

Appendix 2  
 Monthly Expenditure Report at July 31, 2020 (58% of time lapsed)

	Notes	2020			2019	
		Budget	Actual at Jul 31	Actual as a % of Budget	Budget	Actual at Dec 31
<b>Administration Services</b>						
Members of Council	(1)	\$ 218,670	\$ 109,284	50 %	\$ 217,409	\$ 212,385
CAO's Office	(2)	273,710	135,519	50 %	257,512	189,147
Human Resources		86,545	49,085	57 %	86,145	90,451
<b>Total Administration Services</b>		578,925	293,888	51 %	561,066	491,983
<b>Clerk's Department</b>						
Clerk's Department and COA		354,450	208,260	59 %	364,464	363,036
Marketing and Communication	(3)	130,170	70,737	54 %	125,975	110,505
<b>Total Clerk's Department</b>		484,620	278,997	58 %	490,439	473,541
<b>Corporate Services</b>						
Finance Department		815,965	474,974	58 %	809,394	842,444
Shared Administrative Overhead	(4)	790,843	555,669	70 %	845,015	2,061,971
Shared Information Technology	(5)	514,170	320,298	62 %	448,848	437,155
<b>Total Corporate Services</b>		2,120,978	1,350,941	64 %	2,103,257	3,341,570
<b>Fire and By-law Services</b>						
Fire Services	(6)	1,432,572	705,742	49 %	1,329,511	1,337,303
By-law and Parking Enforcement	(7)	202,828	114,561	56 %	126,146	132,003
Health and Safety		8,120	1,916	24 %	7,955	8,604
Crossing Guards		48,400	14,539	30 %	42,563	44,810
Animal Control	(8)	36,800	27,675	75 %	36,000	35,850
<b>Total Fire and By-law Services</b>		1,728,720	864,433	50 %	1,542,175	1,558,570
<b>Public Works</b>						
General Administration	(9)	1,333,442	1,037,376	78 %	1,183,229	1,031,459
Roadway Maintenance		4,176,065	2,341,823	56 %	3,810,707	3,959,218
Non-recreation Facilities and Beautification		2,258,151	1,191,453	53 %	1,930,024	1,747,889
Street Lighting		199,789	104,948	53 %	224,789	182,683
Fonthill and Hillside Cemeteries		132,580	68,659	52 %	128,322	118,259
Niagara Central Airport	(10)	27,621	25,327	92 %	20,844	20,844
<b>Total Public Works</b>		8,127,648	4,769,586	59 %	7,297,915	7,060,352
<b>Recreation, Culture and Wellness</b>						
General Administration		370,207	202,897	55 %	357,669	353,870
Recreation and Wellness	(11)	385,875	159,203	41 %	379,270	392,110
Special Events and Festivals	(11)	270,570	90,014	33 %	270,601	274,260
Culture and Community Enhancement	(11)	157,700	38,296	24 %	158,046	160,575
Public Transit		525,870	235,372	45 %	442,390	448,203
MCC Facility	(12)	1,628,749	743,166	46 %	1,773,538	1,476,835
Libraries		864,218	504,127	58 %	814,218	814,218
<b>Total Recreation, Culture and Wellness</b>		4,203,189	1,973,075	47 %	4,195,732	3,920,071
<b>Community Planning and Development</b>						
Building Department		600,500	326,781	54 %	500,500	713,260
Planning and Zoning	(13)	724,710	464,053	64 %	633,487	617,087
Municipal Drainage		60,275	32,729	54 %	39,136	32,586
<b>Total Community Planning and Development</b>		1,385,485	823,563	59 %	1,173,123	1,362,933
<b>Water and Wastewater</b>						
Water		2,948,982	1,620,613	55 %	2,761,884	2,576,841
Wastewater		2,161,293	1,158,920	54 %	2,014,104	1,913,948
<b>Total Water and Wastewater</b>		5,110,275	2,779,533	54 %	4,775,988	4,490,789
<b>GRAND TOTAL</b>		\$ 23,739,840	\$ 13,134,016	55 %	\$ 22,139,695	\$ 22,699,809

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Explanatory Notes:

- (1) Decreased municipal grants due to facility closures and event cancellations.
- (2) Costs for volunteer recognition and Pelham Active Transportation Committee not yet incurred.
- (3) The timing of marketing expenditures has shifted later in the year due to the impact of Covid-19. The annual fall/winter Life in Pelham Guide will not be published, but there will be an increase in weekly advertisements and print advertising.
- (4) Prepaid insurance has been expensed for the full year and global wage budget has been partially distributed. Legal expenditures are at approximately 63% of the annual budget due to additional expenditures for the Cannabis Control Committee that were approved by Council outside of the budget.
- (5) Some software licenses and support fees have been paid in full for the year.
- (6) Volunteer firefighter stipends are paid in November.
- (7) Additional costs related to cannabis are anticipated and will be offset by grant funding.
- (8) Animal control payments have been made for Q1 to Q3.
- (9) Significant debenture principal and interest has been paid.
- (10) Operating contribution to Niagara Central Dorothy Rungeling Airport Commission has been paid. This has been reduced slightly by interest on loans.
- (11) Most recreation camp and special event activity normally occurs in Q2 and Q3. On May 4, Council determined that all festivals and events outside of the Farmer's Market will be cancelled up to September 30, 2020. There will be lost revenues and expense savings as a result. The impact of COVID-19 on any other recreation and special event activity is uncertain at this time.
- (12) Reduced labour costs due to temporary facility closure.
- (13) Increased cost of consulting for the Cannabis Control Committee approved by Council outside of budget process.