

## **SPECIAL COUNCIL MINUTES**

**Meeting #:** SC-14/2020 - Special Meeting of Council -  
**Date:** Strategic Plan  
**Location:** Monday, September 28, 2020, 6:00 pm  
Town of Pelham Municipal Office - Council  
Chambers  
20 Pelham Town Square, Fonthill

**Members Present** Marvin Junkin  
Lisa Haun  
Bob Hildebrandt  
Wayne Olson  
Marianne Stewart  
John Wink

**Regrets** Ron Kore

**Staff Present** David Cribbs  
Nancy Bozzato  
Bob Lymburner  
Jason Marr  
Teresa Quinlin  
Vickie vanRavenswaay  
Barbara Wiens  
Holly Willford  
Marc MacDonald

**1. Call to Order and Declaration of Quorum**

Noting that a quorum was present, the Mayor called the meeting to order at approximately 6:05 pm

**2. Approval of the Agenda**

**Moved By** Bob Hildebrandt  
**Seconded By** Marianne Stewart

**BE IT RESOLVED THAT the agenda for the September 28, 2020 Special Meeting of Council be adopted as circulated.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Wayne Olson	X	
Marianne Stewart	X	

John Wink	X	
<b>Results</b>	<b>6</b>	<b>0</b>

Carried (6 to 0)

3. Disclosure of Pecuniary Interest and General Nature Thereof

There were no pecuniary interests disclosed by any of the members present.

4. 2020 Strategic Plan Prioritization Update

Mayor Junkin provided a synopsis of the first half of this Council's term mandate and congratulated Members of Council, Advisory Committee volunteers and staff, as well as the community at large for the accomplishments thus far. At this point he turned the meeting over to the Chief Administrative Officer to review the 2020 Strategic Plan update. The remainder of the meeting was facilitated by the CAO, and all items removed, realigned and added to the 2021 Strategic Plan were done so duly by motion and majority vote.

Moved By Bob Hildebrandt  
Seconded By Marianne Stewart

**BE IT RESOLVED THAT the Rules of Procedure as contained in the Town of Pelham Procedural By-law, be suspended as they pertain to Rules of Debate and that Town of Pelham Staff be permitted to participate in the discussion; and**  
  
**THAT this permission be recognized for the input and debate portion only and not be deemed to include making motions or for voting privileges.**

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
<b>Results</b>	<b>6</b>	<b>0</b>

Carried (6 to 0)

Moved By John Wink  
Seconded By Lisa Haun

**BE IT RESOLVED THAT Council receive the Chief Administrative Officer's 2020 Strategic Plan Prioritization Update for information.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
<b>Results</b>	<b>6</b>	<b>0</b>

**Carried (6 to 0)**

**Moved By** Wayne Olson  
**Seconded By** Bob Hildebrandt

BE IT RESOLVED THAT Council approve that the completed initiatives and the staff recommended initiatives be removed from the Town of Pelham Strategic Plan Priorities previously approved by Council.

This motion was subsequently divided.

**Moved By** Wayne Olson  
**Seconded By** Bob Hildebrandt

**BE IT RESOLVED THAT Council approve that the completed initiatives be removed from the Town of Pelham Strategic Plan Priorities previously approved by Council.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
<b>Results</b>	<b>6</b>	<b>0</b>

**Carried (6 to 0)**

**Moved By** Wayne Olson  
**Seconded By** Bob Hildebrandt

**THAT the staff recommendation to remove "Grants" from the existing list of action items be approved.**

	For	Against
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
<b>Results</b>	<b>6</b>	<b>0</b>
<b>Carried (6 to 0)</b>		

**Moved By** Wayne Olson  
**Seconded By** Bob Hildebrandt  
**THAT the staff recommendation to remove "Proactive Communication Protocol" from the existing list of action items be approved.**

	For	Against
Marvin Junkin	X	
Lisa Haun		X
Bob Hildebrandt		X
Wayne Olson		X
Marianne Stewart	X	
John Wink	X	
<b>Results</b>	<b>3</b>	<b>3</b>
<b>Defeated (3 to 3)</b>		

**Moved By** Wayne Olson  
**Seconded By** Bob Hildebrandt  
**THAT the staff recommendation to remove "Introduce Mass Notification System" from the existing list of action items be approved.**

	For	Against
Marvin Junkin	X	
Lisa Haun	X	

Bob Hildebrandt	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
<b>Results</b>	<b>6</b>	<b>0</b>

**Carried (6 to 0)**

## **5. Alignment of 2021 Strategic Priorities**

**Moved By** Lisa Haun  
**Seconded By** Bob Hildebrandt

**THAT the Rules of Procedure as contained in the Town of Pelham Procedural By-law, be suspended;**

**AND THAT the specified meeting curfew time of 9:00 p.m. be and is hereby waived;**

**AND THAT the remainder of the business listed on the agenda for this meeting continue to be considered until all matters have been concluded.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
<b>Results</b>	<b>6</b>	<b>0</b>

**Carried (6 to 0)**

**Moved By** Marianne Stewart  
**Seconded By** John Wink

**BE IT RESOLVED THAT Council adopt the prioritization of the tasks as discussed at the September 28th 2020, Special Meeting of Council.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	

Bob Hildebrandt	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
<b>Results</b>	<b>6</b>	<b>0</b>

**Carried (6 to 0)**

**Moved By** John Wink

**Seconded By** Wayne Olson

**BE IT RESOLVED THAT Council adopts the alignment of strategic tasks with the six established Strategic Priorities, as directed to the Chief Administrative Officer for future report for approval.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
<b>Results</b>	<b>6</b>	<b>0</b>

**Carried (6 to 0)**

**Moved By** Marianne Stewart

**Seconded By** Bob Hildebrandt

**BE IT RESOLVED THAT the Chief Administrative Officer be and is hereby authorized to undertake the directions provided during this meeting of September 28th, 2020.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	

<b>Results</b>	<b>6</b>	<b>0</b>
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**Carried (6 to 0)**

**6. Confirming By-law**

**Moved By** Wayne Olson

**Seconded By** John Wink

**BE IT RESOLVED THAT the following By-law be read a first, second and third time and passed:**

**Being a By-law No. 4283(2020) to Adopt, Ratify and Confirm the proceedings of Council of the Town of Pelham at its Special Meeting held on the 28th day of September, 2020.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
<b>Results</b>	<b>6</b>	<b>0</b>

**Carried (6 to 0)**

**7. Adjournment**

**Moved By** Bob Hildebrandt

**Seconded By** Lisa Haun

**BE IT RESOLVED THAT this Special Meeting of Council be adjourned until the next regular meeting scheduled for October 5, 2020 at 5:30 pm.**

	<b>For</b>	<b>Against</b>
Marvin Junkin	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Wayne Olson	X	
Marianne Stewart	X	
John Wink	X	
<b>Results</b>	<b>6</b>	<b>0</b>

**Carried (6 to 0)**

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Mayor Marvin Junkin

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Town Clerk, Nancy J. Bozzato