

**Cannabis Control Committee
Town of Pelham**

**Minutes of Meeting
Wednesday, July 8, 2020 - 5:00 p.m.
Teleconference**

PRESENT: Bob Hildebrandt, Councillor - Town of Pelham
Tim Nohara (**Chair**)
John Langendoen
Louis Damm
Jim Jeffs
Bill Heska
Jim Steele
Carla Baxter
David Cribbs, CAO - Town of Pelham
Barbara Wiens, Director, Community Planning & Development - Town of Pelham
Shannon Larocque, Senior Planner, Community Planning & Development-Town of Pelham
Jodi Legros, Administrative Assistant, Community Planning & Development-Town of Pelham
(**Secretary**)

OTHER: Nick McDonald, Meridian Planning

1. Declaration of Quorum

Chair declared quorum at 5:02pm.

2. Approve Agenda

Agenda amended to move item 3 after item 5, and to correct a typo in #6 (now #5).

Moved by C. Baxter, seconded by J. Langendoen that the agenda of July 8, 2020 be approved, as amended.

CARRIED

3. Changes to Official Plan Amendment / Zoning By-law Amendment in response to Region of Niagara July 3, 2020 Letter, Changes to Addendum Report and Recommendation Letter by Meridian Planning Consultants

N. McDonald presented the Final MPC Addendum Report dated 5 July 2020 including the Final OPA/ZBA dated 5 July 2020 and the MPC Recommendation Letter dated 6 July 2020 to the Committee.

N. McDonald advised a response was received from Niagara Region dated 3 July 2020 that indicated after reviewing the proposed amendments to the OPA and ZBA, they can support the Committee's approach for indoor I cannabis and industrial hemp use and the OPA can be exempt from Region of Niagara approval. The changes incorporated in the

July 5, 2020 OPA address the Region's remaining concerns regarding outdoor cultivation, the agricultural impact study and clarity regarding agricultural value added uses.

D. Cribbs noted the interim control by-law was set to expire on Wednesday, July 15th however due to government orders during the COVID-19 pandemic, there is a possible extension. D. Cribbs asked N. McDonald whether in his experience, Council should take any formal action with respect to the ICBL. N. McDonald suggested Aird & Berlis should provide that advice to Council. T. Nohara asked D. Cribbs if he was suggesting any action. D. Cribbs noted that he would not advise taking any steps on the 13th to end the ICBL.

Discussion took place regarding the timeframe for appeals to LPAT. Planning appeals proceed to LPAT while *Municipal Act* by-law appeals or motions to quash proceed to the court.

Moved by C. Baxter, seconded by J. Langendoen that the Cannabis Control Committee (CCC):

1. Receives for information the Final Meridian Planning Consultants ("MPC") Addendum Report dated 5 July 2020 on Regulating Cannabis in the Town of Pelham ("Final MPC Addendum Report") including the Final Official Plan Amendment (OPA) and Zoning Bylaw Amendment (ZBA) each dated 5 July 2020 ("Final MPC OPA/ZBA"), and the MPC Recommendation Letter dated 6 July 2020 ("MPC Recommendation Letter") where Nick McDonald, RPP and MPC's President recommends to the Mayor and Council to adopt the Final OPA/ZBA;
2. Receives for information the MPC Report dated April 14, 2020 on Regulating Cannabis in the Town of Pelham ("MPC Cannabis Report") which was circulated for public, industry and agency comment and which included the draft OPA/ZBA dated April 7, 2020;
3. After due consideration, accepts the MPC Cannabis Report, the Final MPC Addendum Report including the Final MPC OPA/ZBA and the MPC Recommendation Letter;
4. Adopts MPC's recommendation to the Mayor and Council to adopt the Final OPA/ZBA; and
5. Recommends that Council approve the Final OPA/ZBA, and which is intended to be communicated to Council by the CCC Chair at the Council Meeting scheduled for July 13, 2020.

CARRIED unanimously.

4. **Coordination of OPA/ZBA Presentation to Council on July 13, 2020**

B. Wiens clarified that this item will be the second item on Council's agenda and it will end with the presentation by T. Nohara and N. McDonald. Council would receive Nick's Letter and Report and there would be no staff report. B. Wiens also confirmed that the industry and any member of the public can provide correspondence to the Town once the Agenda is available to public.

5. **Update on Hiring Odour Consultant to Implement Odorous Industries Nuisance By-law**

B. Wiens provided an update that the Ambient Neighbourhood Odour Monitoring RFP is out for bids, closing next week. D. Cribbs noted that proposals submissions and award of proposals must follow the municipal procurement process.

6. **Minutes of June 10 and June 24, 2020**

- Moved by B. Heska, seconded by J. Steele, that the minutes of June 10, 2020 be approved, as amended.

CARRIED

- Moved by C. Baxter, seconded by J. Langendoen that the minutes of June 24, 2020 be deferred to the next meeting date.

CARRIED

7. **Dark Sky By-law – Committee inquiries**

The Committee has not had the opportunity to review. Any inquiries will be at the next meeting.

8. **Items for Discussion at Next Meeting**

T. Nohara will provide the proposed amendments to the AMPS (Administrative Monetary Penalty System) By-Law. The committee would like to have this and the amendment to Site Plan Control fully drafted by July 20th in preparation for the next committee meeting, in order to submit same to Council at its meeting on 27 July 2020.

9. **Next meeting Date:** Wednesday, July 22, 2020 (teleconference)

10. **Adjournment:**

Moved by J. Jeffs, seconded by J. Steele that the meeting be adjourned.

The meeting adjourned at approximately 5:57 p.m.

CARRIED

Signed by:

Edited
By: Tim J. Nohara
Tim Nohara (Chair)

J. Legros
Prepared by Jodi Legros, Administrative Assistant
Community Planning & Development-Town of Pelham