

## Memo

**To:** Sarah Leach, Deputy Clerk

**CC:** Jason Marr, Director of Public Works; Barb Wiens, Director of Planning and Development; Derek Young, Manager of Engineering

**From:** Taylor Boyle, Engineering Technologist

**Date:** 22 September 2021

**File No.:** A35/2021P

**RE:** Minor Variance – 260 Welland Road, Pelham

Town of Pelham Public Works Staff have reviewed the above noted application and supporting documentation to address the technical concerns regarding the submitted minor variance application seeking relief, to construct an accessory storage building, from:

**Section 7.7(a) “Maximum (Accessory) Lot Coverage** - to permit a maximum lot coverage of 1.4% whereas the by-law allows 1% provided the maximum lot coverage of all buildings does not exceed 10 percent; and

**Section 7.7(d) “Maximum Building Height”** – to permit a maximum building height of 7.3m whereas the by-law allows 3.7m.

The following comments shall be addressed to the satisfaction of the Director of Public Works. Note that further comments to be forthcoming on subsequent submissions.

Public Works Staff have reviewed the submitted documentation and have no comments or concerns.