

OUR MISSION: The mission of Pelham Public Library is to engage, encourage and enrich our community.

MINUTES OF JUNE 24, 2020

Location: via Zoom

Present: Nicole Nolan (Chair), Councillor Marianne Stewart, Donald Brown, Greg Lewis, Gwendoline MacDougall, Gail Pepper, Madison Smith, Tim Wright

Staff: Amy Guilmette (Acting CEO), Jo-Anne (Acting Deputy CEO), Mikayla Gora (minutes)

Regrets: Catherine McPherson

We begin this gathering by acknowledging the land on which we gather is the traditional territory of the Haudenosaunee and Anishinaabeg peoples, many of whom continue to live and work here today. This territory is covered by the Upper Canada Treaties and is within the land protected by the Dish with One Spoon Wampum agreement. Today this gathering place is home to many First Nations, Metis, and Inuit Peoples. Acknowledging this reminds us that our great standard of living is directly related to the resources and friendship of Indigenous people.

1. Call to Order/Regrets/Review Health and Safety Guidelines

- The meeting was called to order at 6:03 p.m. by N.Nolan.

2. Approval of the Agenda for the Special Meeting of June 24, 2020 and receipt of reports and correspondence

- Item 12: Resolution to Move to Closed Session will have two items.
- Moved by G. Lewis, seconded by G. Pepper

That the agenda for the special meeting of June 24, 2020 be approved as amended and the reports and correspondence listed on the agenda be received for discussion/action. CARRIED.

3. Request to Lift Consent Agenda Item(s) for Separate Consideration

- Lift Item 4.5 Town of Pelham's 2019 Audited Statement for separate consideration.

4. Consent Agenda Items to be Considered in Block

4.1 2020 Board Attendance List

4.2 Minutes of the Library Board Meeting of April 22, 2020

4.3 Minutes of the Special Library Board Meeting of May 19, 2020

4.4 May 2020 Charitable Account Summary

4.6 Reopening Public Libraries in Ontario - Key Considerations from SOLS

- Moved by T. Wright, seconded by M. Smith
That Item 4.5 be lifted from the Consent Agenda for discussion and all other items listed on the Consent Agenda for the June 24, 2020 Library Board Agenda be received. CARRIED.

5. Items for Separate Consideration, If Any

- Item 4.5 Town of Pelham's 2019 Audited Statement discussed further.
- Moved by G. Lewis, seconded by G. MacDougall
That Item 4.5 Town of Pelham's 2019 Audited Statement be received for information. CARRIED.

6. Conflict of Interest Declarations

- None

7. Business Arising from the Minutes

7.1 2020 Strategic Plan Board Action List Update

- A. Guilmette presented the updated 2020 Strategic Plan Board Action List to the Board.
- T. Wright asks whether A. Guilmette can summarize the previous years Strategic Plans and present what had been accomplished from them at the next board meeting. A. Guilmette will do so.
- Moved by G. Pepper, seconded by G. MacDougall
That the 2020 Strategic Plan Board Action List be received. CARRIED.

8. Library Reports

8.1 Manager's Report and Statistics for June 2020

8.2 Update on Library Services for Stage 2 and Beyond

- A. Guilmette recommends that the Library not partake in a shutdown for the first week of September 2020 because of the extended closure already taking place due to the COVID-19 pandemic.
- Moved by G. Pepper, seconded by G. Lewis
That due to extended Library closures during the COVID-19 pandemic, the Library Board hereby rescinds a previous motion made on May 22, 2019 for the library to shutdown for the first week of September 2020. CARRIED.
- Moved by G. MacDougall, seconded by T. Wright
That the Manager's Report and Statistics for June 2020 and the Update on Library Services for Stage 2 and Beyond be received. CARRIED.

9. Finances

9.1 May 31, 2020 Consolidated Financial Report from June 18, 2020

9.2 Projected 2020 COVID-19 Budget Summary

9.3 Pelham Library Reserve Summary as of December 31, 2019

- Moved by G. Lewis, seconded by M. Smith
That the May 31, 2020 Consolidated Financial Report, the Projected 2020 COVID-19 Budget Summary and the Pelham Library Reserve Summary as of December 31, 2019 be received. CARRIED.

10. Library Board Reports

10.1 Councillor's Report – M. Steward

- Nothing to report
- 7:01 p.m. Marianne Stewart leaves the meeting.

10.2 Maple Acre Friends' - M. Smith

- Presented summary of April 30, 2020 Maple Acre Friends' meeting.
- Maple Acre Friends' are considering different fundraising options during this changing time.
- T. Wright inquiries whether A. Guilmette should provide information to those within the Fonthill community that are interested in creating a Fonthill Friends' committee. A. Guilmette will look into ways to provide this information.

10.3 Town of Pelham Seniors Advisory Committee - G. MacDougall

- Town Hall flew the Pelham Seniors flag in recognition of June being Seniors' Month.
- Committee is having outreach programs that seniors' have been able to join mostly by phone.
- Additionally, anyone that registered as a senior at the Meridian Community Center is being contacted regularly.

10.4 Pelham Art Festival Report - A. Guilmette

- Pelham Art Festival may be in position to donate \$1,500 to the Library to go towards operating costs.
- Moved by M. Smith, seconded by G. MacDougall
That the Councillor's report, the Maple Acre Friends' Report, the Town of Pelham Seniors Advisory Committee report and the Pelham Art Festival Report be received. CARRIED.

11. Items for information

11.1 Town of Pelham's 2021 Budget Schedule

- A. Guilmette proposed that the Library Board consider changing the way the Library Budget Request is presented to Council. Other Niagara libraries use other methods for presenting their requests and some of these methods might better suit a smaller municipality.
- Moved by G. MacDougall, seconded by G. Lewis
That the Board requests the Finance Committee develop and present to the Board a process for presenting the 2021 Library budget. CARRIED.

- Moved by G. Lewis, seconded by M. Smith
That the Town of Pelham's 2021 Budget Schedule be received for information. CARRIED.

12. Resolution to Move to Closed Session

- Moved by M. Smith, seconded by G. Pepper
That the Board at 7:42 p.m. move into closed session for reasons permitted under the Public Libraries Act RE: discussion of matters about an identifiable individual. CARRIED.

Rise From In Camera

- Moved by G. Pepper, seconded by T. Wright
That the Board now move out of closed session at 8:11 with report. CARRIED
- Moved by G. Lewis, seconded by G. Pepper
That the Library Board directs the Acting CEO to complete the actions discussed in camera. CARRIED.

13. Next Library Board meeting date

- Wednesday, August 26, 2020 at 6 p.m.

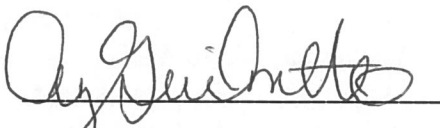
14. Adjournment

- Moved by G. Pepper
That the Library Board meeting of June 24, 2020 be adjourned at 8:16 p.m. CARRIED.

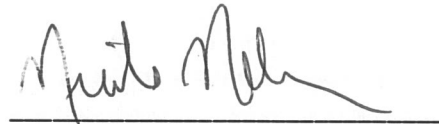
The foregoing minutes were approved by Pelham Public Library Board on

August-27, 2020

(date)



Amy Guilmette, Secretary



Nicole Nolan, Chair