Appendix 2
Option Flow Chart
60 Day Nomination
All Dates Subject to Revision
Due to Declared Emergency

Vacancy Occurs: M.Act 259(1)(d)

(In event of death of Member, declaration may be at one of next two Council Meetings)

April 13, 2020

**Declaration: M.Act 262** 

Council shall at one of next two meetings declare the office to be vacant: **May 4, 2020** (Officially Begins Process)

Filling Vacancies: M.Act 263(1) (a) (b)

Municipality shall appoint a person who has consented to accept; or require a by-election to fill vacancy, in accordance with Municipal Elections Act.

## Rules applying to filling vacancies: M.Act 263(5)

Within 60 days after declaration (May 4<sup>th</sup>), the municipality shall appoint under subsection (1)(a); or pass a by-law requiring a by-election under subsection (1)(b)

(May 4<sup>th</sup>: Clerks Report to Council outlining implications of these options; seek Council direction on preferred option for approval subsequent Council meeting)

(Option 1a or c) Appoint a Person: No Application Process: M.Act 263(5)(1)

Effective date could be as early as

May 19, 2020 or June 1, 2020 meeting to swear in appointee.

Individual could be "runner-up" or any qualified elector within the Town of Pelham.

(Option 1b) Appoint a Person By Application: M. Act 263(5)(1)

Last Date for Appointment (60 days from declaration): by July 3, 2020

Develop Application Form and Advertise for Interested Parties Policy Approval: May 19, 2020 Due: June 8, 2020

Presentations & Appointment: June 15, 2020

Regular Meeting of Council (Open Session) Presentation of By-law to Appoint Special Meeting June 22, 2020 Oath of Office July 27, 2020 (Option 2) By-Election By-law: June 15, 2020 By-Election: MEA 65 60 Day Nomination Period

Nomination Day: MEA 65(4):

not more than **60 day**s after passing by-law

August 14, 2020 @ 2:00 pm

Voting Day: MEA 65(4)3:

45 days after nomination day (unless acclamation)

September 28, 2020 (latest)
Oath of Office:
October 5, 2020

Regular Council Meeting

Appendix 3
Option Flow Chart
30 Day Nomination
All Dates Subject to
Revision Due to Declared
Emergency

Vacancy Occurs: M.Act 259(1)(d)

(In event of death of Member, declaration may be at one of next two Council Meetings)

April 13, 2020

**Declaration: M.Act 262** 

Council shall at one of next two meetings declare the office to be vacant: **May 4, 2020** (Officially Begins Process)

Filling Vacancies: M.Act 263(1) (a) (b)

Municipality shall appoint a person who has consented to accept; or require a by-election to fill vacancy, in accordance with Municipal Elections Act.

## Rules applying to filling vacancies: M.Act 263(5)

Within 60 days after declaration (May 4<sup>th</sup>), the municipality shall appoint under subsection (1)(a); or pass a by-law requiring a by-election under subsection (1)(b)

(May 4<sup>th</sup>: Clerks Report to Council outlining implications of these options; seek Council direction on preferred option for approval at subsequent Council meeting)

(Option 1a or c) Appoint a Person: No Application Process: M.Act 263(5)(1)

Effective date could be as early as May 19, 2020 or June 1, 2020 meeting to swear in appointee.

Individual could be "runner-up" or any qualified elector within the Town of Pelham.

(Option 1b) Appoint a Person By Application: M. Act 263(5)(1)

Last Date for Appointment (60 days from declaration): July 3, 2020

Develop Application Form and Advertise for Interested Parties Policy Approval: May 19, 2020 Due: June 8, 2020 (Option 2) By-Election By-law: June 15, 2020 By-Election: MEA 65 30 Day Nomination Period

**Nomination Day: MEA 65(4)**: Using a 30 day Nomination Period:

July 15, 2020

Presentations & Appointment: June 15, 2020

Regular Meeting of Council (Open Session) Presentation of By-law to Appoint Special Meeting June 22, 2020 Oath of Office July 27, 2020 Voting Day: MEA 65(4)3:

45 days after nomination day (unless acclamation)

August 31, 2020
Oath of Office:

Regular Council Meeting
September 8, 2020