

REGULAR COUNCIL MINUTES

Meeting #: C-18/2021 - Regular Council
Date: Monday, November 1, 2021
Time: 5:30 PM
Location: Town of Pelham Municipal Office - Council
Chambers
20 Pelham Town Square, Fonthill

Members Present: Marvin Junkin
Lisa Haun
Bob Hildebrandt
Ron Kore
Wayne Olson
Marianne Stewart
John Wink

Staff Present: David Cribbs
Bob Lymburner
Jason Marr
Teresa Quinlin
Vickie vanRavenswaay
Barbara Wiens
Holly Willford
Sarah Leach

1. Call to Order and Declaration of Quorum

Noting that a quorum was present, the Mayor called the meeting to order at approximately 5:54pm.

1.1 Land Recognition Statement

The Mayor read the land recognition statement into the record.

2. Approval of Agenda

Moved By Ron Kore

Seconded By John Wink

BE IT RESOLVED THAT the agenda for the November 1, 2021 Regular meeting of Council be adopted, as circulated.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	

Bob Hildebrandt	X	
Ron Kore	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
Results	7	0
Carried (7 to 0)		

3. Disclosure of Pecuniary Interests and General Nature Thereof

There were no pecuniary interests disclosed by any of the members present.

4. Hearing of Presentation, Delegations, Regional Report

4.1 Presentations

4.1.1 COVID-19 Pandemic Update – CEMC

Fire Chief and Community Emergency Management Co-Ordinator presented updated information as it relates to the ongoing worldwide pandemic, COVID-19.

Moved By Marianne Stewart

Seconded By Lisa Haun

BE IT RESOLVED THAT Council receive the COVID-19 update presentation from B. Lymburner, Fire Chief and Community Emergency Management Co-Ordinator, for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
Results	7	0
Carried (7 to 0)		

4.1.2 COVID-19 Pandemic Update – CAO

Mr. David Cribbs, CAO stated the Town’s Director of Corporate Services and Treasurer, Ms. Teresa Quinlin, as a Chartered Professional Accountant (CPA) was honored with the highest distinction

of her profession and has been named a Fellow. The Mayor and Council congratulated Ms. Quinlin on receiving this distinction.

Moved By Wayne Olson

Seconded By Bob Hildebrandt

BE IT RESOLVED THAT Council receive the COVID-19 update presentation from D. Cribbs, Chief Administrative Officer, for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
Results	7	0
Carried (7 to 0)		

4.2 Delegations

4.3 Report of Regional Councillor

5. Adoption of Minutes

Moved By Ron Kore

Seconded By Marianne Stewart

BE IT RESOLVED THAT the following minutes be adopted as printed, circulated and read:

1. C-17/2021 - Regular Council Meeting - October 18, 2021

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
Results	7	0
Carried (7 to 0)		

6. Business Arising from Council Minutes

7. Request(s) to Lift Consent Agenda Item(s) for Separate Consideration

Councillor Wink requested item 8.5.3 be lifted for separate consideration.

Councillor Haun requested item 8.3.3 be lifted for separate consideration.

8. Consent Agenda Items to be Considered in Block

Moved By Lisa Haun

Seconded By Wayne Olson

BE IT RESOLVED THAT the Consent Agenda items as listed on the November 1, 2021 Council Agenda be received and the recommendations contained therein be approved, save and except item 8.5.3 and 8.3.3:

8. Consent Agenda Items to be Considered in Block

8.1. Presentation of Recommendations Arising from COW or P&P, for Council Approval

BE IT RESOLVED THAT Council hereby approves the Recommendations Resulting from the following:

PCOW 06/2021 - Public Meeting under the Planning Act - October 12, 2021

8.2. Minutes Approval - Committee

8.2.1. 1. PCOW 06/2021 - Public Meeting under the Planning Act - October 12, 2021

BE IT RESOLVED THAT Council receive the following minutes for information:

PCOW-06/2021 Public Meeting Under Planning Act - October 12, 2021

8.3. Staff Reports of a Routine Nature for Information or Action

8.3.1. Revised 2022 Council Meeting Schedule , 2021-0184-Clerks

BE IT RESOLVED THAT Council receive Report #2021-0184-Clerks Revised 2022 Council Meeting Schedule;

AND THAT the Revised 2022 Council Meeting Schedule as provided in Appendix A to this Report be approved;

AND THAT Staff be directed to publish the Revised 2022 Council Meeting Schedule to the Town of Pelham Website.

8.3.2. Municipal Modernization Program Intake 3 Applications, 2021-0165-Corporate Services

BE IT RESOLVED THAT Council receive Report # 2021-0165- Municipal Modernization Program Intake 3 (MMP Intake 3) Applications, for information;

AND THAT Council approve the grant submissions for the MMP Intake 3 relating to the following:

(1) implementation of software for Human Resources digitization; (2) implementation of software for automation in Corporate Services; and (3) review of Recreation, Culture and Wellness third party review for service delivery and organizational structure.

~~8.3.3. Peninsula West Power Inc. (PWPI) Subsidiary Update, 2021-0183 Corporate Services~~

~~BE IT RESOLVED THAT Council receive Report # 2021-0183 Peninsula West Power Inc. (PWPI) Subsidiary Update, for information.(lifted)~~

8.4. Action Correspondence of a Routine Nature

8.4.1. Ontario Garlic Festival re: Ontario Garlic Week - Supporting Food & Beverage

BE IT RESOLVED that Council receive correspondence from Toronto Garlic Festival dated October 18, 2021 with respect to supporting Ontario Garlic Week;

AND THAT Council direct staff to promote and share Ontario Garlic Week information within the Pelham Community.

8.5. Information Correspondence Items

8.5.1. Mark Iannizzi Correspondence re: Request for Traffic Calming Policy

BE IT RESOLVED THAT Council receive correspondence from Mark Iannizzi regarding a request for a traffic calming policy on Lookout Street, for information.

8.5.2. Rosemarie Haegens Correspondence re: Road Deterioration in North Pelham

BE IT RESOLVED THAT Council receive correspondence from Rosemarie Haegens regarding Road Deterioration in North Pelham, for information.

~~8.5.3. Pelham Active Transportation Committee Correspondence re: Town's Traffic Calming Policy~~

~~BE IT RESOLVED Council receive the correspondence dated October, 25, 2021 from the Pelham Active Transportation Committee regarding the Town's Traffic Calming Policy, for information.(lifted)~~

8.5.4. Niagara Region re: Niagara Region Incentives Policy

BE IT RESOLVED THAT Council receive from the Regional Municipality of Niagara the Niagara Region Incentives Policy, for information.

8.5.5. Niagara Region re: Regional Incentives Information and Alternatives

BE IT RESOLVED THAT Council receive from the Regional Municipality of Niagara the Regional Incentives Information and Alternatives, for information.

8.7. Committee Minutes for Information

8.7.1. Cannabis Control Committee Minutes

BE IT RESOLVED THAT Council receive the Cannabis Control Committee minutes dated September 8, 2021, for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
Results	7	0
		Carried (7 to 0)

9. Items for Separate Consideration, if Any

9.1 Peninsula West Power Inc. (PWPI) Subsidiary Update, 2021-0183-Corporate Services

Councillor Haun requested it be noted in the minutes that each Councillor Haun and Councillor Hildebrandt declared conflicts of interest in past meetings with respect to this matter being considered before Council.

Moved By Lisa Haun
Seconded By Wayne Olson

BE IT RESOLVED THAT Council receive Report # 2021-0183-Peninsula West Power Inc. (PWPI) Subsidiary Update, for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore		X
Wayne Olson	X	

Marianne Stewart	X	
John Wink	X	
Results	6	1
Carried (6 to 1)		

9.2 Pelham Active Transportation Committee Correspondence re: Town's Traffic Calming Policy

BE IT RESOLVED Council receive the correspondence dated October, 25, 2021 from the Pelham Active Transportation Committee regarding the Town's Traffic Calming Policy, for information.

Amendment: Moved By John Wink
Seconded By Bob Hildebrandt

THAT the motion be amended to include:

AND THAT Council direct staff to promote the Town’s Neighborhood Traffic Management Policy No. S801-02 (aka traffic calming policy) annually through a variety of media, included by not limited to: print advertisement, Town’s website, social media and feature successful neighborhood stories when appropriate to do so.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
Results	7	0
Carried (7 to 0)		

Main Motion as Amended : Moved By John Wink
Seconded By Bob Hildebrandt

BE IT RESOLVED Council receive the correspondence dated October, 25, 2021 from the Pelham Active Transportation Committee regarding the Town's Traffic Calming Policy, for information;

AND THAT Council direct staff to promote the Town’s Neighborhood Traffic Management Policy No. S801-02 (aka traffic calming policy) annually through a variety of media, included by not limited to: print advertisement, Town’s

website, social media and feature successful neighborhood stories when appropriate to do so.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
Results	7	0
Carried (7 to 0)		

10. Presentation & Consideration of Reports

10.1 Reports from Members of Council:

10.1.1 Councillor Wink

Councillor Wink discussed the last Pelham Active Transportation Advisory Committee meeting. In particular, in voiced the committee’s desire to have the top coat of paving to be completed on Port Robinson Road and surrounding division.

Moved By Wayne Olson
Seconded By Bob Hildebrandt

BE IT RESOLVED THAT Council receive the verbal presentation from Councillor Wink with respect to Pelham Active Transportation Committee, for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
Results	7	0
Carried (7 to 0)		

10.1.2 Councillor Olson

Councillor Olson spoke on the need for the annual forum for service club support and open houses for municipal drain matters. He stated he was pleased staff is currently working towards hosting both meeting types in the New Year.

Moved By Ron Kore

Seconded By John Wink

BE IT RESOLVED THAT Council receive Councillor Olson's verbal presentation regarding Annual Open House re: Municipal Drain Matters and Annual Forum re: Service Club Support, for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
Results	7	0
Carried (7 to 0)		

10.2 Staff Reports Requiring Action

10.2.1 Christmas in Pelham 2021, 2021-0182-Recreation

Moved By Lisa Haun

Seconded By Marianne Stewart

BE IT RESOLVED THAT Council receive Report #2021-0182 – Christmas in Pelham 2021;

AND THAT Council designate Christmas in Pelham 2021 - Outdoor Christmas Market, to be held on Friday December 3, 2021, from 4pm to 10pm at Pelham Town Square, as a Municipally Significant Event;

AND THAT the Clerk be authorized to make application for a Special Occasion Permit for the Christmas in Pelham – Outdoor Christmas Market;

AND FURTHER THAT Council authorize the following road closures; Pelham Town Square entrance at Pelham Street to 55 meters east of Pelham Street, from 7:00am to 11:59pm on Friday December 3, 2021;

For	Against
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Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
Results	7	0
		Carried (7 to 0)

- 11. Unfinished Business
- 12. New Business
- 13. Presentation and Consideration of By-Laws

Moved By Marianne Stewart
Seconded By Bob Hildebrandt

BE IT RESOLVED THAT the Council of the Town of Pelham, having given due consideration to the following By-laws do now read a first, second and third time and do pass same, and THAT the Mayor and Clerk be and are hereby authorized to sign and seal the by-laws:

1. By-law 4397(2021) - Being a by-law to authorize the Mayor and Clerk to enter into an Agreement with The Herrington Group Ltd. for consulting services as per the Proposal to Coordinate Accessibility for Ontarians with Disability Act Compliance for 2022 - 2024, and to Repeal and Replace By-law #4180(2019).

2. By-law 4398(2021) - Being a by-law to exempt Block 30 on Plan 59M-476, municipally known as 34, 36, 38, 40, 42 and 44 Lymburner Street, from part lot control. Saffron Meadows Phase 2 Subdivision. (Hert Inc.) File No. PLC 04-2021

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	

Results	7	0
		Carried (7 to 0)

- 14. Motions and Notices of Motion**
- 15. Matters for Committee of the Whole or Policy and Priorities Committee**
- 16. Matters Arising Out of Committee of the Whole or Policy and Priorities Committee**
- 17. Resolution to Move in Camera**
- 18. Rise From In Camera**
- 19. Confirming By-Law**

Moved By Lisa Haun
Seconded By Ron Kore

BE IT RESOLVED THAT the following By-law be read a first, second and third time and passed:

Being a By-law No. 4400(2021) to Adopt, Ratify and Confirm the proceedings of Council of the Town of Pelham at its Regular Meeting held on the 01st day of November, 2021.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
Results	7	0
		Carried (7 to 0)

20. Adjournment

Moved By Bob Hildebrandt
Seconded By Wayne Olson

BE IT RESOLVED THAT this Regular Meeting of Council be adjourned until the next regular meeting scheduled for November 15, 2021 at 5:30 pm.

For	Against
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Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
Results	7	0
		Carried (7 to 0)

Mayor: Marvin Junkin

Town Clerk: Holly Willford