

Appendix 2
Monthly Expenditure Report at May 31, 2020 (42% of time lapsed)

	Notes	2020			2019	
		Budget	Actual at May 31	Actual as a % of Budget	Budget	Actual at Dec 31
Administration Services						
Members of Council	(1)	\$ 218,670	\$ 72,896	33 %	\$ 217,409	\$ 212,385
CAO's Office	(2)	273,710	91,631	33 %	257,512	189,147
Human Resources		86,545	34,097	39 %	86,145	90,451
Total Administration Services		578,925	198,624	34 %	561,066	491,983
Clerk's Department						
Clerk's Department and COA		354,450	147,039	41 %	364,464	363,036
Marketing and Communication		130,170	48,629	37 %	125,975	110,505
Total Clerk's Department		484,620	195,668	40 %	490,439	473,541
Corporate Services						
Finance Department		815,965	312,776	38 %	809,394	842,444
Shared Administrative Overhead	(3)	790,843	519,372	66 %	845,015	2,061,971
Shared Information Technology	(4)	514,170	255,950	50 %	448,848	437,155
Total Corporate Services		2,120,978	1,088,098	51 %	2,103,257	3,341,570
Fire and By-law Services						
Fire Services	(5)	1,432,572	358,143	25 %	1,329,511	1,337,303
By-law and Parking Enforcement	(6)	202,828	69,284	34 %	126,146	132,003
Health and Safety		8,120	1,916	24 %	7,955	8,604
Crossing Guards		48,400	14,539	30 %	42,563	44,810
Animal Control	(7)	36,800	18,450	50 %	36,000	35,850
Total Fire and By-law Services		1,728,720	462,332	27 %	1,542,175	1,558,570
Public Works						
General Administration	(8)	1,333,442	295,191	22 %	1,183,229	1,031,459
Roadway Maintenance		4,176,065	1,694,709	41 %	3,810,707	3,959,218
Non-recreation Facilities and Beautification	(9)	2,258,151	725,445	32 %	1,930,024	1,747,889
Street Lighting		199,789	77,089	39 %	224,789	182,683
Fonthill and Hillside Cemeteries		132,580	50,207	38 %	128,322	118,259
Niagara Central Airport	(10)	27,621	25,292	92 %	20,844	20,844
Total Public Works		8,127,648	2,867,933	35 %	7,297,915	7,060,352
Recreation, Culture and Wellness						
General Administration		370,207	150,113	41 %	357,669	353,870
Recreation and Wellness	(11)	385,875	80,993	21 %	379,270	392,110
Special Events and Festivals	(11)	270,570	57,348	21 %	270,601	274,260
Culture and Community Enhancement	(11)	157,700	26,397	17 %	158,046	160,575
Public Transit		525,870	194,837	37 %	442,390	448,203
MCC Facility	(12)	1,628,749	566,096	35 %	1,773,538	1,476,835
Libraries		864,218	360,091	42 %	814,218	814,218
Total Recreation, Culture and Wellness		4,203,189	1,435,875	34 %	4,195,732	3,920,071
Community Planning and Development						
Building Department		600,500	229,023	38 %	500,500	713,260
Planning and Zoning	(13)	724,710	323,901	45 %	633,487	617,087
Municipal Drainage		60,275	23,173	38 %	39,136	32,586
Total Community Planning and Development		1,385,485	576,097	42 %	1,173,123	1,362,933
Water and Wastewater						
Water	(14)	2,948,982	1,080,943	37 %	2,761,884	2,576,841
Wastewater	(14)	2,161,293	825,441	38 %	2,014,104	1,913,948
Total Water and Wastewater		5,110,275	1,906,384	37 %	4,775,988	4,490,789
GRAND TOTAL		\$ 23,739,840	\$ 8,731,011	37 %	\$ 22,139,695	\$ 22,699,809

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Explanatory Notes:

- (1) Decreased municipal grants due to facility closures and event cancellations. Integrity commissioner costs to be recorded when invoice received.
- (2) Costs for volunteer recognition and Pelham Active Transportation Committee not yet incurred.
- (3) Prepaid insurance has been expensed for the full year and global wage budget has been partially distributed. Legal expenditures are at approximately 60% of the annual budget due to additional expenditures for the Cannabis Control Committee that were approved by Council outside of the budget.
- (4) Some software licenses and support fees have been paid in full for the year.
- (5) Volunteer firefighter stipends are paid in November.
- (6) Additional costs related to cannabis are anticipated and will be offset by grant funding.
- (7) Animal control payments have been made for Q1 to Q2.
- (8) Significant debenture principal and interest to be paid.
- (9) Some utility bills have not been received for May at time of report printing, and hydro rates have decreased due to the Government of Ontario COVID-19 recovery rate.
- (10) Operating contribution to Niagara Central Dorothy Rungeling Airport Commission has been paid. This has been reduced slightly by interest on loans.
- (11) Most recreation camp and special event activity normally occurs in Q2 and Q3. On May 4, Council determined that all festivals and events outside of the Farmer's Market will be cancelled up to September 30, 2020. There will be lost revenues and expense savings as a result. The impact of COVID-19 on any other recreation and special event activity is uncertain at this time.
- (12) Reduced labour costs due to facility closure.
- (13) Increased cost of consulting for the Cannabis Control Committee approved by Council outside of budget process.
- (14) To date, contracted services from the Region for water and wastewater are below budget. Any savings in water and wastewater must be transferred to their respective reserves at year-end.