

## CONTRACTOR COVID-19 VACCINATION POLICY COMPLIANCE FORM

### Note for Contractors – Please Read Carefully

The Town of Pelham requires all contractors providing work or services to the Town and their employees to be fully vaccinated against COVID-19 and to provide proof of vaccination in order to access any Town facility or building. The Town will accommodate persons with valid vaccination exemptions who submit to regular COVID-19 testing as outlined in the Town's COVID-19 Vaccination Policy and Operating Procedure.

Section 3.4 of the COVID-19 Vaccination Operating Procedure requires contractors to ensure that all their employees accessing Town facilities are fully vaccinated or meet the testing requirements. Contractors must confirm compliance with the COVID-19 Vaccination Policy and Operating Procedure by completing this form.

Please note that the information collected on this form regarding the vaccination status of contractors and their employees is being collected and used solely for purposes of determining compliance with the COVID-19 Vaccination Policy and Operating Procedure and will be retained in a confidential file.

CONFIRMATION OF CONTRACTOR COMPLIANCE WITH TOWN OF PELHAM COVID-19 VACCINATION POLICY AND OPERATING PROCEDURE	
Contractor:	
Name of Person Completing Form:	
Job Title:	
Date:	
<p>The Contractor acknowledges that the Town of Pelham requires contractors and their employees to be fully vaccinated against COVID-19 in order to access any Town facility or building, other than persons with a valid vaccination exemption who submit to regular COVID-19 testing as outlined in the Town's COVID-19 Vaccination Policy and Operating Procedure.</p> <p>The Contractor confirms that all persons who access a Town facility or building to provide work or services to the Town on behalf of the Contractor are fully vaccinated against COVID-19 or hold a valid vaccination exemption and submit to regular COVID-19 testing.</p> <p>The Contractor will not direct or permit persons to access any Town facility or building on behalf of the Contractor except in accordance with the Town of Pelham COVID-19 Vaccination Policy and Operating Procedure.</p>	
Signature:	<div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div> <p>I have authority to bind the Corporation.</p>

**PLEASE RETURN THIS COMPLETED FORM:**

Human Resources – [blangohr@pelham.ca](mailto:blangohr@pelham.ca)