

**Cannabis Control Committee
Town of Pelham**

**Minutes of Meeting
Wednesday, May 5, 2021 – 5:00 p.m.
Zoom Video Conference**

Present: Tim Nohara (Chair)
Carla Baxter
Louis Damm
Bill Heska
Jim Jeffs
Jim Steele
Bob Hildebrandt, Councillor - Town of Pelham
David Cribbs, CAO - Town of Pelham (late arrival)
Barbara Wiens, Director, Community Planning & Development, Town of Pelham
Shannon Larocque, Senior Planner, Community Planning & Development,
Town of Pelham
Jodi Legros, Administrative Assistant, Community Planning & Development,
Town of Pelham (Secretary)

Other: 1 Public Attendee, Bernie Law

Regrets: John Langendoen

1. Declaration of Quorum

Chair declared quorum at 5:02 p.m.

2. Approve Agenda

Moved by J. Steele, seconded by C. Baxter that the agenda of May 5, 2021 be approved.

CARRIED

3. Approve Minutes of March 24, April 7 and April 21, 2021

Moved by J. Jeffs, seconded by B. Heska that the minutes of March 24, 2021 be approved, as amended.

CARRIED

Moved by L. Damm, seconded by C. Baxter that the minutes of April 7, 2021 be approved, as amended.

CARRIED

Moved by J. Steele, seconded by C. Baxter that the minutes of April 21, 2021 be deferred to the next meeting date.

CARRIED

4. Implementation of Odorous Industries Nuisance By-law (4202-2020)

a) Review draft By-law amendment from Aird & Berlis

The committee reviewed a redlined document drafted by Aird & Berlis, integrating odour thresholds previously approved by the committee, and licensing provisions proposed by staff into one document. The major change noted related to the licensing exemption proposed for designated growers which Aird & Berlis is suggesting to be based on Health Canada's guidelines: namely, a registered person that produces cannabis at a level of 2 grams or less per day would be exempt from licensing. It was noted that By-law staff had requested that the dilution threshold also be brought into the by-law with a mapping to the number of odour units. T. Nohara reported that P. Girard informed him that there is no standard way to relate the number of dilutions to the odour unit thresholds because the mapping depends on the particular olfactometer being used. P. Girard recommends sticking with odour units.

b) Review Schedule

The committee reviewed the schedule updating tasks completed.

It was noted that B. Lymburner has been in contact with P. Girard to obtain information for the RFP on the odour monitoring program. Further, as a next step the committee will commence the communication plan for communicating an update to the public.

5. Review draft submission to Health Canada due May 7, 2021

Committee and Town staff reviewed the proposed submission to Health Canada on the designated growers guidance document that the committee will be submitting to Health Canada on May 6, 2021. B. Wiens proposed some edits to the draft which T. Nohara incorporated to finalize the submission.

Any personal comments by committee members who wish to respond to the Health Canada consultation are to be submitted separately as a personal comment.

6. Update on Legal Actions

D. Cribbs informed the committee that two additional legal proceedings have been initiated in relation to the Odorous Industries Nuisance By-law (OINBL). The matters are returnable mid-May.

Due to these legal proceedings, the proposed amendments to the Odorous Industries Nuisance By-law and communication updating the public will be on hold until Council and the committee receive legal advice. The Town will press ahead with the full implementation of the OINBL including the RFP for and selection of the Ambient Neighbourhood Odour Monitoring contractor.

7. Next Meeting: May 26, 2021 at 5:00 pm via Zoom.

8. Adjournment

Moved by J. Jeffs, seconded by J. Steele that the meeting be adjourned.

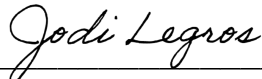
The meeting adjourned at approximately 6:19 p.m.

CARRIED

Signed and Edited by:



Tim Nohara (Chair)



Prepared by: Jodi Legros, Administrative Assistant
Community Planning & Development-Town of Pelham