried**

### **3. Declaration of Pecuniary Interest and General Nature**

There were no pecuniary interests disclosed by any of the members present.

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**4. Approval of Minutes**

The Committee approved the minutes from the September 21, 2021 MCC User Group Roundtable Committee meeting.

**Moved by** Kevin Yochim  
**Seconded by** Brian Bleich

**THAT the minutes of the September 21, 2021 MCC User Group Roundtable Committee meeting be approved.**

**Carried**

**5. Business Arising from Minutes**

None.

**6. Flood Time Review**

Staff wanted feedback from the Committee regarding the timing of floods and revisit flooding on the hour and half-hour. The Committee members present agreed that there was no issue to switch back to flooding on the hour and half-hour. However, they would like some notice before the switch happens to be able to adjust their schedules. Staff will reach out to the figure skating club to ask if it would effect their schedule. Staff will then discuss and update the Committee at the subsequent meeting.

**7. Gym/Ice Allocations & Scheduling****7.1. Cancellations**

Staff informed Committee members that they are looking to require a week's notice for any cancellation of ice or gym time. Committee members discussed other arenas' policies. Staff will research other arenas' policies and add a timeframe to the Town's allocation policy. Staff will communicate to Committee members once change has been confirmed. Halee and Byron will discuss options for Minor Hockey.

**8. March Break & Summer Ice Applications**

Halee stated that the demand of March Break ice is high and asked User Groups to confirm ice times during March Break. Halee updated the Committee that Summer Ice/Pad and Gym Applications will be sent out at the beginning of January 2022.

**9. Round Table Discussion**

The Roundtable discussion encompassed the following:

- Lack of referees in Minor Hockey which is affecting Minor Hockey games.
- AAA Tournament March 18-20<sup>th</sup>. Minor Hockey will help out with ice time.
- Basketball starts their house league on November 13<sup>th</sup>.
- Staff asked all teams to submit visiting team rosters to the front desk.

**10. Unfinished Business**

The Committee discussed parking at the MCC including snow removal, on-street parking, Town parking plan and study, temporary solutions and by-law enforcement.

**11. New Business**

The Committee discussed the potential lifting of provincial regulations and guidelines in the new year.

**12. Next Meeting**

At the Call of the Chair

**13. Adjournment**

**Moved by** Kevin Yochim  
**Seconded by** Brian Bleich

**THAT this Regular Meeting of the November 4, 2021 be adjourned at 5:55pm.**

**Carried**

  
Tim Toffolo (Jan 31, 2022 16:12 EST)

**Tim Toffolo, Chair**



**Karen Blake, Administrative Assistant**