

## **Memorandum**

### **Public Works Department - Engineering**

DATE: October 26, 2020  
TO: Curtis Thompson, Planner  
CC: Nancy J. Bozzato, Clerk; Holly Willford, Deputy Clerk; Jason Marr,  
Director of Public Works  
FROM: Tolga Aydin, Engineering Technologist  
RE: File B10/2020P  
1012 Cream Street

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We have completed the review of the consent application B10/2020P for consent to partial discharge mortgage and to convey 2780 square meters of land (Part 2), to be added to the abutting property to the west (Part 3) for future development. Part 1 is to be retained for continued residential use of the dwelling known municipally as 1012 Cream Street.

Upon this review, Public Works has the following conditions;

1. That the applicant confirm that no existing utilities currently cross the proposed new property line. Should any services cross this new property line, the applicant will be responsible for costs associated with their relocation and/or removal.
2. That the applicant submits a comprehensive overall lot grading and drainage plan for all parcels to demonstrate that the drainage does not negatively impact nor rely on neighbouring properties, to the satisfaction of the Director of Public Works or his designate.
3. That the Secretary-Treasurer be provided with sufficient evidence indicating that the conveyance of a minimum one (1) square foot parcel of land from the lot abutting the subject parcel to the west, being the lands shown as Part 3 on the preliminary sketch appended to and forming part of this Decision, to the Town of Pelham has been completed to the satisfaction of the Directors of Planning and Public Works, such conveyance being required in order to facilitate the boundary adjustment proposed in this application, and that said lands be conveyed free and clear of any mortgages, liens or encumbrances. All costs associated with this conveyance are the responsibility of the applicant.