

**Committee of Adjustment****Minutes**

**Meeting #:** CofA GM 02/2020  
**Date:** Monday, August 17, 2020  
**Time:** 4:00 pm  
**Location:** Town of Pelham Municipal Office - Council Chambers  
20 Pelham Town Square, Fonthill

**Members Present** Donald Cook  
John Klassen  
Sandra Marsh  
Bernie Law

**Staff Present** Nancy Bozzato  
Holly Willford

**1. Attendance**

Members of the Committee and the Secretary and Assistant Secretary Treasurer to the Committee were in attendance.

**2. Call to Order, Declaration of Quorum and Introduction of Committee and Staff**

Noting that a quorum was present, Chair Cook called the meeting to order at approximately 4:00 pm.

**3. Disclosure of Pecuniary Interest and General Nature Thereof**

There were no pecuniary interests disclosed by any of the members present.

**4. Election of Vice Chair Position: Period of September, 2020 to November, 2022 or until successors are appointed**

Ms. Holly Willford, Assistant Secretary Treasurer to the Committee called for nominations for the position of Vice Chair. A Member nominated Mr. John Klassen. Mr. Klassen accepted the said nomination.

**Moved By** Sandra Marsh  
**Seconded By** Bernie Law

**THAT John Klassen be appointed as Vice-Chair of Committee of Adjustment.**

**Carried**

**5. Minutes for Approval**

None.

**6. Adjournment**

**Moved By** Bernie Law  
**Seconded By** Sandra Marsh

**BE IT RESOLVED THAT this Meeting of the Committee of Adjustment Hearing be adjourned until the next regular meeting scheduled for September 1, 2020 at 4:00 pm.**

**Carried**

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Don Cook, Chair

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Secretary-Treasurer, Nancy J. Bozzato