

THE CORPORATION OF THE  
T O W N O F P E L H A M  
BY-LAW 4387(2021)

**Being a by-law to amend By-law No. 4307(2021), being an Administrative Authority By-law to delegate certain powers and duties under the *Municipal Act, 2001, S.O. 2001, c. 25*, and other Acts as contained in the Scheduled hereto.**

WHEREAS section 23.1 of the *Municipal Act, 2001, S.O. 2001, c.25* (the Act) authorizes a municipality to delegate its powers and duties to a person or body, subject to certain restrictions;

AND WHEREAS the Council of the Corporation of the Town of Pelham enacted By-law No. 4307(2021) on January 11, 2021, being an Administrative Authority By-law;

AND WHEREAS the Council of the Corporation of the Town of Pelham considers it necessary to amend By-law No. 4307(2021) to delegate authority to the Chief Administrative Officer to approve and execute lease and licence agreements not exceeding \$10,000.00 and amending agreements for the acquisition of goods and services ordinary to the business of the Town not exceeding \$10,000.00;

AND WHEREAS the Council of the Corporation of the Town of Pelham considers it further necessary to amend By-law No. 4307(2021) to delegate authority to the Town Clerk to execute Transfer Payment Agreements received by the Municipality;

AND WHEREAS the Council of the Corporation of the Town of Pelham considers it further necessary to amend By-law No. 4307(2021) to delegate authority to the Treasurer to transfer funds to the appropriate reserves and reserve funds above what is listed in the Reserve and Reserve Fun Policy when funds are available;

AND WHEREAS the Council of the Corporation of the Town of Pelham considers it further necessary to amend By-law No. 4307(2021) to delegate authority to the Director of Public Works to enter into encroachment agreements on road allowances and over easements;

AND WHEREAS Council of the Corporation of the Town of Pelham considers it necessary to provide for housekeep amendments to By-law No. 4307(2021);

NOW THEREFORE BE IT RESOLVED that the Council for the Town of Pelham hereby enacts as follows:

1. THAT the Administrative Authority By-law No. 4307(2021) be amended by repealing and replacing:

- a. Schedule A - Chief Administrative Officer;
- b. Schedule B – Town Clerk;
- c. Schedule C – Corporate Services (Treasurer);
- d. Schedule F – Director of Public Works; and
- e. Schedule H - Town Solicitor.

ENACTED, SIGNED & SEALED THIS  
20<sup>th</sup> DAY OF SEPTEMBER, 2021

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M. JUNKIN, MAYOR

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HOLLY WILLFORD, TOWN CLERK