

**Cannabis Control Committee  
Town of Pelham**

**Minutes of Meeting  
Wednesday, May 27, 2020 - 5:00 p.m.  
Teleconference**

**PRESENT:** Bob Hildebrandt, Councillor – Town of Pelham  
Tim Nohara (**Chair**)  
John Langendoen  
Louis Damm  
Jim Jeffs  
Bill Heska  
Jim Steele  
Carla Baxter  
Barbara Wiens, Director, Community Planning & Development - Town of Pelham  
Shannon Larocque, Senior Planner, Community Planning & Development-Town of Pelham  
Jodi Legros, Administrative Assistant, Community Planning & Development-Town of Pelham  
(**Secretary**)

**Other:** Nick McDonald, Meridian Planning

**Regrets:** David Cribbs, CAO - Town of Pelham

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**1. Declaration of Quorum**

Chair declared quorum at 5:02 pm.

**2. Approve Agenda**

Agenda amended to move items to accommodate N. McDonald's attendance and add for review amendments to the revised draft ZBA and Cannabis Control Committee's schedule to the agenda.

Moved by J. Jeffs, seconded by J. Langendoen that the agenda of May 27, 2020 be approved, as amended.

CARRIED

**3. Working Group Discussion**

**Review of N. McDonald's amendments to draft OPA/ZBA & Committee comments and feedback on proposed revised OPA by Meridian Planning Inc.**

N. McDonald, Meridian Planning, provided overview of revisions he made to the circulated draft Official Plan and Zoning By-law amendments in order to address comments received from the agencies, the cannabis industry and the public. Proposed revisions were then reviewed section by section in detail with strong participation from the CCC members. N. McDonald indicated that he would make a couple of revisions to address some editorial comments provided.

Town staff, B. Wiens and S. Larocque, provided input to the proposed drafts. N. McDonald noted he would consider a further revision to address staff comments. It was agreed that revisions to the draft OPA and ZBA will be completed by Thursday May 28 and provided to Town staff who will forward to Niagara Region and Niagara Escarpment Commission for comments. Staff will circulate the revised drafts to the named agencies by Fri May 29, 2020 and setup a call with the Region to discuss the proposed revisions.

N. McDonald noted that he was very happy with where we are and he believes this iteration of the OPA/ZBA is even better in terms of balancing comments from the Region and the Industry. He is fairly confident that the Region will be very satisfied.

Moved by J. Steele, seconded by C. Baxter to approve the revised draft Official Plan Amendment and Zoning By-law Amendment, subject to the final revisions to be made by N. McDonald in response to the identified comments, for distribution to Niagara Region and NEC.

CARRIED

#### **Review of Cannabis Control Committee's Tentative Schedule**

It was noted that the committee plans to update council for the June 1, 2020 council meeting; provide a review of draft OPA and ZBA to council for the June 15, 2020 council meeting; if approved, N. McDonald to attend the June 15<sup>th</sup> and July 13, 2020 council meetings. N. McDonald will have a report ready for submission.

All materials for presentation to council must be provided to the Clerk in advance of such meetings, at the Clerk's recommended dates for submission.

N. McDonald departed the meeting at 6:31 pm.

#### **4. Minutes of April 22, 2020 and May 6, 2020**

Chair has provided the executed Minutes of April 22 and May 6, 2020 to the Secretary via email.

#### **5. Minutes of May 13 and May 20, 2020**

Moved by B. Heska, seconded by J. Langendoen that the minutes of May 13, 2020 and May 20, 2020 be deferred to the next meeting date.

CARRIED

#### **6. Working Group Discussion**

##### **Revisions to Proposed Amendment to Odorous Industries Nuisance By-law (OINBL) recommended by Regional Prosecutor's Office**

The CCC reviewed the proposed amendment to the OINBL drafted by By-law enforcement Staff.

B. Wiens discussed the second conviction fine with the By-law enforcement office and they agreed with B. Heska's comment, and have revised the second offence fine from

\$1,000 to \$7,500. B. Heska noted another change in the proposed amendment from \$100,000 to \$50,000. B. Wiens indicated she would discuss this with By-law enforcement Staff to provide the reason for the reduction of the maximum fine for second offence.

T. Nohara asked for a copy of the referenced AMPS By-law. B. Wiens will provide the general AMPS By-law to the Committee.

7. **Next meeting Date:** Wednesday, June 3, 2020 (teleconference)

8. **Adjournment:**

Moved by B. Heska, seconded by J. Steele that the meeting be adjourned.

The meeting adjourned at approximately 6:44 p.m.

CARRIED

Signed by:

Edited Tim J. Nohara  
By: Tim Nohara (Chair)

J. Legros  
Prepared by: Jodi Legros, Administrative Assistant  
Community Planning & Development-Town of Pelham