

Date: 30 September 2021

Time: 1:30pm

Location: Via Zoom

Attendance: Sharon Cook (Chair)  
Councillor Marianne Stewart  
Ann Villalta  
Susan Buckingham  
Erin Stitt (Lookout Ridge)  
Brittany MacLean (Active Living Programmer)  
Karen Blake (Administrative Assistant)  
Elena Simone-Simonetti  
Gwen MacDougall (Library)  
Garth Hamilton  
Dave Nicolson

Regrets: Anna Oakes (Lookout Ridge)

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## **1. Call to Order and Declaration of Quorum**

Noting that quorum was present, Chair Sharon Cook called the meeting to order at approximately 1:34pm.

The Chair read a Land Recognition Statement and welcomed new member – Garth Hamilton.

## **2. Approval of Agenda**

**Moved by** Garth Hamilton  
**Seconded by** Elena Simone-Simonetti

**THAT the agenda for the September 30, 2021 regular meeting of the Pelham Seniors Advisory Committee be adopted.**

**Carried**

### **3. Declaration of Pecuniary Interest and General Nature**

There were no pecuniary interests disclosed by any of the members present.

### **4. Approval of Minutes**

The Committee approved the minutes from the June 30<sup>th</sup>, 2021 Pelham Seniors Advisory Committee meeting.

**Moved by** Gwen MacDougall  
**Seconded by** Ann Villalta

**THAT the minutes of the June 30<sup>th</sup>, 2021 Pelham Seniors Advisory Committee be approved.**

**Carried**

### **5. Correspondence**

None.

### **6. Business Arising from Minutes**

#### **6.1 Buddy Bench**

The Chair clarified the purpose of the Buddy Bench. Staff updated the committee on the revamping of the Bench Dedication program and how prices and options had changed. Staff also mentioned that the installation would be in Spring 2022. Brittany updated the Committee about the SALC Special grant application that would include a buddy bench and flagpole. The Committee discussed the new dedication options and agreed on an accessible picnic table. Staff updated the Committee on their current financial status in the Pelham Seniors Advisory Committee's budget.

#### **6.2 Niagara Council on Aging**

The Committee members who are a part of the Niagara Council on Aging updated the Committee that the meeting was cancelled in September and there were no updates. Susan will provide further updates to the Committee at a subsequent meeting once available.

**6.3 Research Project with Brock University**

Sharon updated the Committee that they are waiting on the Final Report from the research project from Brock University and will update the Committee at a subsequent meeting.

**6.4 New Members**

The Chair welcomed the new Committee member - Garth Hamilton.

**6.5 Zoom Meeting with Developer of Seniors Community**

Staff informed the Committee that the developer, as well as the Director of Planning will be invited to a subsequent meeting to discuss the development of the senior's community near the MCC.

**6.6 Calendar Honouring Seniors**

The Chair updated the Committee on the calendar honouring seniors. The Committee discussed business sponsorship opportunities, timeline, and images for the calendars. Staff will reach out to the Communications Specialist to get the cost of printing and timing and will update the Committee during a subsequent meeting.

**6.7 Transition into Opening PSAC Activities**

The Committee discussed the direction from Council that Committee meetings will be virtual until March 2022. The Committee decided to wait for in-person activities until directed by Council. The Committee discussed the opportunity for hybrid meetings in the future.

**6.8 Forum- Volunteer and Seminars**

The Committee will wait for direction from Council and the EOC before resuming in person seminars and forums.

**6.9 IFN Conference on Aging – Niagara Falls**

The Committee discussed the fee for attending the IFN Conference on Aging in Niagara Falls. Sharon believes some members from Age Friendly and other local networks will be attending and will report back to local Advisory and Age Friendly Committees. The Committee will have the opportunity to share activity schedules and other information at the conference's vendor booth, following their donation approved at a previous PSAC meeting.

**6.10 Grant Opportunities – Flag Pole MCC**

Staff mentioned the applications has been submitted for the SALC Special Grant including a bench and flag poles at the MCC. Committee members discussed other opportunities that could be included in the grant.

**7. New Business****7.1. Selection of PSAC Vice Chair**

**Moved by:** Ann Villalta

**Seconded by:** Gwen MacDougall

**THAT the Committee selects Elena Simone-Simonetti as the Vice Chair of the Pelham Seniors Advisory Committee.**

**CARRIED**

**7.2. Communication Regarding the Video Taping of Meetings**

The Chair let the Committee know that Advisory Committee meetings no longer need to be recorded but meeting dates and agendas will be required to be on the Town's website three days prior to the meeting date. Committee member's names will be listed on the Town's website.

**7.3. Selection Process for PSAC Members**

The Committee discussed having an open space on the Committee. The Chair is going to reach out to the Town Clerk to discuss the Committee having involvement within the selection process. Staff discussed the current application process for Advisory Committees.

**7.4. 'New' Integrated Regional Niagara Transportation System**

The Committee discussed and asked for clarification on the new integrated transportation system including usability, ridership and accessibility. Councillor Stewart updated the Committee on the Region's plan and will update the Committee during subsequent meetings.

### **7.5. Report on Elder Abuse Symposium**

The Committee discussed the opportunity to have a symposium once in-person meetings can begin. The Committee discussed different themes/issues that could be discussed in a symposium. Sharon shared information from elder abuse seminar, which had a focus on streamlining an easy and accessible number to call to report abuse or gain more information on local supports and resources.

There were supposed to be symposiums held in each municipality on Elder Abuse, which were cancelled due to COVID. The Committee hopes to offer an information session or symposium on this topic once in person presentations are able resume.

### **7.6. Year End Review**

The Chair and another Committee member suggested that the Committee's last yearly meeting be a year-end review on the Committee's priorities, goals and accomplishments during the previous calendar year. If the year is an election year, the October meeting would be the review as the minutes could be approved before the end of the Committee's term.

**Motion by:** Elena Simone-Simonetti

**Second by:** Susan Buckingham

**THAT the Pelham Seniors Advisory Committee approve that the last meeting of each calendar year be a year-end review meeting. During election years, the year-end review will happen during the October meeting.**

**CARRIED**

### **8. Next Meeting**

- October 21<sup>st</sup>, 2021 via Zoom 1:30pm

**9. Adjournment**

**Moved by** Gwen MacDougall  
**Seconded by** Dave Nicolson

**THAT this Regular Meeting of the Pelham Seniors Advisory Committee be adjourned at 3:09pm.**

**Carried**

  
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**Chair, Sharon Cook**  
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**Karen Blake, Administrative Assistant**