

Appendix 2
Monthly Expenditure Report at September 30, 2020 (75% of time lapsed)

	Notes	2020			2019	
		Budget	Actual at Sep 30	Actual as a % of Budget	Budget	Actual at Dec 31
Administration Services						
Members of Council	(1)	\$ 218,670	\$ 171,388	78 %	\$ 217,409	\$ 212,385
CAO's Office	(2)	277,310	164,326	59 %	257,512	189,147
Human Resources		86,945	62,059	71 %	86,145	90,451
Total Administration Services		582,925	397,773	68 %	561,066	491,983
Clerk's Department						
Clerk's Department and COA		356,450	259,287	73 %	364,464	363,036
Marketing and Communication	(3)	130,670	85,205	65 %	125,975	110,505
Total Clerk's Department		487,120	344,492	71 %	490,439	473,541
Corporate Services						
Finance Department		820,165	599,961	73 %	809,394	842,444
Shared Administrative Overhead	(4)	736,043	615,248	84 %	845,015	2,061,971
Shared Information Technology		514,770	396,045	77 %	448,848	437,155
COVID-19 Direct Expenditures		-	159,016	- %	-	-
Total Corporate Services		2,070,978	1,770,270	85 %	2,103,257	3,341,570
Fire and By-law Services						
Fire Services	(5)	1,434,772	866,531	60 %	1,329,511	1,337,303
By-law and Parking Enforcement		203,928	146,549	72 %	126,146	132,003
Health and Safety		8,120	2,166	27 %	7,955	8,604
Crossing Guards		48,400	17,496	36 %	42,563	44,810
Animal Control	(6)	36,800	27,675	75 %	36,000	35,850
Total Fire and By-law Services		1,732,020	1,060,417	61 %	1,542,175	1,558,570
Public Works						
General Administration		1,336,942	1,135,816	85 %	1,183,229	1,031,459
Roadway Maintenance		4,191,665	2,916,522	70 %	3,810,707	3,959,218
Non-recreation Facilities and Beautification	(7)	2,272,451	1,435,092	63 %	1,930,024	1,747,889
Street Lighting		199,789	145,741	73 %	224,789	182,683
Fonthill and Hillside Cemeteries		130,280	89,871	69 %	128,322	118,259
Niagara Central Airport	(8)	27,621	25,327	92 %	20,844	20,844
Total Public Works		8,158,748	5,748,369	70 %	7,297,915	7,060,352
Recreation, Culture and Wellness						
General Administration		371,007	258,286	70 %	357,669	353,870
Recreation and Wellness	(9)	386,775	270,713	70 %	379,270	392,110
Special Events and Festivals	(9)	271,070	103,544	38 %	270,601	274,260
Culture and Community Enhancement	(9)	157,700	46,593	30 %	158,046	160,575
Public Transit	(10)	526,570	265,331	50 %	442,390	448,203
MCC Facility	(11)	1,631,749	1,023,045	63 %	1,773,538	1,476,835
Libraries		864,218	648,163	75 %	814,218	814,218
Total Recreation, Culture and Wellness		4,209,089	2,615,675	62 %	4,195,732	3,920,071
Community Planning and Development						
Building Department		600,500	408,562	68 %	500,500	713,260
Planning and Zoning		727,810	535,821	74 %	633,487	617,087
Municipal Drainage		60,375	41,809	69 %	39,136	32,586
Total Community Planning and Development		1,388,685	986,192	71 %	1,173,123	1,362,933
Water and Wastewater						
Water		2,948,982	2,143,658	73 %	2,761,884	2,576,841
Wastewater		2,161,293	1,491,530	69 %	2,014,104	1,913,948
Total Water and Wastewater		5,110,275	3,635,188	71 %	4,775,988	4,490,789
GRAND TOTAL		\$ 23,739,840	\$ 16,558,376	70 %	\$ 22,139,695	\$ 22,699,809

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Explanatory Notes:

- (1) Increased cost of consulting for the Cannabis Control Committee approved by Council outside of budget process, partially offset by decreased municipal grants due to facility closures and event cancellations.
- (2) Costs for volunteer recognition and Pelham Active Transportation Committee not yet incurred.
- (3) The timing of marketing expenditures has shifted later in the year due to the impact of Covid-19. The annual fall/winter Life in Pelham Guide will not be published, but there will be an increase in weekly advertisements and print advertising.
- (4) Prepaid insurance has been expensed for the full year and global wage budget has been distributed.
- (5) Volunteer firefighter stipends are paid in November.
- (6) Animal control payments have been made for Q1 to Q3.
- (7) Significant debenture principal and interest to be paid late in the year.
- (8) Operating contribution to Niagara Central Dorothy Rungeling Airport Commission has been paid. This has been reduced slightly by interest on loans.
- (9) Most recreation camp and special event activity normally occurs in Q2 and Q3. On May 4, Council determined that all festivals and events outside of the Farmer's Market will be cancelled up to September 30, 2020. There will be lost revenues and expense savings as a result. The impact of COVID-19 on any other recreation and special event activity is uncertain at this time.
- (10) Decreased cost for transit contracted services due to partnership with Niagara Region for On-Demand transit services.
- (11) Reduced labour costs during temporary facility closure.