

REGULAR COUNCIL MINUTES

Meeting #: C-17/2020 Regular Council
Date: Monday, October 19, 2020
Time: 5:30 PM
Location: Town of Pelham Municipal Office - Council
Chambers
20 Pelham Town Square, Fonthill

Members Present: Marvin Junkin
Lisa Haun
Bob Hildebrandt
Marianne Stewart
John Wink
Wayne Olson

Regrets Ron Kore

Staff Present: David Cribbs
Nancy Bozzato
Bob Lymburner
Jason Marr
Teresa Quinlin
Vickie vanRavenswaay
Barbara Wiens
Holly Willford

1. Call to Order and Declaration of Quorum

Noting that a quorum was present, the Mayor called the meeting to order at approximately 5:30 p.m.

2. Approval of Agenda

Moved By Bob Hildebrandt

Seconded By John Wink

BE IT RESOLVED THAT the agenda for the October 19, 2020 Regular meeting of Council be adopted.

Moved By Bob Hildebrandt

Seconded By John Wink

THAT the agenda be amended to add three Notices of Motion:

- 1. Mayor Junkin**
- 2. Councillor Haun**
- 3. Councillor Stewart**

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0
Carried (6 to 0)		

Moved By Bob Hildebrandt
Seconded By John Wink

BE IT RESOLVED THAT the agenda for the October 19, 2020 Regular meeting of Council be adopted as amended.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0
Carried (6 to 0)		

3. Disclosure of Pecuniary Interests and General Nature Thereof

3.1 Marianne Stewart - Mandatory Mask Bylaw Amendment, 2020-0154-Clerks

The Councillor stitches and sells face masks and as such, did not participate in the debate or voting on this matter.

3.2 Marianne Stewart - Presentation and Consideration of By-Laws

The Councillor stitches and sells face masks and as such, did not participate in the debate or voting on this matter.

4. Hearing of Presentation, Delegations, Regional Report

4.1 Presentations

4.1.1 COVID-19 Update - Community Emergency Management Co-Ordinator

B. Lymburner, Fire Chief and Community Emergency Management Co-Ordinator, provided an update relating to the ongoing COVID-19 pandemic.

Moved By Wayne Olson

Seconded By Lisa Haun

BE IT RESOLVED THAT Council receive the COVID-19 update presentation from B. Lymburner, Fire Chief and Community Emergency Management Co-Ordinator, for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0

Carried (6 to 0)

4.1.2 COVID-19 Update - Chief Administrative Officer

The Chief Administrative Officer provided an administrative update relating to the COVID-19 pandemic. Further he noted the MarComm Awards issued to the Town of Pelham: Honourable Mention for Gypsy Moth communications; Gold Standard Award for the 2019 Financial Statements; and a Platinum Award, being the highest level award, for the Moving Forward COVID-19 communications platform.

Moved By Marianne Stewart

Seconded By Lisa Haun

BE IT RESOLVED that Council receive the COVID-19 Up-date presentation from D. Cribbs, Chief Administrative Officer, for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0

Carried (6 to 0)

4.1.3 COVID-19 Update - Events Under COVID

Director vanRavenswaay updated Council on events and activities underway at the Meridian Community Centre.

Moved By John Wink

Seconded By Bob Hildebrandt

BE IT RESOLVED THAT Council receive the COVID-19 update presentation from V. vanRavenswaay, Director of Recreation, Culture and Wellness, for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0
Carried (6 to 0)		

4.2 Delegations

None

4.3 Report of Regional Councillor

No Report.

5. Adoption of Minutes

A correction to October 5, 2020 minutes, page 14 vote count, which counted an absent Councillor as a "No" vote.

Moved By Marianne Stewart

Seconded By John Wink

BE IT RESOLVED THAT the following minutes be adopted as printed, circulated and read:

1.C-16/2020 Regular Council Minutes - October 5, 2020, as amended; and

2. SC-14/2020 Special Council Minutes - September 28, 2020

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0
Carried (6 to 0)		

6. Business Arising from Council Minutes

None

7. Request(s) to Lift Consent Agenda Item(s) for Separate Consideration

The following items were lifted for separate consideration:

- 8.3.2 - August 2020 Financial Reports
- 8.3.3 - Clerk's Department Q3 Report
- 8.3.4 - Corporate Services Q3 2020 Report
- 8.3.5 - Planning Q3 Report
- 8.3.6 - Public Works Q3 Report
- 8.3.7 - RCW Q3 Report
- 8.5.2 - Petition for 3-Way S top
- 8.7.1 - Library Board Minutes

8. Consent Agenda Items to be Considered in Block

Moved By Lisa Haun

Seconded By Wayne Olson

BE IT RESOLVED THAT the Consent Agenda items as listed on the October 19, 2020 Council Agenda be received and the recommendations contained therein be approved, as applicable.

8.3 Staff Reports of a Routine Nature for Information or Action

8.3.1 Report on 2020 Ward One By-Election, 2020-0138-Clerks

BE IT RESOLVED THAT Council receive Report #2020-0138, Overview of 2020 Ward One By-Election, for information.

8.3.8 Fire & By-Law Services Monthly Report, 2020-0152-Fire Dept

BE IT RESOLVED Council receives Fire & By-law Services Monthly Report, 2020-0152 for information.

8.5 Information Correspondence Items

8.5.1 Letter from the Honourable Sylvia Jones, Solicitor General

BE IT RESOLVED THAT Council receive the letter from the Honourable Sylvia Jones, Solicitor General dated October 2, 2020 regarding Anti-Racism and the *Community Safety and Policing Act*, for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0

Carried (6 to 0)

9. Items for Separate Consideration, if Any

Staff responded to questions relating to the reports lifted for separate consideration. There were no changes to the recommendations as presented.

9.1 August 2020 Financial Reports, 2020-0148-Corporate Services

Moved By Lisa Haun

Seconded By Wayne Olson

BE IT RESOLVED THAT Council receive Report #2020-0148-Corporate Services for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0

Carried (6 to 0)

9.2 Clerk’s Department Monthly Report, 2020-0120-Clerks

Moved By Lisa Haun
Seconded By Wayne Olson

BE IT RESOLVED Council receives Clerk's Department Monthly Report, 2020-0120 for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0
Carried (6 to 0)		

9.3 Corporate Services Q3 2020 Report, 2020-0150-Corporate Services

Moved By Lisa Haun
Seconded By Wayne Olson

BE IT RESOLVED Council receives Corporate Services Monthly Report, 2020-0150 for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0
Carried (6 to 0)		

9.4 Community Planning & Development Monthly Report, 2020-0146-Planning

Moved By Lisa Haun
Seconded By Wayne Olson

BE IT RESOLVED Council receives Community Planning & Development monthly Report, Monthly Report, 2020-0146 for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0
Carried (6 to 0)		

9.5 Public Works Monthly Report, 2020-0151-Public Works

Moved By Lisa Haun
Seconded By Wayne Olson

BE IT RESOLVED Council receives Public Works Monthly Report, 2020-0151 for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0

Carried (6 to 0)

9.6 Recreation, Culture & Wellness Monthly Report, 2020-0143-Recreation

Moved By Lisa Haun
Seconded By Wayne Olson

BE IT RESOLVED Council Recreation, Culture and Wellness Monthly Report, 2020-0143 for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0

Carried (6 to 0)

9.7 Petition Requesting a Three-Way Stop Sign at Pelham Street and Shorthills Place

Moved By Lisa Haun
Seconded By Wayne Olson

BE IT RESOLVED that Council receive the Petition Requesting a Three-Way Stop Sign at Pelham Street and Shorthills Place, for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	

Wayne Olson	X	
Results	6	0

Carried (6 to 0)

9.8 Pelham Library Board Minutes

Moved By Lisa Haun

Seconded By Wayne Olson

BE IT RESOLVED THAT Council receive the Pelham Library Board minutes dated April 22, 2020, May 19, 2020 and June 24, 2020, for information.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0

Carried (6 to 0)

10. Presentation & Consideration of Reports

10.1 Reports from Members of Council:

No Reports

10.2 Staff Reports Requiring Action

10.2.1 Christmas In Pelham 2020, 2020-0147-Recreation

Moved By Marianne Stewart

Seconded By Bob Hildebrandt

BE IT RESOLVED THAT Council receive Report #2020-0147; and recommend:

THAT Council adopt the Santa Claus Parade as a Reverse Parade/Drive Thru event, as part of 'Christmas in Pelham' to be held at Centennial Park,

999 Church St, Fenwick on Saturday December 12, 2020;

THAT Council designate Christmas in Pelham 2020 - Outdoor Christmas Market, to be held on Friday December 4, 2020, from 4pm to 10pm at Pelham Town Square, as a Municipally Significant Event;

AND THAT the Clerk be authorized to make application for a Special Occasion Permit for the Christmas in Pelham – Outdoor Christmas Market;

AND FURTHER THAT Council authorize the following road closure: Pelham Town Square entrance at Pelham Street to 55 meters east of Pelham Street, from 10:00am to 11:59pm on Friday December 4, 2020.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0
Carried (6 to 0)		

**10.2.2 Resolution for Safe Restart Agreement-
Municipal Operating Funding, 2020-0145-Corporate
Services**

Moved By Wayne Olson
Seconded By John Wink

BE IT RESOLVED THAT Council receive Report #2020-0145 Corporate Services; and that Council supports the assessment that the Town of Pelham’s financial situation requires provincial funding under Phase 2 on the basis that the funding under Phase 1 is not sufficient to address 2020 COVID-related operating pressures. Council supports the Town of Pelham’s decision to apply for Phase 2 funding.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0

Carried (6 to 0)

10.2.3 Public Code of Conduct Report, 2020-0153- Chief Administrator Officer

Moved By Lisa Haun

Seconded By Marianne Stewart

BE IT RESOLVED THAT Council receive Report #2020-0153-Chief Administrative Officer for information purposes; and THAT the proposed Public Code of Conduct be approved.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0

Carried (6 to 0)

10.2.4 Mandatory Mask Bylaw Amendment, 2020- 0154-Clerks

Marianne Stewart declared a conflict on this item. (The Councillor stitches and sells face masks and as such, did not participate in the debate or voting on this matter.)

Moved By John Wink
Seconded By Bob Hildebrandt

BE IT RESOLVED THAT Council receive Report #2020-0154 for information;

AND THAT Council consider passing the proposed by-law amendment attached to the said report and presented separately at the Presentation and Consideration of By-Laws of this Regular Meeting of Council as By-Law No. 4285(2020).

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart		
John Wink	X	
Wayne Olson	X	
Results	5	0
Carried (5 to 0)		

11. Unfinished Business

None

12. New Business

None

13. Presentation and Consideration of By-Laws

Marianne Stewart declared a conflict on this item. (The Councillor stitches and sells face masks and as such, did not participate in the debate or voting on this matter.)

Moved By John Wink
Seconded By Bob Hildebrandt

BE IT RESOLVED THAT the Council of the Town of Pelham, having given due consideration to the following By-laws do now read a first, second and third time and do pass same, and

THAT the Mayor and Clerk be and are hereby authorized to sign and seal the by-laws:

1. By-Law No. 4285(2020) Being a by-law to amend By-law No. 4270(2020), being a By-law to require the Wearing of Face Coverings in Enclosed Public Places and in Enclosed Common areas of Multi-unit, Residential Private Buildings during the COVID-19 Pandemic

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart		
John Wink	X	
Wayne Olson	X	
Results	5	0
Carried (5 to 0)		

14. Motions and Notices of Motion

14.1 Notices of Motion for November 2, 2020

1. Councillor Haun outlined a motion that she will bring to the November 2, 2020 Council meeting relating to the formation of a working group she would like to strike to work toward honouring deceased Member of Council, Mike Ciolfi.
2. Councillor Stewart provided notice that she will ask staff to consult with the City of Burlington regarding their initiative requiring pre-consultation between developers and the community before the submitting development proposals, with a view toward working with the community.
3. Mayor Junkin advised that he will bring a motion to the November 2 meeting of Council to direct staff to complete a multi-faceted technical study of metrics relating to the storm water management pond at the corner of Rice Road and Highway 20.

15. Matters for Committee of the Whole or Policy and Priorities Committee

None

16. Matters Arising Out of Committee of the Whole or Policy and Priorities Committee

None

17. Resolution to Move in Camera

Moved By Wayne Olson

Seconded By Marianne Stewart

BE IT RESOLVED THAT the next portion of the meeting be closed to the public in order to consider the following:

Pursuant to Municipal Act, Section 239(2):

(b) - personal matters about an identifiable individual, including municipal employees.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0
Carried (6 to 0)		

18. Rise From In Camera

Moved By Bob Hildebrandt

Seconded By Lisa Haun

BE IT RESOLVED THAT Council adjourn the In Camera Session and that Council do now Rise With No Report.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	

John Wink	X	
Wayne Olson	X	
Results	6	0

Carried (6 to 0)

19. Confirming By-Law

Moved By John Wink
Seconded By Bob Hildebrandt

BE IT RESOLVED THAT the following By-law be read a first, second and third time and passed:

Being a By-law No. 4286(2020) to Adopt, Ratify and Confirm the proceedings of Council of the Town of Pelham at its Regular Meeting held on the 19th day of October, 2020.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0

Carried (6 to 0)

20. Adjournment

Moved By Wayne Olson
Seconded By Bob Hildebrandt

BE IT RESOLVED THAT this Regular Meeting of Council be adjourned until the next regular meeting scheduled for November 2, 2020 at 5:30 pm.

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Marianne Stewart	X	
John Wink	X	
Wayne Olson	X	
Results	6	0
Carried (6 to 0)		

Mayor: Marvin Junkin

Town Clerk: Nancy J. Bozzato