

## REGULAR COUNCIL MINUTES

**Meeting #:** C-05/2021  
**Date:** Monday, March 22, 2021  
**Time:** 5:30 PM  
**Location:** Town of Pelham Municipal Office - Council  
Chambers  
20 Pelham Town Square, Fonthill

**Members Present:** Marvin Junkin  
Lisa Haun  
Bob Hildebrandt  
Ron Kore  
Wayne Olson  
Marianne Stewart  
John Wink

**Staff Present:** David Cribbs  
Nancy Bozzato  
Bob Lymburner  
Jason Marr  
Teresa Quinlin  
Vickie vanRavenswaay  
Barbara Wiens  
Holly Willford  
Sarah Leach  
Ryan Cook  
Derek Young

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### 1. Call to Order and Declaration of Quorum

Noting that a quorum was present, the Mayor called the meeting to order at approximately 5:30 pm.

### 2. Approval of Agenda

**Moved By** Ron Kore

**Seconded By** Wayne Olson

**BE IT RESOLVED THAT the agenda for the March 22, 2021  
Regular meeting of Council be adopted.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	

Bob Hildebrandt	X	
Ron Kore	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
<b>Results</b>	<b>7</b>	<b>0</b>

**Carried (7 to 0)**

**3. Disclosure of Pecuniary Interests and General Nature Thereof**

**3.1 John Wink - Recommendation for Zoning By-law Amendment and Draft Plan of Subdivision - Park Place South, 2021-0052-Planning**

Councillor Wink declared a conflict of interest as the developer for the application contributed to his election campaign.

The Mayor congratulated Mr. David Cribbs, CAO, on having received a certificate of recognition from the Ontario Municipal Administrators Association for dedicated service to his community during the COVID-19 pandemic.

The Mayor further stated the Town received the Canadian Award for Financial Reporting from the Government Finance Officers Association of the United States and Canada for its 2019 Annual Financial Report.

The Mayor announced Ms. Holly Willford will be the Town’s new Clerk upon Ms. Bozzato’s retirement.

**4. Hearing of Presentation, Delegations, Regional Report**

**4.1 Presentations**

**4.1.1 COVID-19 Pandemic Update - CEMC**

Chief Lymburner updated Council and the public on the continuing COVID-19 pandemic.

**Moved By** Bob Hildebrandt

**Seconded By** Lisa Haun

**BE IT RESOLVED THAT Council receive the COVID-19 update presentation from B. Lymburner, Fire Chief and Community Emergency Management Co-Ordinator, for information.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	

Ron Kore	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
<b>Results</b>	<b>7</b>	<b>0</b>

**Carried (7 to 0)**

#### **4.1.2 COVID-19 Pandemic Update - CAO**

**Moved By** Marianne Stewart

**Seconded By** John Wink

**BE IT RESOLVED THAT Council receive the COVID-19 update presentation from D. Cribbs, Chief Administrative Officer, for information.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
<b>Results</b>	<b>7</b>	<b>0</b>

**Carried (7 to 0)**

#### **4.2 Delegations**

##### **4.2.1 John Langendoen, Pelham Greenhouse Growers Group re Hoop Houses**

On behalf of the Pelham Greenhouse Growers Group Mr. John Langendoen provided a presentation to Council with regards to Hoop Houses. A copy of the presentation is on file with the Clerk.

**Moved By** Bob Hildebrandt

**Seconded By** Lisa Haun

**BE IT RESOLVED** that Council receive the delegation by John Langendoen, Pelham Greenhouse Growers Group, regarding Hoop Houses, for information; and

**THAT** the material be referred to Town Planning staff for review and report.

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
<b>Results</b>	<b>7</b>	<b>0</b>

**Carried (7 to 0)**

**4.3 Report of Regional Councillor**

**5. Adoption of Minutes**

**Moved By** Marianne Stewart

**Seconded By** Ron Kore

**BE IT RESOLVED THAT** the following minutes be adopted as printed, circulated and read:

- 1. SC-03/2021 Special Council Minutes - February 24, 2021**
- 2. SC-03-B/2021 Special Council Minutes - February 24, 2021**
- 3. SC-04/2021 Special Council Minutes - February 25, 2021**
- 4. C-04/2021 Regular Council Minutes - March 1, 2021**
- 5. SC-05/2021 - Special Council Minutes - March 1, 2021**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Wayne Olson	X	
Marianne Stewart	X	

John Wink	X	
<b>Results</b>	<b>7</b>	<b>0</b>

**Carried (7 to 0)**

- 6. Business Arising from Council Minutes**
- 7. Request(s) to Lift Consent Agenda Item(s) for Separate Consideration**
- 8. Consent Agenda Items to be Considered in Block**

**Moved By** John Wink  
**Seconded By** Bob Hildebrandt

**BE IT RESOLVED THAT the Consent Agenda items as listed on the March 22, 2021 Council Agenda be received and the recommendations contained therein be approved, as applicable,**

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8.1 Presentation of Recommendations Arising from COW or P&P, for Council Approval

BE IT RESOLVED THAT COUNCIL HEREBY approves the Recommendations Resulting from the following:

- 1. PCOW - 02/2021 - Public Meeting Under the Planning Act - February 8, 2021
- 2. PCOW - 03/2021 - Public Meeting Under the Planning Act - March 8, 2021

8.2 Minutes Approval – Committee

8.2.1 PCOW-03/2021 - Public Meeting Under Planning Act Minutes March 8, 2021

BE IT RESOLVED THAT Council receive the Public Meeting under the Planning Act minutes, dated March 8, 2021 for information.

8.3 Staff Reports of a Routine Nature for Information or Action

8.3.1 2020 Council and Board Remuneration, 2021-0029-Corporate Services

BE IT RESOLVED THAT Council receive Report # 2021-0029, being the 2020 Statement of Council and Board Remuneration, for information

8.5 Information Correspondence Items

8.5.1 Regional Report PDS 7-2021 re: Niagara Official Plan Process and Local Municipality Conformity

BE IT RESOLVED THAT Council receive Regional report PDS 7-2021 regarding Niagara Official Plan Process and Local Municipality Conformity, for information.

8.5.2 Notice of Public Information Centre #1 Municipal Class Environmental Assessment for Merritt Rd (RR 37) and Rice Road (RR54)

BE IT RESOLVED THAT Council receive the Niagara Region Notice off Public Information Centre #1 Municipal Class Environmental Assessment for Merritt Rd (RR 37) and Rice Road (RR54), for information.

8.5.3 Ontario Municipal Administrator's Association

BE IT RESOLVED THAT Council receive correspondence from the Ontario Municipal Administrators Association announcing the Achievement Award to David Cribbs, relating to the demonstration of exceptional leadership in response to the COVID-19 pandemic crisis, including the award-winning municipal reopening plan.

8.5.4 Thank You Letter from Hospice Niagara

BE IT RESOLVED THAT Council receive a thank you letter from Hospice Niagara dated March 2, 2021, for information.

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
<b>Results</b>	<b>7</b>	<b>0</b>
<b>Carried (7 to 0)</b>		

**9. Items for Separate Consideration, if Any**

**10. Presentation & Consideration of Reports**

**10.1 Reports from Members of Council:**

**10.2 Staff Reports Requiring Action**

**10.2.1 Town of Pelham Support Letters Regarding Rural Internet, 2021-0055-Corporate Services**

**Moved By** Wayne Olson

**Seconded By** Marianne Stewart

**BE IT RESOLVED THAT Council receive Report #2021-0055, Town of Pelham Support for Grant Applications Seeking Funding for Rural Internet Connectivity Enhancements;**

**AND THAT Council authorize the Chief Administrative Officer to provide letters of endorsement and support on behalf of the Town of Pelham as it pertains to any future third party application for funding under the Universal Broadband Fund to improve broadband coverage in Pelham.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
<b>Results</b>	<b>7</b>	<b>0</b>

**Carried (7 to 0)**

**10.2.2 2021 Summer Ice Recommendation, 2021-0059-Recreation**

**Moved By** Bob Hildebrandt

**Seconded By** Ron Kore

**BE IT RESOLVED THAT Council receive Report #2021-0059 Recreation;**

**AND THAT Council directs staff to maintain ice in both arena surfaces at the Meridian Community Centre for the summer of 2021**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
<b>Results</b>	<b>7</b>	<b>0</b>

Carried (7 to 0)

**10.2.3 Compensation to Facility Users - Funded by COVID-19  
Provincial Financial Relief , 2021-0063-Recreation**

**Moved By** Lisa Haun

**Seconded By** John Wink

BE IT RESOLVED THAT Council receive Report #2021-00063 re  
Compensation to Facility Users during COVID-19;

AND THAT Council approve the recommended facility rate reduction  
during COVID-19 – Red Control Level: compensation to Pelham Minor  
Basketball Association to offset loss of gymnasium during vaccination  
centre use; and unforeseen costs to offset Pelham Minor Lacrosse  
relocation for summer season;

AND THAT all expenses to be covered under COVID-19 Provincial  
Financial Relief Funding.

**Amendment:**

**Moved By** Bob Hildebrandt

**Seconded By** Lisa Haun

**THAT the motion be amended to add the following:**

**THAT Council approve the Red Level Ice Rental Rates until April  
14, 2021, being the date that the regular ice rental season ends  
for organizations;**

**AND THAT effective April 15, 2021 to August 15, 2021 the  
summer ice rental rates shall apply to all rentals as per the rate  
schedule approved by Council in January, 2021;**

**AND THAT following August 15, 2021 the January 2021  
approved Town Ice Rental schedule shall come into effect.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
<b>Results</b>	<b>7</b>	<b>0</b>

Carried (7 to 0)

**Main Motion as Amended:**

**Moved By** Bob Hildebrandt

**Seconded By** Lisa Haun

**BE IT RESOLVED THAT Council receive Report #2021-00063 re Compensation to Facility Users during COVID-19;**

**AND THAT Council approve the recommended facility rate reduction during COVID-19 – Red Control Level: compensation to Pelham Minor Basketball Association to offset loss of gymnasium during vaccination centre use; and unforeseen costs to offset Pelham Minor Lacrosse relocation for summer season;**

**AND THAT all expenses to be covered under COVID-19 Provincial Financial Relief Funding;**

**AND THAT Council approve the Red Level Ice Rental Rates until April 14, 2021, being the date that the regular ice rental season ends for organizations;**

**AND THAT effective April 15, 2021 to August 15, 2021 the summer ice rental rates shall apply to all rentals as per the rate schedule approved by Council in January, 2021;**

**AND THAT following August 15, 2021 the January 2021 approved Town Ice Rental schedule shall come into effect.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
<b>Results</b>	<b>7</b>	<b>0</b>

**Carried (7 to 0)**

**10.2.4 Recommendation for Zoning By-law Amendment and Draft Plan of Subdivision - Park Place South, 2021-0052-Planning**

Councillor Wink vacated from the electronic meeting.

**Moved By** Marianne Stewart

**Seconded By** Wayne Olson

THAT Committee receives Report #2021-52 for information as it pertains to File Nos. 26T19-02-2020 & AM-08-20 relating to Park Place South;

AND THAT the proposed changes to the draft plan of subdivision and zoning by-law amendment related to Park Place South are minor in nature and no further public meeting is required;

AND THAT Committee directs Planning staff to prepare the by-law for approval of the Zoning By-law amendment for Council’s consideration.

AND THAT Council approves the Draft Plan of Subdivision, attached as Appendix A, subject to the conditions in Appendix B.

**Amendment:**

**Moved By** Lisa Haun

**Seconded By** Marianne Stewart

**THAT the motion be amended to include:**

**THAT the configuration of Blocks 35-39 be amended to allow for 4 units vs 8 units with a minimum 3m side yard.**

	<b>For</b>	<b>Against</b>
Marvin Junkin		X
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Wayne Olson		X
Marianne Stewart	X	
<b>Results</b>	<b>4</b>	<b>2</b>

**Carried (4 to 2)**

**Main Motion as Amended:**

**Moved By** Lisa Haun

**Seconded By** Marianne Stewart

**THAT Committee receives Report #2021-52 for information as it pertains to File Nos. 26T19-02-2020 & AM-08-20 relating to Park Place South;**

**AND THAT the proposed changes to the draft plan of subdivision and zoning by-law amendment related to Park Place South are minor in nature and no further public meeting is required;**

**AND THAT Committee directs Planning staff to prepare the by-law for approval of the Zoning By-law amendment for Council’s consideration.**

**AND THAT Council approves the Draft Plan of Subdivision, attached as Appendix A, subject to the conditions in Appendix B;**

**AND THAT the configuration of Blocks 35-39 be amended to allow for 4 units vs 8 units with a minimum 3m side yard.**

	<b>For</b>	<b>Against</b>
Marvin Junkin		X
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Wayne Olson		X
Marianne Stewart	X	
<b>Results</b>	<b>4</b>	<b>2</b>

**Carried (4 to 2)**

**10.2.5 Recommendation Report for Application AM-01-2021, 855 Chantler Road Zoning By-law Amendment, 2021-0062-Planning**

Councillor Wink returned to the electronic meeting.

**Moved By** Bob Hildebrandt

**Seconded By** Ron Kore

**BE IT RESOLVED THAT Council receive Report #2021-0062 as it relates to AM-01-2021; and**

**THAT Council direct Planning staff to prepare the Zoning By-law Amendment for 855 Chantler Road for Council’s consideration.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
<b>Results</b>	<b>7</b>	<b>0</b>

**Carried (7 to 0)**

**10.2.6 S801-01 DWQMS Policy Update and Operational Plan  
Endorsement , 2021-0051-Public Works**

**Moved By** Wayne Olson

**Seconded By** Lisa Haun

**BE IT RESOLVED THAT Council receive Report #2021-0051,  
Drinking Water Quality Plan;**

**AND THAT Council re-endorse the Quality Management System  
Operational Plan;**

**AND THAT Council approve the revised Quality Management  
System Policy S801-01.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
<b>Results</b>	<b>7</b>	<b>0</b>

**Carried (7 to 0)**

**10.2.7 2020-21 Gypsy Moth Population Assessment Report -  
Treatment Program Development, 2021-0054-Public Works**

**Moved By** Marianne Stewart

**Seconded By** John Wink

**BE IT RESOLVED THAT Council receive Report #2021-0054 for  
information;**

**AND THAT Council direct staff to implement an aerial spray  
program based on Option 2 of the BioForest 2020 Gypsy Moth  
Monitoring Program Report.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	

Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
<b>Results</b>	<b>7</b>	<b>0</b>

Carried (7 to 0)

10.2.8 Update on Signalized Pedestrian Crossings on Pelham Street, 2020-0100-Public Works

Moved By Bob Hildebrandt  
Seconded By Lisa Haun

BE IT RESOLVED THAT Council receive Report #2021-0100-Public Works entitled “Update on Pedestrian Safety When Crossing Pelham Street at Church Hill” for information purposes

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
<b>Results</b>	<b>7</b>	<b>0</b>

Carried (7 to 0)

- 11. Unfinished Business
- 12. New Business
- 13. Presentation and Consideration of By-Laws
- 14. Motions and Notices of Motion
- 14.1 Notice of Motion: Mayor Junkin (Steve Bauer Trail)

The Mayor stated he will bring a motion at the next regular Council meeting to request staff provide a report to Council with regards to the cost of snow removal from the Steve Bauer Trail.

- 14.2 Notice of Motion: Councillor Stewart (Delay Regional Official Plan Update)

Councillor Stewart stated she will bring a motion at the next regular Council meeting to request Council's support to request a delay in the Regional Official Plan up-date due to various provincial changes and request for public consultation.

**15. Matters for Committee of the Whole or Policy and Priorities Committee**

**16. Matters Arising Out of Committee of the Whole or Policy and Priorities Committee**

**17. Resolution to Move in Camera**

**18. Rise From In Camera**

**19. Confirming By-Law**

**Moved By** Bob Hildebrandt

**Seconded By** Marianne Stewart

**BE IT RESOLVED THAT the following By-law be read a first, second and third time and passed:**

**Being a By-law No. 4331(2021) to Adopt, Ratify and Confirm the proceedings of Council of the Town of Pelham at its Regular Meeting held on the 22nd day of March, 2021.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
<b>Results</b>	<b>7</b>	<b>0</b>

**Carried (7 to 0)**

**20. Adjournment**

**Moved By** Ron Kore

**Seconded By** Lisa Haun

**BE IT RESOLVED THAT this Regular Meeting of Council be adjourned until the next regular meeting scheduled for April 6, 2021 at 5:30 pm.**

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
Results	7	0
		Carried (7 to 0)

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Mayor: Marvin Junkin

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Deputy Clerk: Holly Willford