

Memo

To: Sarah Leach, Deputy Clerk

CC: Jason Marr, Director of Public Works; Barb Wiens, Director of Planning and Development; Derek Young, Manager of Engineering

From: Taylor Boyle, Engineering Technologist

Date: 25 August 2021

File No.: A34/2021P

RE: Minor Variance – 345 Highway 20 W, Pelham

Town of Pelham Public Works Staff have reviewed the above noted application and supporting documentation to address the technical concerns regarding the submitted minor variance application seeking approval for an expansion of legal non-conforming use in order to permit vehicle repairs and sales.

The following comments shall be addressed to the satisfaction of the Director of Public Works. Note that further comments to be forthcoming on subsequent submissions.

Town staff have reviewed the submitted documentation and have no comments or concerns regarding the expansion of legal non-conforming use in order to permit vehicle repairs and sales at 345 Highway 20 West.