

REGULAR COUNCIL AGENDA

C-18/2020 Regular Council

Monday, November 2, 2020

5:30 PM

Town of Pelham Municipal Office - Council Chambers

20 Pelham Town Square, Fonthill

During this unprecedented global pandemic, Novel Coronavirus COVID-19, the Town of Pelham Council will continue to convene meetings in compliance with Provincial directives. Attendance by most Members of Council will be electronic. Public access to meetings will be provided via Livestream

www.youtube.com/townofpelham/live and subsequent publication to the Town's website at www.pelham.ca.

Pages

1. Call to Order and Declaration of Quorum
2. Approval of Agenda
3. Disclosure of Pecuniary Interests and General Nature Thereof
4. Hearing of Presentation, Delegations, Regional Report
 - 4.1. Presentations
 - 4.1.1. COVID-19 Update - Community Emergency Management Co-Ordinator
B. Lymburner
 - 4.1.2. COVID-19 Update - Chief Administrative Officer

4.2.	Delegations	
4.2.1.	Tim Nohara, Cannabis Control Committee Chair	8 - 15
4.3.	Report of Regional Councillor	
5.	Adoption of Minutes	
5.1.	C-17/2020 - Regular Council Minutes of October 19, 2020	16 - 33
6.	Business Arising from Council Minutes	
7.	Request(s) to Lift Consent Agenda Item(s) for Separate Consideration	
8.	Consent Agenda Items to be Considered in Block	
8.1.	Presentation of Recommendations Arising from COW or P&P, for Council Approval	34 - 34
8.2.	Minutes Approval - Committee	
8.2.1.	PCOW-05/2020 - Public Meeting Minutes October 13, 2020	35 - 43
8.3.	Staff Reports of a Routine Nature for Information or Action	
8.4.	Action Correspondence of a Routine Nature	
8.5.	Information Correspondence Items	
8.5.1.	NPCA 2019 Annual Report https://npca.ca/images/uploads/board_files/NPCA-2019_Annual_Report_-_Email.pdf	
8.5.2.	City of Thorold Resolution - Cannabis Legal Fees	44 - 44
8.5.3.	Enbridge Gas Inc. - 2021 Federal Carbon Pricing Program - Notice of Application	45 - 45

A copy of the Evidence Package is available through the

8.6. Regional Municipality of Niagara - Action Items

8.7. Committee Minutes for Information

8.7.1. Cannabis Control Committee Minutes

46 - 48

July 22, 2020

9. Items for Separate Consideration, if Any

10. Presentation & Consideration of Reports

10.1. Reports from Members of Council:

10.2. Staff Reports Requiring Action

**10.2.1. 2020 Bridge and Culvert Inspection Program and
Rehabilitation and Replacement Needs, 2020-0157-
Public Works**

49 - 61

11. Unfinished Business

12. New Business

13. Presentation and Consideration of By-Laws

14. Motions and Notices of Motion

Motion #1

Moved by Councillor Stewart, Seconded by Councillor Hildebrandt:

WHEREAS Council for the Town of Pelham wishes to explore the potential of requiring that development proponents be mandated to engage the surrounding neighbourhood of their proposed development area in a pre-application public meeting prior to submitting development proposals to the Town for consideration and approval;

AND WHEREAS Council is aware that the City of Burlington has adopted a process to successfully mandate this process;

AND WHEREAS Council believes this process will serve to build community confidence in a development proposal whereby developers and community stakeholders would have an opportunity to engage with each other with a view toward working together for the betterment of all;

AND WHEREAS it is believed that this will result in cost-savings for developers in that it will demonstrate that community concerns have been taken into consideration prior to the formal application process beginning;

NOW THEREFORE BE IT RESOLVED that Council direct Staff to engage with the City of Burlington to investigate the pre-application public meeting process the City has enacted and report back to Council on how the Town of Pelham might adopt a similar model to benefit the growing community of Pelham.

Motion #2:

Moved by Councillor Haun, Seconded by Councillor Stewart

BE IT RESOLVED THAT Council for the Town of Pelham approve the creation of a short-term working group for the Councillor Ciolfi Dedication project. The specific purpose of this working group is to assess and make recommendations for alterations and enhancements to the second floor bar/server area at the Meridian Community Centre. This Working Group will be provided with an initial budget from the Ciolfi family memorial fund and fundraising through community donations;

AND THAT Council appoint myself, Councillor Lisa Haun to Chair said working group;

AND FURTHER THAT Council appoint Vickie van Ravenswaay, Director of Recreation, Culture and Wellness as staff liaison to the working group;

AND FURTHER THAT Council appoints Michelle Ciolfi, Patricia Shannon Chair of the Hospitality Committee and Ward One Councillor Stewart as working group members;

AND FURTHER THAT should other members of Council be interested and willing to participate, to indicate such interest at this time, recognizing that a maximum of three Members of Council would be appointed to ensure compliance with quorum restrictions;

AND FURTHER THAT Council direct a report back with recommendations by January 2021

Motion #3

Moved by Mayor Junkin, Seconded by Councillor Olson

WHEREAS the Town of Pelham contains the headwaters of two branches of the Twelve Mile Creek, which is the last remaining year-round cold water stream in the Region of Niagara,

AND WHEREAS the Twelve Mile Creek is a habitat for Brook Trout;

AND WHEREAS Council for the Town of Pelham is committed to working with the environment;

AND WHEREAS Members of Trout Unlimited, an organization that the Town has a Memorandum of Understanding with, have brought to this Council's attention that the Stormwater Management Pond located at the southwest corner of Rice Road and Regional Road 20 is not operating as designed,

AND WHEREAS two defects in the Stormwater Management Pond cited are:

Firstly, the water outflowing from the pond is causing severe erosion on the north side of Regional Road 20; and

Secondly, the water flowing from the pond is at an unacceptable temperature when it enters the stream flowing to the Twelve Mile Creek, as determined by sensors placed by Trout unlimited;

AND WHEREAS the erosion is causing significant sediment problems

further downstream, which is negatively impacting the fish habitat;

AND WHEREAS, as the Town continues to develop the land area draining into this Stormwater Management Pond, the runoff into the pond will continue to escalate, discouraging more water into the stream in what is obviously an unsatisfactory manner;

NOW THEREFORE BE IT RESOLVED THAT Council for the Town of Pelham does hereby instruct the appropriate Town staff, in consultation with any Regional Niagara officials and any engineering firms that planned and designed this Stormwater Management Pond, to conduct a technical review of all aspects of the pond, including but not restricted to:

1. Determining the total land area draining into the pond and determining whether the pond is properly sized to accommodate the water being received;
2. Determining what mechanisms are in place to slow the outflow and investigating why are they not working;
3. Recommending what further steps can be taken to reduce the temperature of the outflowing waters;

AND FURTHER THAT before the report is brought to Council, all technical information be provided to Trout Unlimited for their review and comment.

15. **Matters for Committee of the Whole or Policy and Priorities Committee**
16. **Matters Arising Out of Committee of the Whole or Policy and Priorities Committee**
17. **Resolution to Move in Camera**

BE IT RESOLVED THAT the next portion of the meeting be closed to the public in order to consider various matters under Section 239 (2) of the Municipal Act, as follows:

Item 1: Section 239(2)(b) personal matters about an identifiable individual; 239(2)(i) - a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other

negotiations of a person, group of persons, or organization; and
239(2)(j) - a trade secret or scientific, technical, commercial or
financial information that belongs to the municipality or local board
and has monetary value or potential monetary value (1 item)

Item 2: Section 239(2)(b) personal matters about an identifiable
individual - various items

18. Rise From In Camera

19. Confirming By-Law

62 - 62

20. Adjournment

REQUEST TO APPEAR BEFORE COUNCIL FOR THE TOWN OF PELHAM

NAME: Tim Nohara

ADDRESS: PO Box 366, Fonthill, ON

POSTAL CODE: L0S 1E0

TELEPHONE #: 905-329-1875

E-MAIL ADDRESS: tnohara@accipiterradar.com

The Council Chambers Is equipped with a laptop and projector. Please Check your audio/visual needs:

☐ Laptop ☐ Speaker ☐ Internet Connection

 PLEASE INDICATE THE DATE OF THE COUNCIL MEETING YOU WISH TO ATTEND AS A DELEGATION:
 Regular Council: 1st and 3rd Monday of the month; 5:30 p.m. (except summer schedule)

DATE: 2 November 2020

Please identify the desired action of Council that you are seeking on this issue:

To receive the presented information from the Cannabis Control Committee

I have never spoken on this issue before. Key points of my deputation are as follows:

(Written presentation must accompany the request)

I will present a summary of the CCC's work through 31 July 2020

I will present a proposed work plan for the CCC for the Fall/Winter/Spring term 2020/21

In accordance with the Procedure By-law, Requests to Appear before Council with respect to a matter already on Council's Agenda shall submit a written request to the Clerk no later than 12:00 noon, eight business days prior to the meeting of Council. Delegation requests to address Council on matters not already on the Agenda of Council must be submitted at least fourteen (14) days before the date and time of the Meeting of Council. Delegations shall only be heard at regular Meetings of Council, unless specifically invited by Council to a Meeting of a Committee of Council.

All requests must include a copy of the presentation materials as detailed in the deputation protocol. Failure to provide the required information on time will result in a deferral or denial. Delegations are limited to ten (10) minutes.

I have read and understand the deputation protocol included with this form; and, that the information contained on this form, including any attachments, will become public documents and listed on Town Meeting Agendas and on the Town's website.

I also understand that presentation materials must be submitted with this deputation form. Electronic presentations must be e-mailed to NJBozzato@pelham.ca in accordance with the deadlines outlined above.



Signature

18 October 2020

Date

Presentation to Council

By Cannabis Control Committee (CCC)

Town of Pelham – 02 November 2020





Agenda































- Results from our 14 months ending 31 July 2020
- Regulatory Framework Forecast updated
- Assistance needed from Council
- Our plans for the Fall/Winter/Spring 2020/21

Results from our 14 months to 31 July 2020

- Extension of Interim Control By-law
 - Redecan Pharm has appealed to LPAT
- Extensive research conducted on all aspects relating to regulating cannabis
- Odorous Industries Nuisance Bylaw 4202 (2020) passed on 23 March 2020
 - By-law 4263(2020) Amended 4202 (2020) on 27 July 2020 to include AMPS fines
 - Odour expert retained
 - Implementation is still underway
 - Redecan Pharm has filed a complaint to the Normal Farm Practices Protection Board (NFPPB)
- Official Plan Amendment No.09 (By-law 4251 (2020)) passed on 13 July 2020
 - Regional Approval granted on
 - CannTrust, Redecan Pharm and Woodstock Biomed have appealed to LPAT
- Zoning By-law Amendment (By-law 4252 (2020) to amend By-law 1136 (1987)) passed on 13 July 2020
 - CannTrust, Redecan Pharm and Woodstock Biomed have appealed to LPAT
- Site Plan Control By-law amendment (By-law 4262 (2020) to amend By-Law 1118 (1987)) passed 27 July 2020 to subject indoor cannabis and hemp related uses to site plan control
- Council provided expert legal, planning and odour experts to help us pioneer this defensible regulatory package – The residents of Pelham thank you for your leadership 😊

Regulatory Framework Forecast

 Direct Impact
 In-direct Impact

	Odour	Light (Skyglow)	Traffic, Noise	Loss of Property Value	Loss of Precious Agricultural Lands	Adverse impacts including stormwater flow & contamination of ground (drinking) water and septic	Environmental Impacts including endangered species, habitat loss, agricultural co-existence & other ecological harm	Human Safety & Security (fire, police, ambulance)	Financial Costs to Community
Interim Control By-Law (4046) 2018 expiring 2020/07/15	<i>This chart forecasts the results we will achieve if we defend our legal actions, and fully implement our by-laws. The ICBL does not have effect in Niagara Escarpment Commission controlled areas.</i>								
Pelham Official Plan, 2014 as amended									
Zoning By-law 1136 (1987), as amended									
Odorous Industries Nuisance By-Law									
Site Plan Control By-law 1118 (1987), as amended /Agreement									
Light By-Law (TDB)									
Development Charges By-Law									
Fence/Fortification									

All

New

New

All

New

All

New

All

Assistance needed from Council

- Simply to stay the course with respect to the approved regulatory framework, and let our lawyers and experts defend us and our defensible work product they helped us develop.
- These legal actions will take time but will not be an unusual burden on staff because our outside legal counsel, planners and experts are handling them for us.
- There are of course legal fees to be paid which residents support, given the adverse effects they have had to suffer. I do want to commend Councillors Haun & Hildebrandt and all of Council for endorsing a resolution on October 5th, 2020 seeking financial assistance for cannabis related legal fees from our neighbours, the Province and the Federal Government. The CCC through its research has seen first-hand how justified your request is. Thank you.
- If you have any questions, please don't hesitate to ask – we remain at your service

Defending our By-laws

- Our by-laws are bringing us back to the middle in terms of fairness & balance.
- The big guys are challenging us little guys in “Court” as expected. But in Court, size isn’t supposed to matter. A judge/board will rule on fairness and law.
- We can live with that.

- Thank you Council & staff for standing with the residents of Pelham



Our By-laws will restore
balance & fairness

- We are almost there, but we have a little more work to do to get this done.

FALL/WINTER/SPRING 2020/21 WORK PLAN FOR CANNABIS CONTROL COMMITTEE - SUMMARY

1. OINBL – Assist the Town with completing implementation
 - a. Work with Odour expert retained by the Town and Enforcement to design the Odour Ambient Neighbourhood Monitoring Program so that it supports the OINBL and OPA/ZBA as intended
2. Light Bylaw
 - a. Work with staff to improve the draft Light Bylaw
 - b. The current draft does not deal with the skyglow – develop provisions to do so
 - c. Key features to mitigate the skyglow nuisance are:
 - Define what constitutes skyglow
 - Define timeframe to bring facilities with skyglow into compliance
 - Define Part II violations as included in the OINBL
3. Develop a Residents Guide for Pelham's Cannabis Regulatory Framework.
 - a. This Guide will benefit residents in understanding and using the Cannabis Regulatory Framework we have implemented in the Town of Pelham to deal with issues that may arise in the future.
 - b. It will explain in plain English what the regulatory framework is and how a resident can participate by filing proper complaints with our Town's Enforcement Department and by participating in the various public planning meetings.
4. Support the information needs of the Town with respect to the defence of the three LPAT appeals launched against our OPA/ZBA
5. Support the information needs of the Town with respect to the defence of the Redecan complaint to the Normal Farm Practices Protection Board (NFPPB) regarding our OINBL
6. Review our present by-laws specifically with respect to designated grow-ops, identify gaps and research and propose possible improvements.

REGULAR COUNCIL MINUTES

Meeting #: C-17/2020 Regular Council
Date: Monday, October 19, 2020
Time: 5:30 PM
Location: Town of Pelham Municipal Office - Council
Chambers
20 Pelham Town Square, Fonthill

Members Present: Marvin Junkin
Lisa Haun
Bob Hildebrandt
Marianne Stewart
John Wink
Wayne Olson

Regrets Ron Kore

Staff Present: David Cribbs
Nancy Bozzato
Bob Lymburner
Jason Marr
Teresa Quinlin
Vickie vanRavenswaay
Barbara Wiens
Holly Willford

1. Call to Order and Declaration of Quorum

Noting that a quorum was present, the Mayor called the meeting to order at approximately 5:30 p.m.

2. Approval of Agenda

Moved By Bob Hildebrandt

Seconded By John Wink

BE IT RESOLVED THAT the agenda for the October 19, 2020 Regular meeting of Council be adopted.

Moved By Bob Hildebrandt

Seconded By John Wink

THAT the agenda be amended to add three Notices of Motion:

- 1. Mayor Junkin**
- 2. Councillor Haun**
- 3. Councillor Stewart**

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0
Carried (6 to 0)		

Moved By Bob Hildebrandt
Seconded By John Wink

BE IT RESOLVED THAT the agenda for the October 19, 2020 Regular meeting of Council be adopted as amended.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0
Carried (6 to 0)		

3. Disclosure of Pecuniary Interests and General Nature Thereof

3.1 Marianne Stewart - Mandatory Mask Bylaw Amendment, 2020-0154-Clerks

The Councillor stitches and sells face masks and as such, did not participate in the debate or voting on this matter.

3.2 Marianne Stewart - Presentation and Consideration of By-Laws

The Councillor stitches and sells face masks and as such, did not participate in the debate or voting on this matter.

4. Hearing of Presentation, Delegations, Regional Report

4.1 Presentations

4.1.1 COVID-19 Update - Community Emergency Management Co-Ordinator

B. Lymburner, Fire Chief and Community Emergency Management Co-Ordinator, provided an update relating to the ongoing COVID-19 pandemic.

Moved By Wayne Olson
Seconded By Lisa Haun

BE IT RESOLVED THAT Council receive the COVID-19 update presentation from B. Lymburner, Fire Chief and Community Emergency Management Co-Ordinator, for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0
Carried (6 to 0)		

4.1.2 COVID-19 Update - Chief Administrative Officer

The Chief Administrative Officer provided an administrative update relating to the COVID-19 pandemic. Further he noted the MarComm Awards issued to the Town of Pelham: Honourable Mention for Gypsy Moth communications; Gold Standard Award for the 2019 Financial Statements; and a Platinum Award, being the highest level award, for the Moving Forward COVID-19 communications platform.

Moved By Marianne Stewart

Seconded By Lisa Haun

BE IT RESOLVED that Council receive the COVID-19 Up-date presentation from D. Cribbs, Chief Administrative Officer, for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0

Carried (6 to 0)

4.1.3 COVID-19 Update - Events Under COVID

Director vanRavenswaay updated Council on events and activities underway at the Meridian Community Centre.

Moved By John Wink

Seconded By Bob Hildebrandt

BE IT RESOLVED THAT Council receive the COVID-19 update presentation from V. vanRavenswaay, Director of Recreation, Culture and Wellness, for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0
Carried (6 to 0)		

4.2 Delegations

None

4.3 Report of Regional Councillor

No Report.

5. Adoption of Minutes

A correction to October 5, 2020 minutes, page 14 vote count, which counted an absent Councillor as a "No" vote.

Moved By Marianne Stewart

Seconded By John Wink

BE IT RESOLVED THAT the following minutes be adopted as printed, circulated and read:

1.C-16/2020 Regular Council Minutes - October 5, 2020, as amended; and

2. SC-14/2020 Special Council Minutes - September 28, 2020

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0
Carried (6 to 0)		

6. Business Arising from Council Minutes

None

7. Request(s) to Lift Consent Agenda Item(s) for Separate Consideration

The following items were lifted for separate consideration:

- 8.3.2 - August 2020 Financial Reports
- 8.3.3 - Clerk's Department Q3 Report
- 8.3.4 - Corporate Services Q3 2020 Report
- 8.3.5 - Planning Q3 Report
- 8.3.6 - Public Works Q3 Report
- 8.3.7 - RCW Q3 Report
- 8.5.2 - Petition for 3-Way S top
- 8.7.1 - Library Board Minutes

8. Consent Agenda Items to be Considered in Block

Moved By Lisa Haun

Seconded By Wayne Olson

BE IT RESOLVED THAT the Consent Agenda items as listed on the October 19, 2020 Council Agenda be received and the recommendations contained therein be approved, as applicable.

8.3 Staff Reports of a Routine Nature for Information or Action

8.3.1 Report on 2020 Ward One By-Election, 2020-0138-Clerks

BE IT RESOLVED THAT Council receive Report #2020-0138, Overview of 2020 Ward One By-Election, for information.

8.3.8 Fire & By-Law Services Monthly Report, 2020-0152-Fire Dept

BE IT RESOLVED Council receives Fire & By-law Services Monthly Report, 2020-0152 for information.

8.5 Information Correspondence Items

8.5.1 Letter from the Honourable Sylvia Jones, Solicitor General

BE IT RESOLVED THAT Council receive the letter from the Honourable Sylvia Jones, Solicitor General dated October 2, 2020 regarding Anti-Racism and the *Community Safety and Policing Act*, for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0

Carried (6 to 0)

9. Items for Separate Consideration, if Any

Staff responded to questions relating to the reports lifted for separate consideration. There were no changes to the recommendations as presented.

9.1 August 2020 Financial Reports, 2020-0148-Corporate Services

Moved By Lisa Haun

Seconded By Wayne Olson

BE IT RESOLVED THAT Council receive Report #2020-0148-Corporate Services for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0

Carried (6 to 0)

9.2 Clerk’s Department Monthly Report, 2020-0120-Clerks

Moved By Lisa Haun
Seconded By Wayne Olson

BE IT RESOLVED Council receives Clerk's Department Monthly Report, 2020-0120 for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0
Carried (6 to 0)		

9.3 Corporate Services Q3 2020 Report, 2020-0150-Corporate Services

Moved By Lisa Haun
Seconded By Wayne Olson

BE IT RESOLVED Council receives Corporate Services Monthly Report, 2020-0150 for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0
Carried (6 to 0)		

9.4 Community Planning & Development Monthly Report, 2020-0146-Planning

Moved By Lisa Haun
Seconded By Wayne Olson

BE IT RESOLVED Council receives Community Planning & Development monthly Report, Monthly Report, 2020-0146 for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0
Carried (6 to 0)		

9.5 Public Works Monthly Report, 2020-0151-Public Works

Moved By Lisa Haun
Seconded By Wayne Olson

BE IT RESOLVED Council receives Public Works Monthly Report, 2020-0151 for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0

Carried (6 to 0)

9.6 Recreation, Culture & Wellness Monthly Report, 2020-0143-Recreation

Moved By Lisa Haun
Seconded By Wayne Olson

BE IT RESOLVED Council Recreation, Culture and Wellness Monthly Report, 2020-0143 for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0

Carried (6 to 0)

9.7 Petition Requesting a Three-Way Stop Sign at Pelham Street and Shorthills Place

Moved By Lisa Haun
Seconded By Wayne Olson

BE IT RESOLVED that Council receive the Petition Requesting a Three-Way Stop Sign at Pelham Street and Shorthills Place, for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	

Wayne Olson	X	
Results	6	0
Carried (6 to 0)		

9.8 Pelham Library Board Minutes

Moved By Lisa Haun
Seconded By Wayne Olson

BE IT RESOLVED THAT Council receive the Pelham Library Board minutes dated April 22, 2020, May 19, 2020 and June 24, 2020, for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0
Carried (6 to 0)		

10. Presentation & Consideration of Reports

10.1 Reports from Members of Council:

No Reports

10.2 Staff Reports Requiring Action

10.2.1 Christmas In Pelham 2020, 2020-0147-Recreation

Moved By Marianne Stewart
Seconded By Bob Hildebrandt

BE IT RESOLVED THAT Council receive Report #2020-0147; and recommend:

THAT Council adopt the Santa Claus Parade as a Reverse Parade/Drive Thru event, as part of ‘Christmas in Pelham’ to be held at Centennial Park,

999 Church St, Fenwick on Saturday December 12, 2020;

THAT Council designate Christmas in Pelham 2020 - Outdoor Christmas Market, to be held on Friday December 4, 2020, from 4pm to 10pm at Pelham Town Square, as a Municipally Significant Event;

AND THAT the Clerk be authorized to make application for a Special Occasion Permit for the Christmas in Pelham – Outdoor Christmas Market;

AND FURTHER THAT Council authorize the following road closure: Pelham Town Square entrance at Pelham Street to 55 meters east of Pelham Street, from 10:00am to 11:59pm on Friday December 4, 2020.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0
Carried (6 to 0)		

**10.2.2 Resolution for Safe Restart Agreement-
Municipal Operating Funding, 2020-0145-Corporate
Services**

Moved By Wayne Olson
Seconded By John Wink

BE IT RESOLVED THAT Council receive Report #2020-0145 Corporate Services; and that Council supports the assessment that the Town of Pelham’s financial situation requires provincial funding under Phase 2 on the basis that the funding under Phase 1 is not sufficient to address 2020 COVID-related operating pressures. Council supports the Town of Pelham’s decision to apply for Phase 2 funding.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0

Carried (6 to 0)

10.2.3 Public Code of Conduct Report, 2020-0153- Chief Administrator Officer

Moved By Lisa Haun

Seconded By Marianne Stewart

BE IT RESOLVED THAT Council receive Report #2020-0153-Chief Administrative Officer for information purposes; and THAT the proposed Public Code of Conduct be approved.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0

Carried (6 to 0)

10.2.4 Mandatory Mask Bylaw Amendment, 2020- 0154-Clerks

Marianne Stewart declared a conflict on this item. (The Councillor stitches and sells face masks and as such, did not participate in the debate or voting on this matter.)

Moved By John Wink
Seconded By Bob Hildebrandt

BE IT RESOLVED THAT Council receive Report #2020-0154 for information;

AND THAT Council consider passing the proposed by-law amendment attached to the said report and presented separately at the Presentation and Consideration of By-Laws of this Regular Meeting of Council as By-Law No. 4285(2020).

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart		
John Wink	X	
Wayne Olson	X	
Results	5	0
Carried (5 to 0)		

11. Unfinished Business

None

12. New Business

None

13. Presentation and Consideration of By-Laws

Marianne Stewart declared a conflict on this item. (The Councillor stitches and sells face masks and as such, did not participate in the debate or voting on this matter.)

Moved By John Wink
Seconded By Bob Hildebrandt

BE IT RESOLVED THAT the Council of the Town of Pelham, having given due consideration to the following By-laws do now read a first, second and third time and do pass same, and

THAT the Mayor and Clerk be and are hereby authorized to sign and seal the by-laws:

1. By-Law No. 4285(2020) Being a by-law to amend By-law No. 4270(2020), being a By-law to require the Wearing of Face Coverings in Enclosed Public Places and in Enclosed Common areas of Multi-unit, Residential Private Buildings during the COVID-19 Pandemic

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart		
John Wink	X	
Wayne Olson	X	
Results	5	0

Carried (5 to 0)

14. Motions and Notices of Motion

14.1 Notices of Motion for November 2, 2020

- 1. Councillor Haun outlined a motion that she will bring to the November 2, 2020 Council meeting relating to the formation of a working group she would like to strike to work toward honouring deceased Member of Council, Mike Ciolfi.
- 2. Councillor Stewart provided notice that the will ask staff to consult with the City of Burlington regarding their initiative requiring pre-consultation between developers and the community before the submitting development proposals, with a view toward working with the community.
- 3. Mayor Junkin advised that he will bring a motion to the November 2 meeting of Council to direct staff to complete a multi-faceted technical study of metrics relating to the storm water management pond at the corner of Rice Road and Highway 20.

15. Matters for Committee of the Whole or Policy and Priorities Committee

None

16. Matters Arising Out of Committee of the Whole or Policy and Priorities Committee

None

17. Resolution to Move in Camera

Moved By Wayne Olson
Seconded By Marianne Stewart

BE IT RESOLVED THAT the next portion of the meeting be closed to the public in order to consider the following:

Pursuant to Municipal Act, Section 239(2):

(b) - personal matters about an identifiable individual, including municipal employees.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0
Carried (6 to 0)		

18. Rise From In Camera

Moved By Bob Hildebrandt
Seconded By Lisa Haun

BE IT RESOLVED THAT Council adjourn the In Camera Session and that Council do now Rise With No Report.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	

John Wink	X	
Wayne Olson	X	
Results	6	0

Carried (6 to 0)

19. Confirming By-Law

Moved By John Wink
Seconded By Bob Hildebrandt

BE IT RESOLVED THAT the following By-law be read a first, second and third time and passed:

Being a By-law No. 4286(2020) to Adopt, Ratify and Confirm the proceedings of Council of the Town of Pelham at its Regular Meeting held on the 19th day of October, 2020.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0

Carried (6 to 0)

20. Adjournment

Moved By Wayne Olson
Seconded By Bob Hildebrandt

BE IT RESOLVED THAT this Regular Meeting of Council be adjourned until the next regular meeting scheduled for November 2, 2020 at 5:30 pm.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0
Carried (6 to 0)		

Mayor: Marvin Junkin

Town Clerk: Nancy J. Bozzato

Recommendations of the Public Meeting under the Planning Act held October 13, 2020

BE IT RESOLVED THAT COUNCIL HEREBY approves the following
Recommendations Resulting from the Public Meeting under the Planning Act meeting of
October 13, 2020:

1. THAT the agenda for the October 13th, 2020 Public Meeting Under the Planning Act, Special Meeting of Committee of the Whole, be adopted as circulated.

Amendment

**THAT the agenda be amended to include the addendum item number 4.3.1;
and**

**THAT Magdalena Woscyna, Dave Nicholson and Bojana Reid be added to
the list of pre-registered members of the public to speak.**

Main Motion as Amended

**THAT the agenda for the October 13th, 2020 Public Meeting Under the
Planning Act, Special Meeting of Committee of the Whole, be adopted as
amended.**

2. **THAT Committee receive Report #2020-0132 for information and
recommend to Council:**

**THAT Planning staff be directed to prepare the Recommendation Report for
consideration of approving the subdivision draft plan and adopting the
Zoning By-law Amendment.**

3. **THAT Committee Receive the applicants presentation for information.**

4. **THAT Committee receive the written correspondence as listed on the
agenda;**

**AND THAT Committee receive the verbal presentations made by the public
listed on the Agenda;**

**AND THAT Committee receive any e-mail comments received during the
public portion of the meeting at the clerks@pelham.ca e-mail address.**

5. **THAT this Special Committee of the Whole, Public Meeting Under the
Planning Act, be adjourned.**

Committee of the Whole Meeting

Minutes

Meeting #: PCOW-05/2020
Date: Tuesday, October 13, 2020
Time: 5:30 PM
Location: Town of Pelham Municipal Office - Council Chambers
20 Pelham Town Square, Fonthill

Members Present: Marvin Junkin, Lisa Haun, Bob Hildebrandt, Marianne Stewart, John Wink, Wayne Olson

Staff Present: Jason Marr, Vickie vanRavenswaay, Barbara Wiens, Holly Willford, Sarah Leach, Curtis Thompson

Other: Matt Kernahan
Pre-registered members of the public and the viewing audience via Livestream

1. Call to Order and Declaration of Quorum

Noting that a quorum was present, the Mayor called the meeting to order at approximately 5:30 p.m.

Ms. Holly Willford, Deputy Clerk read opening remarks regarding the Zoom Webinar meeting and procedures for public participation.

2. Adoption of Agenda

Moved By Councillor Marianne Stewart

THAT the agenda for the October 13th, 2020 Public Meeting Under the Planning Act, Special Meeting of Committee of the Whole, be adopted as circulated.

Amendment:

Moved By Councillor Marianne Stewart

THAT the agenda be amended to include the addendum item number 4.3.1; and

THAT Magdalena Woszcyna, Dave Nicholson and Bojana Reid be added to the list of pre-registered members of the public to speak.

Carried (6 to 0)

Motion as Amended:

Moved By Councillor Marianne Stewart

THAT the agenda for the October 13th, 2020 Public Meeting Under the Planning Act, Special Meeting of Committee of the Whole, be adopted as amended.

3. Disclosure of Pecuniary Interest and General Nature Thereof

There were no pecuniary interests disclosed by any of the members present.

4. Planning Act Application: AM-03-2020 & 26T19-020-02

The Deputy Clerk read into the record the Notice Requirements regarding this application.

4.1 Planning Report

Mr. Curtis Thompson, Town Planner provided an overview of the application before Council. A copy is available through the Clerk.

4.1.1 Draft Plan of Subdivision Rezoning (26T19-020-02_AM-03-2020) Kunda Park Ph. 4 - Information Report, 2020-0132-Planning

4.2 Applicant's Presentation

Mr. Matt Kernahan, Planner from Upper Canada Consultants and Agent for the applicant provided Council with a presentation. A copy is available through the Clerk.

Mr. Kernahan stated that no development would occur within the woodland area of the subject lands and that the original plans for development changed to protect the provincially significant wet lands.

He indicated the development proposes 4 new access locations, including access from Station Street and Stella Street. Mr. Kernahan indicated the proposed lots are larger than modern lots and considers this development as a transition development. He further stated construction vehicles would enter the subdivision through the Station Street extension.

Mr. Kernahan stated he believed the development is a link from the old to the new.

4.3 Public Input

Natalie Stickles indicated she is concerned there will be increased traffic and is worried that 84 new homes will affect the neighbourhood. She requested a guarantee that Station Street will be extended. In addition, Ms. Stickles indicated she is concerned about construction vehicles driving through the neighbourhood and cited there is a safety concern regarding children walking to and from school. Lastly, she indicated she is concerned about emergency vehicles being able to enter and exit the development.

Ann Guzowski stated she is concerned about traffic and requested a guarantee that Station Street will be extended. She further voiced concern regarding roundabouts being installed

prior to construction. Ms. Guzowski indicated she would like the smaller lots being proposed to abut the Steve Bauer Trail.

Colleen Kenyon indicated she is concerned about similar items as her neighbors and would like to have an assurance regarding the additional access from Station Street. Further, she indicated she believes the neighbourhood has a lot of active living and is concerned this will stop during and/or after construction. She stated lots of people walk or do cycling loops and believes the proposed development will disrupt the active living. She further indicated she is concerned with the proposed road crossings at the Steve Bauer Trail.

Lina Lianga indicated she supports and echoes the concerns of her friends and neighbors. She indicated she is concerned with traffic issues. Ms. Lianga stated we are currently in a global pandemic and that some people are feeling very isolated. She stated the forest and meadows are the lungs of our world and is concerned the proposal is trying to fill in as many houses as possible. She requested fewer houses for social distancing and requested mature trees to be kept. Further, she requested a natural landscape buffer between Stella Street and the new development. Lastly, she stated she supports her neighbors and her concerns relate to traffic, drainage issues and green space.

Lisa Erickson stated she submitted a 2 page letter outlining her concerns, however would like to state she has 3 main concerns. She indicated she is opposed to the change from R1 to R2 zoning and indicated people purchased their housing knowing the lands were R1. She indicated if the zoning is changed it would be a breach of trust. Ms. Erickson indicated she would like to see larger proposed lots if the development is approved. She indicated she is concerned about drainage and water pooling. She indicated she believes this development needs a storm pond. Ms. Erickson indicated she is concerned about safety and active living. She also indicated she is concerned about the street crossings over the Steve Bauer Trail.

Christine Kreutzer indicated she shares the same concerns as others. She requested clarification as to the meaning of 'primary' entrance and exit for the development. Ms. Kreutzer asked if roundabouts prohibit large construction vehicles. She indicated she sees a lot of kids, elderly people and pets walking on the dead-end street and worries for safety. She cited an incident 5 years ago when a child was struck by a garbage truck and stressed safety is a concern. Ms. Kreutzer further indicated drainage is a concern and that she fears Stella Street will become a 'valley'. She further indicated she is concerned about small lots backing onto larger already established lots and the loss of privacy, sun and drainage. She indicated concerns that R2 zoning allows for additional second dwelling and asked for clarification.

Karen and John Guzowski indicated they have lived on their street for 27 years and knew there would be R1 development taking place and indicated they are opposed to R2 development. They requested a guarantee that there will be additional access points for the development. The Guzowski's indicated they are concerned with drainage and lot sizes. They stated they are concerned the proposed homes will be two-story giant homes looking into their backyard and blocking the sun. Further, they indicated they are concerned about drainage and that their basements will flood. Lastly, they indicated they are concerned about the mature trees being clear-cut to facilitate building on the smaller proposed lots.

Muriel and Bill Heska indicated they are concerned information in the planning documents provided is incomplete. Mr. Heska indicated they have concerns regarding traffic and access issues. They indicated the Station Street extension discussed has not yet been built. He stated a major concern of theirs is roundabouts at Station Street and Port Robinson Road and safety for pedestrians and large vehicles. Mr. Heska indicated he is concerned that the original development plan in 2002 indicated 67 units would be built and now the development is seeking 84 units. He stated he is concerned with the increased density. Mr. Heska indicated he is concerned with the evaluation of rainfall and waterways and the drainage in the area. Mr. Heska indicated Stella Street has no proper storm drains and water runs over the roadway already. He indicated that he does not want construction trucks up and down the streets and that any development agreement should be strict, clear, and logical to ensure protection for the residents. He further indicated he has concerns about the establishment and location of the Kunda Park, which was promised in 2002.

James and Rosemarie Sweeney indicated they live on the west side of Stella Street and will be less impacted however have concerns about track and road damage. They indicated they share other concerns their neighbors have already mentioned.

Erin Lyttle stated school children use the Steve Bauer Trail in the morning and afternoon to go to and from school. She indicated she is concerned for the safety of the children, especially at the proposed road crossings of the trail. Ms. Lyttle indicated she is also concerned about children crossing roundabouts and safety.

Barbara Arndt stated most of her concerns have been addressed by her neighbours. She indicated the proposed houses behind her lot are smaller and is concerned the smaller lots will impact the value of her property. She indicated her property is currently worth more as no other homes back onto her land. She indicated she is concerned about where the park is being proposed. She stated she is also concerned about traffic and is opposed to R2.

Magdalena Woscyna indicated most of her concerns have been addressed by her neighbors. She stated she is strongly opposed to the proposed R2 zoning change. She stated when she bought her home 25 years ago she knew there would be R1 development and requested the proposed development remain R1. She indicated she is concerned on how the development will impact ground water and the environment. She indicated she would like to request a traffic report be conducted for all main intersections. She indicated she is concerned about traffic and drainage.

Dave Nicholson joined the meeting however had technical difficulties. The Deputy Clerk read an e-mail submitted by Mr. Nicholson into the record in which he requested council to designate the trees as community significant trees and protect the trees, ask if the hedgerow at the Steve Bauer Trail will be destroyed and if instead a strip of land along Port Robinson Road could be used and requested if Council will allow the destruction of trees and hedgerow on the east side of the Steve Bauer Trail.

In response, Mr. Kernahan, indicated that it is the developer's intention to install access via Station Street. He also indicated the developer intended to have construction vehicles access through the Station Street access. Mr. Kernahan clarified that the subdivision agreement is an agreement between the developer and the Town and describes how development is serviced and constructed. Mr. Kernahan stated there is a storm water management plan for this development. He indicated there will be storm water drains, catch basins and by-pass pipes installed. Mr. Kernahan stated there are only 6 lots backing onto Stella Street and that only 1 of these lots shares a boarder with more than one home on Stella Street. He indicated given the planning framework he believes the development is good planning. Furthermore Mr. Kernahan indicated any trail crossings will be done with stop control at a minimum and the developer will work with the Town to ensure safety. Mr. Kernahan discussed the phasing of the development with Forest Park and indicated the two are integrated, He stated the developer submitted the applications together however they are still working on comments received from agencies relating to Forest Park. He indicated the developer will bring forth the Forest Park application when able to do so.

The Deputy Clerk advised the Mayor that Ms. Bojana Reid has entered the virtual meeting waiting room as she has pervious technical difficulties and requests to speak to Council. The Mayor directed her to be allowed into the meeting. Ms. Reid thanked Council for hearing her and indicated most of her concerns have been addressed by her neighbors as she was watching the livestream. She indicated her concern is the traffic safety of children. She indicated many kids use the street to go to and from school.

Ms. Willford checked the clerks@pelham.ca e-mail address and read aloud several e-mails into the record. The e-mails are summarized as follows:

Andrea Easton opposes the change from R1 to R2 and would like to see larger lots back onto Stella Street. She indicated she is concerned with drainage and would like to see a natural tree line between the new lots and existing lots.

Lisa Erickson asked if the developer will change the grade and if so how much.

Erin Lyttle indicated the Town recently laid down asphalt on the Steve Bauer Trail and asked how the proposed trail crossing will affect this. She also asked if the trail would be useable during construction.

Colleen Kenyon indicated she spoke to Council but would like her comments submitted in writing. She indicated she feels assurances with traffic are required to be made and that traffic studies should be done. She indicated infrastructure needs to be in place prior to construction commencing. Expressed concerns over the proposed development's effect on wildlife and active living. She indicated she is concerned about water management and drainage

Lina Lianga requested information of leaving a buffer between Stella Street and the new development.

Christina Kreutzer indicated she would like to know if construction vehicles will be able to use Station Street if there are roundabouts and if the lots can be split and allow for two dwellings to be constructed.

Ms. Willford indicated she has received no other e-mails at the clerks@pelham.ca e-mail address and the public portion of the meeting was closed at 7:23pm.

4.3.1 Additional Correspondence and Pre-Registered Members of the Public

4.4 Committee Input

A Councillor stated a lot of the residents are concerned about the potential R1 to R2 zoning change and requested a deeper understanding of why R2 zoning is being sought. In response, Mr. Kernahan indicated the proposed zoning would improve efficiency of the development.

The Councillor requested information on the Station Street extension and which party, Town or Developer, would pay for the extension. In response, Ms. Barb Wiens, Director of Community Planning and Development indicated the Station Street extension has been identified as part of the development charge study and development charges will be collected and pay for the construction. Ms. Wiens indicated the Station Street extension has been identified as part of the 2025 budget and

that the Town would look to the developer to upfront the cost with the Town reimbursing the costs from development charges. Ms. Wiens indicated details have not been negotiated or defined yet.

A Councillor indicated many residents are concerned about the trees and the tree canopy and requested a further response to this. In response, Mr. Kernahan indicated the developer will be required to prepare a tree preservation plan as a condition of the development and that trees that can be saved, will be saved. He indicated the tree canopy of the development will be increased as currently 20% of the development is currently forested and the environmental protection block will cover 24% of the subject lands.

The Mayor requested Ms. Wiens to explain why a strip of land along the west side of the Steve Bauer Trail cannot be used as roadway. In response, Ms. Wiens indicated there is a strip of land approximately 60 feet wide that runs along the length of the school play yard and the trail, which is owned by the developer however, not part of the subdivision. She indicated the strip of land has significant archeological resources and cannot be developed at this time.

A Councillor asked for information as to why the Forest Park application is delayed and indicated it would be beneficial to review both applications together. In response, Mr. Kernahan stated he hopes the Forest Park application will be ready to move forward in a month. Ms. Wiens indicated commenting agencies requested additional information and once the Town receives the said information will circulate the application. Ms. Wiens indicated the application likely will be able to go forward to a public meeting in December or January.

A Councillor indicated she would like to see information related to the playground, usable park and safety of the trail crossings addressed. The Councillor emphasized the importance of safety. In response, Mr. Kernahan indicated these types of safety details would be provided as part of the engineering drawings and that professionals will be working out the details. In addition, Ms. Wiens indicated the Pelham Active Transportation Committee will be reviewing and providing input with regard to the trail crossings, etc.

A Councillor indicated she agreed with the residents and would like to see the proposed lots larger. Mr. Kernahan indicated he would take the comment under advisement.

A Councillor indicated he would like the terms of R1 and R2 zoning to be clear, therefore, the residents understand what is approved, or not. The Councillor stated it is critical to review both the Kunda Park and Forest Park applications together. He indicated the density calculations he created do not match the density calculations of the applicant. The Councillor stated he

would like to ensure someone reviews the applicant’s work. In response, Mr. Kernahan indicated there is a very detailed storm water management report for the development, which took into consideration other lands. He indicated the applicant’s work is reviewed by the Town, Region and Niagara Peninsula Conservation Authority. Mr. Jason Marr, Director of Public Works indicated he has reviewed the storm water management report and is satisfied with provisions made.

The Mayor requested information on the next steps. In response, Ms. Wiens indicated the next step is for the Planning Department to provide Council with a recommendation report which will outline all conditions of the development. Ms. Wiens indicated at this stage the developer does not yet have engineering drawings etc.

A Councillor commented they would like Kunda Park and Forest Park developments to be reviewed together in future.

4.5 Presentation of Resolutions

Moved By Councillor Lisa Haun

**THAT Committee receive Report #2020-0132 for information and recommend to Council:
THAT Planning staff be directed to prepare the Recommendation Report for consideration of approving the subdivision draft plan and adopting the Zoning By-law Amendment.**

Carried (6 to 0)

Moved By Councillor Marianne Stewart

THAT Committee Receive the applicants presentation for information.

Carried (6 to 0)

Moved By Councillor John Wink

**THAT Committee receive the written correspondence as listed on the agenda;
AND THAT Committee receive the verbal presentations made by the public listed on the Agenda;
AND THAT Committee receive any e-mail comments received during the public portion of the meeting at the clerks@pelham.ca e-mail address.**

Carried (6 to 0)

5. Adjournment

Moved By Councillor Wayne Olson

**THAT this Special Committee of the Whole, Public Meeting
Under the Planning Act, be adjourned.**

Carried (6 to 0)

Mayor: Marvin Junkin

Town Clerk: Nancy J. Bozzato



October 22, 2020

Town of Pelham
20 Pelham Town Square
PO Box 400
Fonthill, ON L0S 1E0

njbozzato@pelham.ca

Dear Mrs. Bozzato:

Re: Cannabis Related Legal Fees

Please be advised Thorold City Council, at its October 20, 2020 meeting, adopted the following resolution:

Whereas the Town of Pelham at its October 5, 2020 meeting endorsed a motion pertaining to legal costs associated with cannabis facilities in their community; and

Whereas the Town of Pelham has called upon upper levels of government to champion the Town's plights with regard to these matters; and

Whereas the Town of Pelham has formally requested that both the City of Welland and City of Thorold each be asked to voluntarily contribute \$15,000 towards defense of legal actions as Pelham has received complaints from residents of both municipalities pertaining to light and/or smell associated with the industrial production of Cannabis, be received and filed.

Yours truly,

Donna Delvecchio

City Clerk

DD:cd

ec: M. Dilwaria, Chief Administrative Officer

T. Stephens, City Clerk, City of Welland, tara.stephens@welland.ca

City of Thorold

P.O. Box 1044, 3540 Schmon Parkway, Thorold, Ontario L2V 4A7

www.thorold.ca

Tel: 905-227-6613

ONTARIO ENERGY BOARD NOTICE TO CUSTOMERS OF ENBRIDGE GAS INC.

Enbridge Gas Inc. has applied to raise its natural gas rates effective April 1, 2021, to recover costs associated with the federal government's *Greenhouse Gas Pollution Pricing Act*.

Learn more. Have your say.

Enbridge Gas Inc. (Enbridge Gas) has applied to the Ontario Energy Board for approval to increase its rates effective April 1, 2021, to recover the costs associated with meeting its obligations under the federal government's *Greenhouse Gas Pollution Pricing Act*.

The *Greenhouse Gas Pollution Pricing Act* establishes a carbon pricing program under which a natural gas utility in Ontario, such as Enbridge Gas, is required to pay a carbon charge to the federal government for emissions from the natural gas that it delivers to its customers, and for excess emissions from the operation of Enbridge Gas's natural gas distribution system. The federal carbon charge came into effect on April 1, 2019, increased on April 1, 2020, and will increase again on April 1, 2021.

Enbridge Gas says that if its application is approved as filed, it will have the following bill impacts:

- A typical residential customer in the EGD rate zone (former customers of Enbridge Gas Distribution Inc.) will see an annual bill increase of \$47.08.
- A typical residential customer in the Union rate zones (former customers of Union Gas Limited), will see an annual bill increase of \$43.23.

Other customers, including businesses, will also be affected.

THE ONTARIO ENERGY BOARD WILL HOLD A PUBLIC HEARING

The OEB will hold a public hearing to consider Enbridge Gas's application. During this hearing, which could be an oral or written hearing, we will question Enbridge Gas on its application. We will also hear questions and arguments from individuals that have registered to participate (called intervenors) in the OEB's hearing.

The OEB is an independent and impartial public agency. We make decisions that serve the public interest. Our goal is to promote a financially viable and efficient energy sector that provides you with reliable energy services at a reasonable cost.

BE INFORMED AND HAVE YOUR SAY

You have the right to information regarding this application and to be involved in the process.

- You can review Enbridge Gas's application on the OEB's website now
- You can file a letter with your comments, which will be considered during the hearing
- You can become an intervenor. As an intervenor you can ask questions about Enbridge Gas's application and make arguments on whether the OEB should approve Enbridge Gas's request. Apply by **November 3, 2020** or the hearing will go ahead without you and you will not receive any further notice of the proceeding
- At the end of the process, you can review the OEB's decision and its reasons on our website

LEARN MORE

Our file number for this case is: **EB-2020-0212**. To learn more about this hearing, find instructions on how to file a letter with your comments or become an intervenor, or to access any document related to this case please select the file number **EB-2020-0212** from the list on the OEB website: **www.oeb.ca/notice**. You can also phone our Consumer Relations Centre at 1-877-632-2727 with any questions.

ORAL VS. WRITTEN HEARINGS

There are two types of OEB hearings – oral and written. Enbridge Gas has applied for a written hearing. The OEB will determine at a later date whether to proceed by way of a written or oral hearing. If you think an oral hearing is needed, you can write to the OEB to explain why by **November 3, 2020**.

PRIVACY

If you write a letter with your comments, your name and the content of your letter will be put on the OEB's public record and the OEB website. However, your personal telephone number, home address and email address will be removed. If you are a business, all your information will remain public. If you apply to become an intervenor, all information will be public.

This hearing will be held under section 36 of the Ontario Energy Board Act, 1998, S.O. 1998, c.15 (Schedule B).



**Cannabis Control Committee
Town of Pelham**

**Minutes of Meeting
Wednesday, July 22, 2020 – 5:00 p.m.
Teleconference**

PRESENT: Bob Hildebrandt, Councillor - Town of Pelham
Tim Nohara (Chair)
Bill Heska
John Langendoen
Jim Steele
Jim Jeffs
Carla Baxter
Louis Damm (called in late due to busy phone circuits)
Barbara Wiens, Director, Community Planning & Development - Town of Pelham
Shannon Larocque, Senior Planner, Community Planning & Development - Town of Pelham
Jodi Legros, Administrative Assistant, Community Planning & Development - Town of Pelham
(Secretary)

REGRETS: David Cribbs, CAO - Town of Pelham

1. Declaration of Quorum

Chair declared quorum at 5:03 p.m.

2. Approve Agenda

Moved by C. Baxter, seconded by J. Langendoen that the Agenda of July 22, 2020 be approved.

CARRIED

3. Approval of Minutes of June 24, 2020 and July 8, 2020

- Moved by B. Heska, seconded by J. Steele that the Minutes of June 24, 2020 be approved, as amended.

CARRIED

- Moved by J. Jeffs, seconded by J. Langendoen that the Minutes of July 8, 2020 be approved, as amended.

CARRIED

4. Review and approval of proposed AMPS amendment to the Odorous Industries Nuisance By-law (OINBL)

The Committee reviewed the proposed amendment to the OINBL relating to the addition of the administrative monetary penalty system (AMPS) to the Odorous Industries Nuisance By-law as recommended by Aird and Berlis.

Moved by J. Steele, seconded by J. Jeffs that the Committee approve the proposed amendment to the OINBL to add AMPS provisions to the By-law and support staff bringing this amendment to Council at the next Council meeting on July 27, 2020.

CARRIED

5. Review and approval amendment to the Site Plan Control By-law.

The Committee reviewed the amendment to subsection 2(ii) of by-law 1118 (1987), which added indoor cannabis and cannabis related uses and indoor industrial hemp and industrial hemp related uses as requiring site plan control consistent with the Official Plan amendment that was approved by Council on July 13, 2020.

Moved by B. Heska, seconded by C. Baxter that the Committee approve the proposed amendment to the site plan control by-law and support the Chair bringing this amendment to Council at the next Council meeting on July 27, 2020.

CARRIED

6. Update on Bid 2020-CS-30 status to retain Odour Consultant to assist the Town with the design of the OINBL's Ambient Neighborhood Odour Monitoring program

B. Wiens informed the committee that 4 proposals were received and that an internal Committee will review of each submission and evaluate each against the criteria that was established in the statement of work. A decision on awarding the project to the successful firm should take place by Friday July 24. CCC requested that the Chair and B. Heska participate in the initial meeting with the successful firm.

7. Discussion of Dark Sky By-law

J. Langendoen to reach out to greenhouse growers to obtain input on proposed by-law. L. Damm suggested a light intensity should be included in the by-law and will research this matter. Committee members will continue to review and will bring their comments to staff at the next meeting in September.

B. Wiens agreed to provide the reference information staff used for the greenhouse light provisions in the draft by-law, for CCC review.

8. Discussion on appeal process of OPA/ZBA and to the OINBL

The Committee inquired on what the next steps would be if appeals to the cannabis OPA/ZBA are received. B. Wiens indicated that if appeals are received, the Town would process the appeals and forward the file onto the Local Planning Appeal Tribunal (LPAT). LPAT would schedule a case management conference (CMC) once they have opened a file. The CMC is a meeting with the lawyers of the parties to the matter where they will attempt to narrow the issues, identify the number of witnesses that will be called to give professional evidence, determine the length of time anticipated to hear the matter and other scheduling considerations such as timing for exchange of issues list, witness statements and hearing dates. In all likelihood a LPAT hearing would be sometime in 2021. If appeals are received the interim control by-law remains in effect. The last day to file an appeal is August 5, 2020.

The Committee also inquired on the status of appeals on the OINBL. B. Wiens indicated that because the OINBL is not a planning instrument any 'appeals' or applications to quash the by-law would be before the Courts and given the restrictions on filing to the courts during the pandemic, the Town is not aware if any have been received to date, however once the courts open back up, filings can be made at any time and the Town would then have to respond.

9. Approval of additional Cannabis Control Committee Meetings

Committee and staff agreed to set the next meetings for September 23 and 30.

10. Next Meeting Date: Wednesday, September 23, 2020 (teleconference)

11. Adjournment

Moved by B. Heska, seconded by J. Steele that the meeting be adjourned.

The meeting adjourned at approximately 5:53 p.m.

CARRIED

Signed by:

Edited
By: Tim J. Nohara
Tim Nohara (Chair)

J. Legros
Jodi Legros, Administrative Assistant,
Community Planning & Development-Town of Pelham (Secretary)

Subject: 2020 Bridge and Culvert Inspection Program and Rehabilitation and Replacement Needs Analysis

Recommendation:

BE IT RESOLVED THAT Council receive Report #2020-0157 for information purposes.

Background:

In accordance with Ontario Regulation 104/97 passed pursuant to the *Public Transportation and Highway Improvement Act*, the Town of Pelham is required to undertake an inspection, under the direction of a Professional Engineer, for every bridge and major culvert at least once every two years. The Act states that:

"The structural integrity, safety and condition of every bridge shall be determined through the performance of at least one inspection in every second calendar year under the direction of a professional engineer and in accordance with the *Ontario Structure Inspection Manual*. O. Reg. 472/10, s. 2."

The inspection program for 2020 was completed by Ellis Engineering Inc. as part of planned spending in the 2020 Capital Budget. In addition to an inspection completed for each individual structure the report provided by the Engineer provides a summary and overall condition of the Town's Bridge and Major Culvert inventory.

All structures are classified as either "Bridge" or "Culvert" type structures according to the criteria contained in the Municipal Bridge and Culvert Appraisal Manuals. The definition is as follows:

"Box or open type structure ... and which has more than 600mm of cover shall be appraised as a culvert, and those with less than 600mm of cover shall be appraised as a bridge".

The technical classification of each structure is identified as either a "Bridge"

or a "Culvert". In addition, each structure is provided a unique identification number. Further, Bridge and Culvert structures are classified as either "Municipal" or "Structure". Bridges or culverts with a span less than 3.0m are classified as "Municipal" structures and do not require inspection every two years as required by Ontario Regulations 104/97. Structures with a span greater than 3.0m are classified as "Structure" and must be inspected once every two years, by Ontario law. The Biennial inspection for 'Structures' may be increased to four years, according to the criteria contained in the Ontario Structure Inspection Manual (OSIM), if the following criterion is met:

"For culverts with 3m to 6m spans and retaining walls, the inspection interval can be increased to four years if the culvert or retaining wall is in good condition and the engineer believes that the culvert or retaining wall condition will not change significantly before the next inspection."

The Town has twenty-three (23) structures with a span of 3 m or greater.

In 2020, twenty-three (23) structures were inspected in accordance with the regulations.

Analysis:

Each structure was given a priority ranking based on the condition of the structure. The priority ranking for each structure was based on the following categories: NOW, 1-5 Years, 6-10 Years, and Adequate. In addition to the priority rankings, the structures were classified with a General Overall Condition Rating and a corresponding Bridge Condition Index (BCI) value. See Appendix A for a summary of the categories used to classify the condition of the structures.

In addition each structure was evaluated based on its overall condition and provided and given a Structure Condition Classification and Corresponding Bridge Condition index value (BCI). The BCI values were provided in the following ranges: Very Good (BCI 80 – 100), Good (BCI 70 – 79), Fair (BCI 60 – 69), and Poor (BCI 0 – 59). See Appendix A.

Based on the 2020 inspections the current condition of the structures in the Town of Pelham are as follows: Very Good (22% of the structures), Good

(56% of the structures), Fair (9% of the structures), and Poor (13% of the structures). Based on the above analysis 78% of the structures are in Very Good to Good condition.

The overall network BCI is approximately 71.7. Based on the 2018 inspections the overall network BCI was 67.9. The slight improvement is attributed to the completed replacement of the Poth Street Culvert (Structure No. 24).

Based on the needs analysis completed by Ellis Engineering approximately 43% of the structures are adequate and do not need any maintenance or rehabilitation work completed. Approximately 4% of the structures require maintenance and or rehabilitation in 6 to 10 years, 4% of the structures require maintenance or rehabilitation/replacement in 1-5 years, and 48% of the structures have immediate "NOW" needs. The "NOW" needs can range from minor scour protection works to full replacement and is based upon the condition of each individual structure. Overall the Town's structures are in good condition (78% of the structures); however, it is critical to invest in minor maintenance and rehabilitation works in order to maintain the network.

A summary Table 5, in the report prepared by Ellis Engineering, indicates that the estimated cost (in 2020 dollars) of 6 to 10 year needs is \$977,500, 1 to 5 years is \$21,100, and NOW needs is \$3,149,500. The total estimated cost of structure needs is \$4,148,000.

In 2018 the total estimated cost of structure needs was \$4,607,500. The overall cost decrease from 2018 to 2020 is primarily due to the replacement of Poth Street Culvert. In addition, minor increases in cost for maintenance, rehabilitation and replacement are a reflection of increases in the cost of construction.

Financial Considerations:

There are no direct financial implications with respect to this report given that it is a report received for information only.

Alternatives Reviewed:

There are no alternatives for review as this is a report for information purposes only.

Strategic Plan Relationship: Risk Management

Maintaining a safe and reliable road network is critical to the Town of Pelham to ensure safe and efficient movement of all forms of transportation. Proper maintenance and investment into the Town's bridges and major culverts will ensure that the condition of our road network is sustained.

Other Pertinent Reports/Attachments:

Appendix A - Summary of Categories for Condition of Structures

Appendix B - 2020 Bridge and Culvert Inspection Program and Rehabilitation and Replacement Needs Analysis Summary Report, Ellis Engineering Inc.

Consultation:

There was no consultation in the preparation of this report.

Legal Consultation, If Applicable:

There was no legal consultation in the preparation of this report.

Prepared and Recommended by:

Jason Marr, P. Eng., Director of Public Works

Approved and Submitted by:

David Cribbs, BA, MA, JD, MPA, Chief Administrative Officer

APPENDIX A – Summary of Categories for Condition of Structures

Table 1: Structure Condition Classification and Corresponding BCI Values

Condition	BCI Range	Description
Very Good	80 – 100	Overall the components of the structure are in very good condition. Generally the structure has been constructed within the last 10 years and does not require any work within the next 10 years.
Good	70 – 79	Overall the components of the structure are in good condition. Generally the structure is adequate or requires only minor maintenance within the next 10 years.
Fair	60 – 69	Overall the components of the structure are in fair condition. Generally the structure requires major rehab or replacement within the next 10 years, or requires Condition Survey (C/S), Load Capacity Evaluation (LCE) or Rehabilitation/Replacement Analysis (RRA).
Poor	0 – 59	Overall the components of the structure are in poor condition. Generally the structure requires replacement within the next 5 years.

In August 20, 2020



ELLIS
Engineering Inc.

Town of Pelham
Pelham Municipal Building
20 Pelham Town Square
Fonthill, ON
L0S 1E0

Attention: Mr. Jason Marr, P.Eng., Director of Public Works

**Reference: 2020 Bridge and Culvert Inspection Program,
Rehabilitation/Replacement Needs
ELLIS File No.: 922**

We are pleased to submit one (1) copy of the 2020 Pelham Bridge and Culvert Inspection Program, Rehabilitation/ Replacement Needs ring binder, which contains inspection reports for twenty-three (23) of the Town of Pelham's bridges and culverts.

A universal serial bus (USB) flash drive has been included, which contains all files relating to the Town's Bridge and Culvert structures, including the corresponding Bridge Management Database (*Town of Pelham Bridge Inspections 2020.mdb*), a Microsoft Streets and Trips map file (*Inspections Map 2020.est*) containing the location of all the Town's structures, PDF files of each individual bridge and culvert assessment report, as well as all original inspection photographs. The Town will require the use of Microsoft Access to use the database and Microsoft Streets and Trips to view the location maps.

All of the inspections were completed by Alex Ellis and Sarah Ellis of ELLIS Engineering Inc. Duane VanGeest, P.Eng., and Arih Struger-Kalkman, P.Eng., reviewed the reports, including recommendations and cost estimates based on the deficiencies at each structure.

Classification:

All structures have been classified as either "Bridge" or "Culvert" type structures according to the criteria contained in the Municipal Bridge and Culvert Appraisal Manuals. The definition is as follows:

"Box or open type structure ... and which has more than 600mm of cover shall be appraised as a culvert, and those with less than 600mm of cover shall be appraised as a bridge".

The technical classification of each structure as either a "Bridge" or a "Culvert" has been indicated within the Bridge Management Database. Each structure has a unique ID number.

Also, Bridge and Culvert structures have been classified as either “Municipal” or “Structure”. Bridges or culverts with a span less than 3.0m are classified as “Municipal” structures and do not require inspection every two years as required by Ontario Regulations 104/97. Structures with a span greater than 3.0m are classified as “Structure” and must be inspected once every two years, by Ontario law.

The Biennial inspection for ‘Structures’ may be increased to four years, according to the criteria contained in the Ontario Structure Inspection Manual (OSIM), if the following criterion is met:

“For culverts with 3m to 6m spans and retaining walls, the inspection interval can be increased to four years if the culvert or retaining wall is in good condition and the engineer believes that the culvert or retaining wall condition will not change significantly before the next inspection.”

Priority Ranking and Bridge Condition Index (BCI):

Each structure has been given a priority ranking. The priority ranking summary spreadsheets of the Rehabilitation/Replacement Needs have been prioritized according to the following categories:

- NOW,
- 1-5 Years,
- 6-10 Years,
- Adequate.

In addition to the priority rankings, the structures are classified with a General Overall Condition Rating and a corresponding Bridge Condition Index (BCI) value. The categories summarized in Table 1, below, were used to classify the structures.

Table 1: Structure Condition Classification and Corresponding BCI Values

Condition	BCI Range	Description
Very Good	80 – 100	Overall the components of the structure are in very good condition. Generally the structure has been constructed within the last 10 years and does not require any work within the next 10 years.
Good	70 – 79	Overall the components of the structure are in good condition. Generally the structure is adequate or requires only minor maintenance within the next 10 years.
Fair	60 – 69	Overall the components of the structure are in fair condition. Generally the structure requires major rehab or replacement within the next 10 years, or requires Condition Survey (C/S), Load Capacity Evaluation (LCE) or Rehabilitation/Replacement Analysis (RRA).
Poor	0 – 59	Overall the components of the structure are in poor condition. Generally the structure requires replacement within the next 5 years.

Structure Type:

Each of the structures inspected has been classified by structure type. Structure types include Rigid Frame (RF), Rigid Frame Box (RB) and Soil Steel Multi Plate (SSMP).

Figure 1, below, shows the percentage of structures classified under each type.

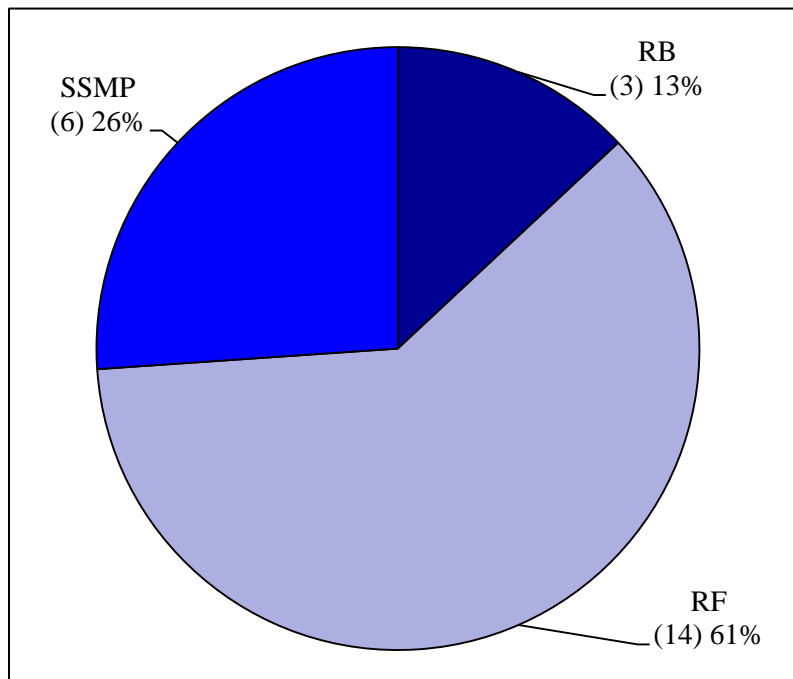


Figure 1: Structures Classified by Structure Type

Bridge Management Database:

All structure inspection information has been entered into a Bridge Management Database. Inspection reports and photographs can be sorted and viewed electronically and any additional hard copies can be printed directly from the database.

All Rehabilitation/Replacement Needs reports contained in the ring binder are sorted by structure ID Number. The various printed spreadsheets list the structures by structure number, within their respective priority rating categories (NOW, 1-5 Years, 6-10 Years, and Adequate).

Changes and Updates to the Database:

No structures were added, removed, renamed, or reclassified since the 2018 inspections.

Next Inspection:

In the 2020 assessment, 23 of the Town's structures were inspected. Table 2, below, lists the two (2) structures inspected in 2020 that do not require inspection until 2024.

Table 2: Structures not to be inspected until 2024

ID Number	Structure Name
09	Roland Road
23	Maple Street

Estimated Costs for Repair:

The estimated rehabilitation/replacement construction costs have been calculated based on preliminary engineering assumptions. The accuracy of the cost estimates are in an approximate range of plus or minus 20%, with no allowance for contingencies.

In some cases, the installation of steel-beam guide rails has been included as a recommended rehabilitation. Generally road works have not been recommended unless directly related to the rehabilitation of the structure.

Roadside Safety Barriers:

We identified three (3) of the Town's structures that have recommendations related to Roadside Safety Barriers. We recommend that the Town review the structures listed in Table 3, below, along with the Geometric Design Guide for Canadian Roads and the Town of Pelham's Roadside Safety Policy to determine if upgrades, repairs, and/or new roadside safety barriers are required.

Table 3: List of Structures to Review for Roadside Safety Barriers

ID Number	Structure Name	Location	Cost
05	Luffman Drive	50m East of Sulphur Spring Drive	\$28,750
18	Maple Street	500m North of Roland Rd	\$69,000
21	Effingham Street	100m South of Sulphur Springs Drive	\$1,000
Total Cost:			\$98,750

Note: Cost includes estimates for engineering.

Summary of Structure Conditions:

Figure 2, on the following page, shows the percentage of structures inspected in 2020 in each General Overall Condition category.

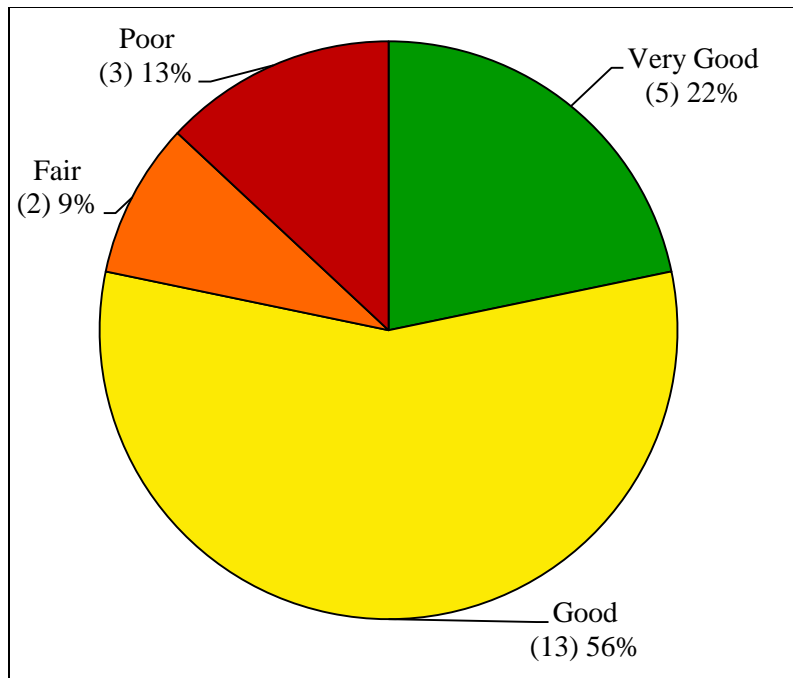


Figure 2: Structures Classified by General Overall Condition

Table 4, below, and Figure 3, on the following page, summarize the relationship between the general overall condition and priority rating of the structures inspected.

Table 4: Summary of General Overall Condition

		General Overall Condition									
		Very Good		Good		Fair		Poor		Total	
Priority Rating	Adequate	4	18%	5	21%	1	4%	0	0%	10	43%
	6–10 Years	0	0%	0	0%	1	4%	0	0%	1	4%
	1–5 Years	1	4%	0	0%	0	0%	0	0%	1	4%
	NOW	0	0%	8	35%	0	0%	3	13%	11	48%
	Total	5	22%	13	56%	2	9%	3	13%	23	100%

Note: Percentages (%) are rounded to the nearest percent.

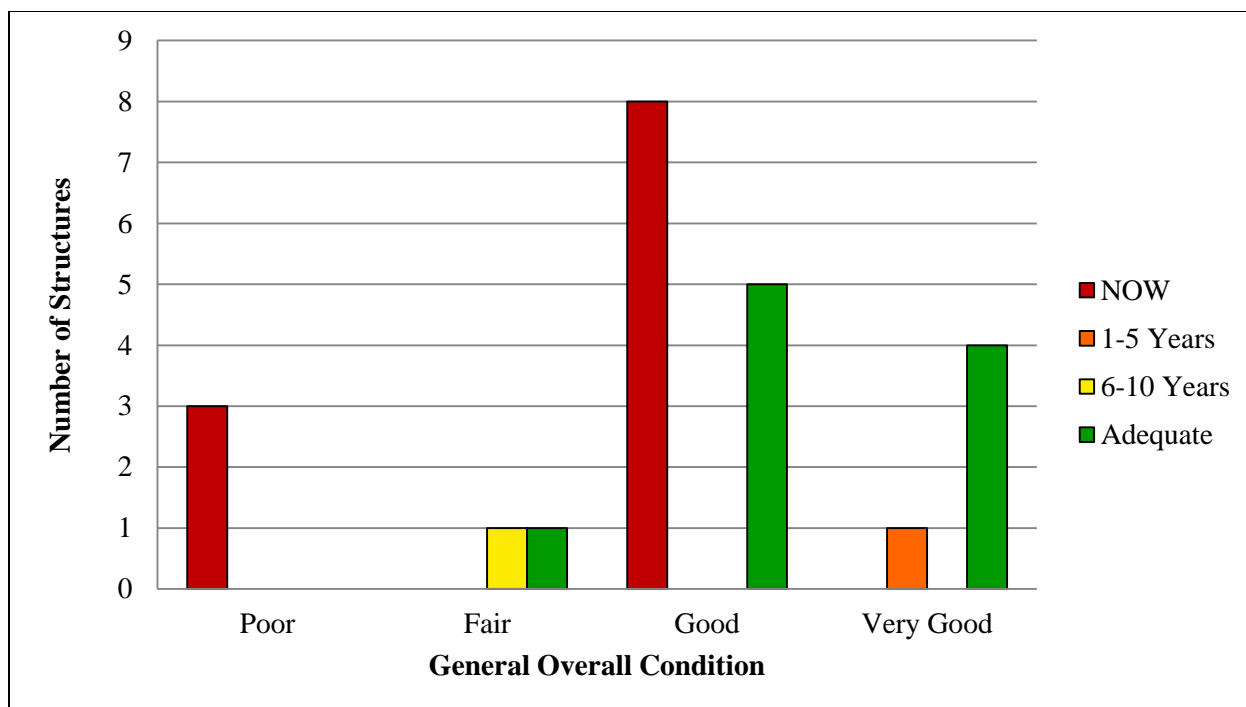


Figure 3: Number of Structures for Each General Overall Condition Category by Priority Rating

Table 5, below, and Figure 4, on the following page, summarize the relationship between the priority ratings of the structures inspected in 2020 relative to the estimated cost range for the rehabilitation/replacement needs.

Table 5: Summary of Priority Rating and Cost

Priority Rating	Total	% of Total	2020 Estimated Cost	Number of Structures in the Cost Range		
				\$0 - \$49,999	\$50,000 - \$499,999	\$500,000 +
Adequate	10	43%	\$0	-	-	-
6-10 Years	1	4%	\$977,500	0	0	1
1-5 Years	1	4%	\$21,000	1	0	0
NOW	11	48%	\$3,149,500	7	1	3
Total	23	100%	\$4,148,000	8	1	4

Notes: Costs include estimates for engineering.

Percentages (%) are rounded to the nearest percent.

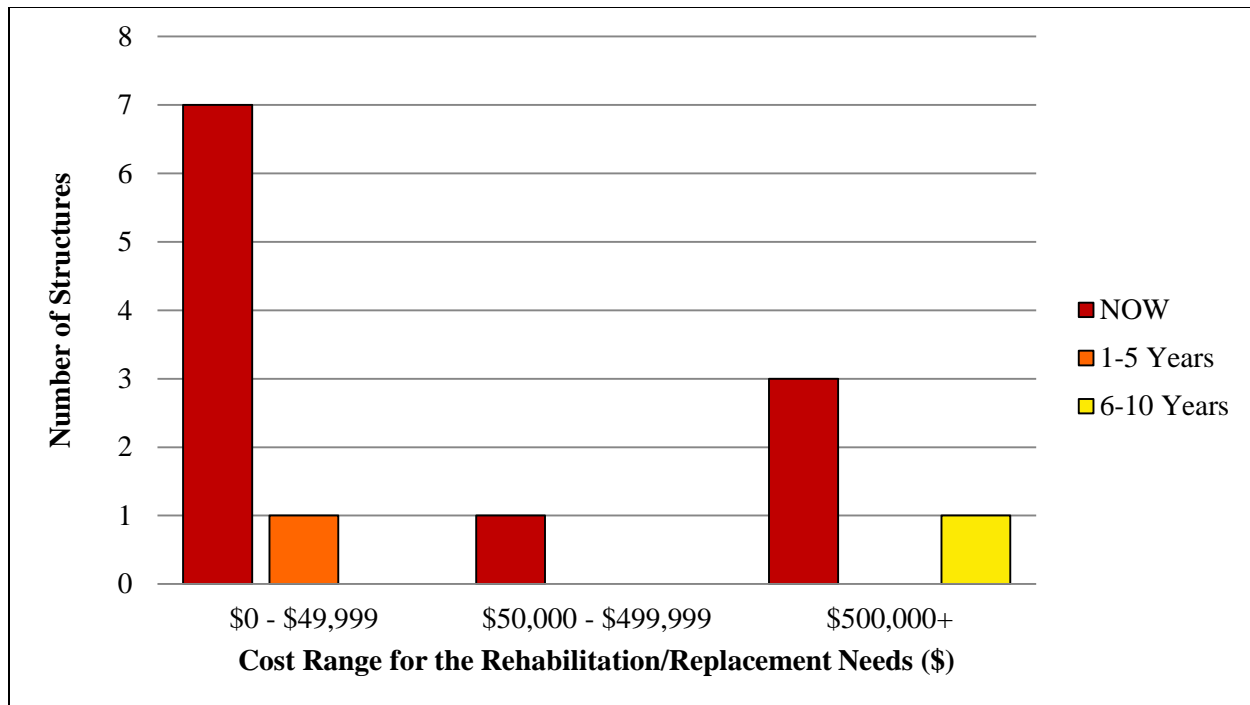


Figure 4: Number of Structures in the Rehabilitation/Replacement Cost Range by Priority Rating

Table 6, below, summarizes the change in cost from the 2018 Bridge and Culvert Assessment to the 2020 Bridge and Culvert Assessment for structures in each Priority Rating.

Table 6: Summary of the Change in Cost from the 2018 Assessment to the 2020 Assessment

Priority Rating	2018 Cost	2020 Cost	Additional Notes
Adequate	\$0	\$0	No Change.
6-10 Years	\$860,000	\$977,500	Increased cost for Structure No. 13 RSL
1-5 Years	\$0	\$21,000	Minor new recommendations
NOW	\$3,747,500	\$3,149,500	Structure No. 24 has been replaced since 2018.
Total	\$4,607,500	\$4,148,000	9% decrease in cost

Note: Costs include estimates for engineering.

The overall costs decreased from 2018 to 2020 due to the replacement of Poth Street (Structure No. 24). Minor increases in cost for rehabilitation/replacement needs reflect an increase in the cost of construction.

THE CORPORATION OF THE
T O W N O F P E L H A M
BY-LAW #4288(2020)

**Being a by-law to adopt, ratify and confirm the actions of
the Council at its regular meeting held on the 02nd day of
November 2020.**

WHEREAS Section 5 (3) of the Municipal Act, S.O. 2001, Chapter M.25, as amended, provides that, except if otherwise authorized, the powers of Council shall be exercised by by-law;

AND WHEREAS it is deemed desirable and expedient that the actions of the Council as herein set forth be adopted, ratified and confirmed by by-law;

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE TOWN OF PELHAM ENACTS AS FOLLOWS:

- (1)
 - (a) The actions of the Council at its meeting held on the 02nd day of November, 2020, including all resolutions or motions approved, are hereby adopted, ratified and confirmed as if they were expressly embodied in this by-law.
 - (b) The above-mentioned actions shall not include:
 - (I) any actions required by law to be taken by resolution, or
 - (II) any actions for which prior Ontario Municipal Board approval is required, until such approval is obtained.
- (2) The Mayor and proper officials of the Corporation of the Town of Pelham are hereby authorized and directed to do all things necessary to give effect to the above-mentioned actions and to obtain approvals where required.
- (3) Unless otherwise provided, the Mayor and Clerk are hereby authorized and directed to execute and the Clerk to affix the seal of the Corporation of the Town of Pelham to all documents necessary to give effect to the above-mentioned actions.
- (4) THAT this by-law shall come into force on the day upon which it is passed.

READ, ENACTED, SIGNED AND SEALED
THIS 02nd DAY OF NOVEMBER 2020 A.D.

MAYOR MARVIN JUNKIN

TOWN CLERK, NANCY J. BOZZATO