

## **REGULAR COUNCIL MINUTES**

**Meeting #:** C-21/2020 - Regular Council  
**Date:** Monday, December 14, 2020  
**Time:** 6:00 PM  
**Location:** Town of Pelham Municipal Office - Council  
Chambers  
20 Pelham Town Square, Fonthill

**Members Present:** Marvin Junkin  
Lisa Haun  
Bob Hildebrandt  
Ron Kore  
Marianne Stewart  
John Wink  
Wayne Olson

**Staff Present:** David Cribbs  
Bob Lymburner  
Jason Marr  
Teresa Quinlin  
Barbara Wiens  
Ryan Cook  
Holly Willford

**Other:** Port Colborne, Councillor Gary Bruno,  
Welland Councillor, Adam Moote,  
Welland, Councillor Van Vliet and  
Nancy Gilies

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### **1. Call to Order and Declaration of Quorum**

Noting that a quorum was present, the Mayor called the meeting to order at approximately 6:00pm.

### **2. Approval of Agenda**

**Moved By** Bob Hildebrandt  
**Seconded By** Marianne Stewart

BE IT RESOLVED THAT the agenda for the December 14, 2020 Regular meeting of Council be adopted.

**Amendment:**

**Moved By** Bob Hildebrandt

**Seconded By** Marianne Stewart

**BE IT RESOLVED that the Agenda be amended to include the addendum item within agenda item 13, being the amendment to the Sign By-Law.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
<b>Results</b>	<b>7</b>	<b>0</b>

**Carried (7 to 0)**

**Amendment:**

**Moved By** Bob Hildebrandt

**Seconded By** Marianne Stewart

**BE IT RESOLVED THAT the agenda for the December 14, 2020 Regular meeting of Council be adopted, as amended.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
<b>Results</b>	<b>7</b>	<b>0</b>

**Carried (7 to 0)**

**3. Disclosure of Pecuniary Interests and General Nature Thereof**

There were no pecuniary interests disclosed by any of the members present.

The Mayor provided an apology to the community for a 'hot mic' incident at the last regular Council Meeting. He sincerely apologized if he offended anyone.

The Mayor acknowledged the work of Cynthia Roberts, Vice Chair of the Town Beautification Advisory Committee who organized committee members and volunteers from the Pelham Garden Club to fasten the green wreaths onto street lights. The Mayor also thanked Jennifer Dube from Pelham Cares for providing the final numbers from the Pelham Cares Food Drive. The Mayor indicated food donations are down 35% however, monetary donations were up 60%. He thanks all 300 volunteers over the 5 weeks the food drive ran. The Mayor again thanked Pelham Cares for their hard work and dedication to the community.

**4. Hearing of Presentation, Delegations, Regional Report**

**4.1 Presentations**

**4.1.1 2020 Town of Pelham Holiday Cards**

Ryan Cook, Acting Director of Recreation, Culture and Wellness provided Council a slideshow presentation of the community holiday card winners. A copy of the presentation is on file with the Clerk.

**4.1.2 Niagara Central Dorothy Rungeling Airport Overview**

Councillor Haun, Welland, Councillor Van Vliet, Chair of the NCDRA, Port Colborne, Councillor Gary Bruno, Welland Councillor, Adam Moote and Nancy Gilies, NCDRA Bookkeeper provided an overview presentation of the Niagara Central Dorothy Rungeling Airport Commission and answered questions from the Mayor and Council. A copy of the presentation is on file with the Clerk.

**Moved By** Wayne Olson

**Seconded By** John Wink

**BE IT RESOLVED THAT Council receive the presentation by the Niagara Central Dorothy Rungeling Airport Commission Update dated December 2020, for information.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Marianne Stewart	X	

John Wink	X	
Wayne Olson	X	
<b>Results</b>	<b>7</b>	<b>0</b>

**Carried (7 to 0)**

#### **4.1.3 COVID-19 Update - Community Emergency Management Co-Ordinator**

B. Lymburner, Community Emergency Management Co-Ordinator, presented an update on the COVID-19 pandemic.

**Moved By** Ron Kore

**Seconded By** Lisa Haun

**BE IT RESOLVED THAT Council receive the COVID-19 update presentation from B. Lymburner, Fire Chief and Community Emergency Management Co-Ordinator, for information.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
<b>Results</b>	<b>7</b>	<b>0</b>

**Carried (7 to 0)**

#### **4.1.4 COVID-19 Update - Chief Administrative Officer**

D. Cribbs, CAO presented the corporate update as they relate to the ongoing pandemic.

**Moved By** Bob Hildebrandt

**Seconded By** Wayne Olson

**BE IT RESOLVED THAT Council receive the COVID-19 update presentation from D. Cribbs, Chief Administrative Officer, for information.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
<b>Results</b>	<b>7</b>	<b>0</b>

**Carried (7 to 0)**

#### **4.2 Delegations**

None.

#### **4.3 Report of Regional Councillor**

None.

### **5. Adoption of Minutes**

#### **5.1 C20/2020 - Council Minutes December 7, 2020**

**Moved By** Marianne Stewart

**Seconded By** Bob Hildebrandt

**BE IT RESOLVED THAT the following minutes be adopted as printed, circulated and read:**

##### **1. C20/2020 - Council Minutes - December 7, 2020**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
<b>Results</b>	<b>7</b>	<b>0</b>

**Carried (7 to 0)**

### **6. Business Arising from Council Minutes**

None.

**7. Request(s) to Lift Consent Agenda Item(s) for Separate Consideration**

None.

**8. Consent Agenda Items to be Considered in Block**

**Moved By** Bob Hildebrandt

**Seconded By** Wayne Olson

**BE IT RESOLVED THAT the Consent Agenda items as listed on the December 14, 2020 Council Agenda be received and the recommendations contained therein be approved, as applicable.**

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8.1 Presentation of Recommendations Arising from COW or P&P, for Council Approval

BE IT RESOLVED THAT COUNCIL HEREBY approves the Recommendations Resulting from the following:

1. PCOW-07/2020 Public Meeting Under Planning Act - November 23, 2020

8.2 Minutes Approval – Committee

BE IT RESOLVED THAT Council receive the following minutes for information:

1. PCOW-07/2020 Public Meeting Under Planning Act - November 23, 2020

8.3 Staff Reports of a Routine Nature for Information or Action

8.3.1 Update on Operations Centre Portable Trailer Electrical Service, 2020-0188-Public Works

BE IT RESOLVED THAT Council receive Report #2020-0188, Update on the Public Works Operation Centre Portable Building Electrical Servicing for information.

8.3.2 Ontario Trillium Foundation Resilient Community Fund Grant Update, 2020-0191-Corporate Services

BE IT RESOLVED THAT Council receive Report # 2020-0191, Ontario Trillium Foundation Resilient Community rant Application Update for Pelham Library for information purposes with regards to the grant application for the Radio-frequency identification (RFID) technology for the Pelham library.

8.5 Information Correspondence Items

8.5.1 Cannabis Related Items

BE IT RESOLVED THAT Council receive Cannabis Related correspondence from the Municipality of Chatham-Kent, Town of Fort Erie, Town of Lincoln and Town of Huron-Kinloss, for information.

8.5.2 Niagara Regional Housing Third Quarter Report 2020

BE IT RESOLVED THAT Council receive the Niagara Regional Housing Third Quarter Report 2020, for information.

8.5.3 Women's Place of South Niagara re: Municipal Grant Application

BE IT RESOLVED THAT Council receive correspondence from the Women's Place of South Niagara regarding Municipal Grants, for information;

AND THAT the request be referred to staff for consideration as part of the 2021 Town of Pelham grant process.

8.6 Regional Municipality of Niagara - Action Items

8.6.1 Regional Report CLK C 2020-209 PWC C 44-2020 – Transit

BE IT RESOLVED THAT Council receive Regional Report CLK-C 2020-209 PWC C-44-2020 (LNTC C 4-2020) regarding the Regional Transit System and refer discussion to February 16, 2021, with Regional representatives to be present.

8.7 Committee Minutes for Information

8.7.1 Committee of Adjustment Minutes

BE IT RESOLVED THAT Council receive the Committee of Adjustment minutes dated September 1, 2020 and November 3, 2020, for information.

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
<b>Results</b>	<b>7</b>	<b>0</b>
<b>Carried (7 to 0)</b>		

**9. Items for Separate Consideration, if Any**

None.

**10. Presentation & Consideration of Reports**

**10.1 Reports from Members of Council:**

**10.2 Staff Reports Requiring Action**

**10.2.1 Establish Reserve Fund for Volunteer Fire Fighter Life Insurance, 2020-0189-Corporate Services**

**Moved By** Wayne Olson  
**Seconded By** Lisa Haun

**BE IT RESOLVED THAT Council receive Report #2020-0189- Corporate Services; AND THAT staff be directed to prepare the necessary by-law for the establishment of a Volunteer Fire Fighters Life Insurance Reserve Fund AND THAT this Reserve Fund be effective for the December 31, 2020 year end.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
<b>Results</b>	<b>7</b>	<b>0</b>

**Carried (7 to 0)**

**10.2.2 Letter of Support for Inclusive Community Grant , 2020-0190-Corporate Services**

**Moved By** Marianne Stewart  
**Seconded By** Ron Kore

**BE IT RESOLVED THAT Council receive Report #2020-0190, Letter of Support for Inclusive Community Grant; and**

**THAT Council provides a letter of support for the Inclusive Community grant of \$60,000 from the Ontario Ministry for Seniors and Accessibility.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	



Ron Kore	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
<b>Results</b>	<b>7</b>	<b>0</b>

**Carried (7 to 0)**

**10.2.3 ICIP-COVID-19 Resilience Fund grant application, 2020-0192-Corporate Services**

**Moved By** Wayne Olson

**Seconded By** Bob Hildebrandt

**BE IT RESOLVED THAT Council receive Report #2020-0192, Council Support for Investing in Canada Infrastructure Program – COVID-19 Resilience Fund;**

**AND THAT Council support the Splash Pad project at Centennial Park in Fenwick to be funded partially by ICIP COVID-19 Resilience Fund for \$112,331, and the remaining \$237,669 to be funded by Development Charges revenue as stated in the DC Background Study and included in the 2021 Capital Budget.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
<b>Results</b>	<b>7</b>	<b>0</b>

**Carried (7 to 0)**

**10.2.4 Delegation of Powers and Duties, 2020-0186-Clerks**

**Moved By** John Wink

**Seconded By** Wayne Olson

**BE IT RESOLVED THAT Council receive Report #2020-0186, Delegation of Powers and Duties;**

**AND THAT Council consider the Draft Delegation of Powers and Duties By-law and associated schedules outlining the administrative authority delegated to various municipal staff positions as detailed therein;**

**AND THAT Staff be directed to present the by-law for Council approval at the next regular meeting.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
<b>Results</b>	<b>7</b>	<b>0</b>

**Carried (7 to 0)**

**10.2.5 By-Law 4199(2020) Sign By-Law Amendment , 2020-0193-Fire Dept**

**Moved By** Ron Kore  
**Seconded By** Marianne Stewart

**BE IT RESOLVED THAT Council receive Report #2020-0193, Sign By-law Amendment;**

**AND THAT Council consider approval of the Amendment to Sign By-law, 4199(2020) included on the December 14, 2020 Council agenda.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Marianne Stewart	X	
John Wink	X	

Wayne Olson	X	
<b>Results</b>	<b>7</b>	<b>0</b>

Carried (7 to 0)

11. Unfinished Business

None.

12. New Business

None.

13. Presentation and Consideration of By-Laws

Moved By John Wink  
Seconded By Bob Hildebrandt

**BE IT RESOLVED THAT the Council of the Town of Pelham, having given due consideration to the following By-laws do now read a first, second and third time and do pass same, and THAT the Mayor and Clerk be and are hereby authorized to sign and seal the by-laws:**

- 1. By-law 4299(2020) - Being a by-law to amend By-law No. 3728(2016) to establish 2021 Fees and Charges to be collected by the Corporation of the Town of Pelham, and to Repeal By-law No. 4187(2020), as amended by By-law No. 4250(2020).**
- 2. By-law 4300(2020) - Being a by-law to authorize the execution of a site plan agreement for the lands municipally known as 160 Highway 20 East, legally described as Part Block 3, Plan 59M-432 Parts 1, 8, 9, 10, 11, 16, 17, 18 & 19 59R-16208; subject to an easement In gross over Pts 10 & 16 59R-16208 as in SN 489589; subject to an easement in gross over Part 15 59R-16208 as in SN 489306; subject to an easement in gross over Pts 9 & 18 59R-16208 as in SN 306187; Town Of Pelham. Crowngrove Estates Inc. File No. SP-02-20.**
- 3. By-law 4304(2020)- Being a by-law to amend Sign By-law 4199(2020), being a by-law to prohibit and regulate signs and regulate the placing of signs upon highways and buildings.**

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	

Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
<b>Results</b>	<b>7</b>	<b>0</b>

**Carried (7 to 0)**

**14. Motions and Notices of Motion**

**14.1 Councillor Haun - Support for 988 Crisis Line**

**Moved By** Lisa Haun  
**Seconded By** Marianne Stewart

**WHEREAS there is a call for the Federal government to adopt 988, a National three-digit suicide and crisis hotline;**

**AND WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200 per cent;**

**AND WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;**

**AND WHEREAS in 2022 the United States will have in place a national 988 crisis hotline;**

**AND WHEREAS Pelham Town Council recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;**

**NOW THEREFORE BE IT RESOLVED THAT Pelham Town Council endorses this 988 crisis line initiative;**

**and that Staff be directed to send a letter indicating such support to the local MP, MPP and local area municipalities to indicate our support.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	

**Results**

**7**

**0**

**Carried (7 to 0)**

**15. Matters for Committee of the Whole or Policy and Priorities Committee**

None.

**16. Matters Arising Out of Committee of the Whole or Policy and Priorities Committee**

None.

**17. Resolution to Move in Camera**

None.

**18. Rise From In Camera**

None.

**19. Confirming By-Law**

**Moved By** Lisa Haun

**Seconded By** Ron Kore

**BE IT RESOLVED THAT** the following By-law be read a first, second and third time and passed:

**Being a By-law No. 4303(2020) to Adopt, Ratify and Confirm the proceedings of Council of the Town of Pelham at its Regular Meeting held on the 14th day of December, 2020.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
<b>Results</b>	<b>7</b>	<b>0</b>

**Carried (7 to 0)**

**20. Adjournment**

**Moved By** John Wink

**Seconded By** Marianne Stewart

**BE IT RESOLVED THAT this Regular Meeting of Council be adjourned until the next regular meeting scheduled for January 11, 2021 at 5:30 pm.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
<b>Results</b>	<b>7</b>	<b>0</b>

**Carried (7 to 0)**

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Mayor: Marvin Junkin

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Deputy Clerk: Holly Willford