

Town of Pelham Operaitons: COVID-19 Service Levels
Operations Division : Beautification

Staffing Levels	Planned			COVID-19				
	FTE	Student	Total	FTE	Student	Total	%Compliment	
Parks	1	5	6	1	3	4	66.7	
Horticulture	1	2	3	1	0	1	33.3	
Forestry/Trail	1	1	2	1	3	4	200.0	
Cemetery	1	2	3	1	1	2	66.7	
		Division total	14			Division Total	11	78.6

*Increase for trail maintenance

Service		Normal	Covid
Sportsfields (Soccer / Baseball)	Irrigation	Yes	No
	Fertilize	No	No
	Sports Fields - Grass	2" to 3" height - 2 cuts per week max	3" to 6" height - 1 cut every 1.5 weeks
	Perimeter Grass	2" to 4" height - 1 cut per week	3" to 6" height - 1 cut every 1.5 weeks
	Soccer Field Lining	Once per Week	Suspended
	Baseball Infield	Groomed and lined for every game. No service for practice	Suspended
	Inspection	Weekly	Monthly
General Maintenance	Winter Turf Damage	Winter Kill & Vandalism - repairs completed in May	Suspended
	Trail Washout	Check & Repair as required	Check & Repair as required
	Repairs to benches, picnic tables, fencing, graffiti, litter	As required	As time and labour allows
	Litter/Receptacle Service	Service Parks and Public Request Response	Service Parks and Public Request Response
Turf Maintenance	East Fonthill Municipal Land	Vacant Land Cut Twice Annually	Suspended
	Passive Parks	2" to 4" height - 1 cut per week	3" to 6" height - 1 cut every 1.5 weeks
	Facilitiy Grounds	2" to 4" height - 1 cut per week	3" to 6" height - 1 cut every 1.5 weeks
	Trails	2" to 4" height - 1 cut per week	3" to 6" height - 1 cut every 1.5 weeks
	Neighbourhool Parks	2" to 4" height - 1 cut per week	3" to 6" height - 1 cut every 1.5 weeks
Line Trimming	East Fonthill Municipal Land	Not Currently Completed	Suspended
	Passive Parks	Weekly	Once every 2 weeks
	Facilitiy Grounds	Weekly	Once every 2 weeks
	Trails	Twice Annually	Once every 2 weeks
	Neighbourhool Parks	Weekly	Once every 2 weeks
Brush Cutting Trail Sides / Right of Ways	Steve Bauer Trail	Every 2 years or as required	Suspended
	Gerry Berkhout Trail	Every 2 years or as required	Suspended
	East Fonthill Trail System	Not Currently Completed	Not Currently Completed

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Trails	Inspection	Twice Annually - Spring & Fall	Monthly
	Trail Grooming	Not Currently Completed	Monthly - Stone Chip Trails only
Horticulture	Primary Beds (DBA's)	Plant in June, Weeded by-weekly, Water every 2 days	Planting is Suspended, Weeded by-weekly
	Secondary Beds (Parks)	Plant in June, Weeded by-weekly, Water every 2 days	Planting is Suspended, Weeded by-weekly
	Hanging Baskets	Installed in June, Water every 3-4 days	Installed in June, Water every 3-4 days
	Indoor Plants	No Service	No Service
	Facilities Grounds	Hedge trimming as required, annual planting in June, weeded by-weekly	Planting is Suspended, hedge trimming as required, weeded as required
	Boulevard Gardens & Features	Hedge trimming / perenial maintenance as required, weeded by-weekly	Hedge trimming as required, weeding as required
Play Grounds & Hard Courts	Monitor Closures	Not a typical operation	Weekly
	Equipment Inspection (csa)	Monthly	Play Ground Equipment Closed - Monitoring only
	Equipment Repair	As required	As required
	Turf Repair	Annually through contract	Suspended - Service Provider is closed
Cemetery	Burials / Creamations	As Required	As Required
	Turf Mowing	2" to 4" height, 1 cut per week	By-Weekly
	Line Trimming	Weekly	By-Weekly
Forestry	Service Response	Elevations, deadwooding as per request. Aesthetic pruning prioritized lower	Safety related works completed. Aesthetic pruning suspended
	Block Pruning	Annual pruning as per program based on tree maturity and condition	Suspended
	Inspections	On Request	On Request
	Tree Planting	Annual Fall Program	No change
	Tree Inventory, Regular Inspection	Planned program start up 2020-21	Suspended
Contracted grass cutting	Storm Ponds	Cut top perimeter only - 6" - 8" grass height	Cut top perimeter only - 6" - 8" grass height
	Facility Grounds, Other	2" - 4" grass height	Maintain as per contract