

Subject: 2022 Budget Schedule**Recommendation:**

BE IT RESOLVED THAT Council receive Report #2021-0085-Corporate Services – 2022 Budget Schedule;

AND THAT Council approve the 2022 Budget Schedule.

Background:

The attached 2022 Budget Schedule details the progression of the budget process to completion for capital, operating, and water and wastewater.

Analysis:

The capital budget process has been scheduled for completion in December 2021 to enable staff to plan and prepare for 2022. The operating and water and wastewater budgets have been scheduled for completion in January 2022.

The Pelham Finance and Audit Committee will review the 2022 budgets prior to the Council presentation of the budgets.

The proposed 2022 Budget Schedule will act as a guide to help the Corporate Services Department plan budget events during the course of the budget process. The situation surrounding the COVID-19 pandemic is changing rapidly, and its impact on the 2022 budget is uncertain at this time. Should issues arise which affect the ability to meet the dates indicated, a revision to the schedule may be required. Any items of this nature will be brought forward for Council's information and approval.

The location of the meetings, and whether they will be physical or electronic, will be determined in the future in keeping with the best health information available.

Financial Considerations:

There are no financial considerations with respect to this report.

Alternatives Reviewed:

Council could choose a later date for approval of the 2022 capital, operating and water and wastewater budgets. This would result in delayed planning for procurement and 2022 operations for staff.

Strategic Plan Relationship: Strong Organization

A schedule that guides the budget process will allow staff to plan and prepare, communicate anticipated timelines to the public, and will facilitate co-operation with all departments.

Consultation:

The Clerk's Department has been consulted regarding budget meeting dates.

Other Pertinent Reports/Attachments:

Appendix 1: 2022 Budget Schedule

Prepared and Recommended by:

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