COMMITTEE OF THE WHOLE

MINUTES

Meeting #:	**COW-03/2020 - Immediately Following Council**
Date:	**Monday, March 23, 2020**
Location:	**Town of Pelham Municipal Office - Council Chambers** **20 Pelham Town Square, Fonthill**
Members Present:	**Marvin Junkin** **Mike Ciolfi** **Lisa Haun (Electronic)** **Bob Hildebrandt (Electronic)** **Ron Kore** **Marianne Stewart** **John Wink (Electronic)**
Staff Present:	**David Cribbs** **Nancy Bozzato** **Bob Lymburner** **Jason Marr** **Teresa Quinlin** **Vickie vanRavenswaay** **Barbara Wiens** **Marc MacDonald (Electronic)** **Holly Willford (Electronic)**

---

1. Call to Order and Declaration of Quorum

Noting that a quorum was present, the Mayor called the meeting to order at approximately 7:50 p.m.

2. Adoption of Agenda

Moved By Mike Ciolfi

THAT the agenda for the March 23, 2020 regular meeting of Committee be adopted.

Carried

3. Disclosure of Pecuniary Interest and General Nature Thereof

There were no pecuniary interests disclosed by any of the members present.

4. Department Reports

4.1 Community Planning and Development

4.1.1 Site Plan Approval - Summersides Mews (SP-03-19) - Recommendation Report, 2020-0036-Planning

Moved By Ron Kore

THAT this item be deferred for consideration following the COVID-19 pandemic.

Defeated

Moved By John Wink

THAT Committee receive Report #2020-0036 - Planning pertaining to Site Plan control file SP-03-19 and recommend to Council:

THAT the By-law and Site Plan Agreement for Part 5 on RP 59R-16105 be approved by Council and the Mayor and Clerk be authorized to sign the Site Plan Agreement with the purchaser 2494557 Ontario Inc.

Moved By Mike Ciolfi

THAT Committee refer the report back to staff; and

THAT staff investigate additional onsite parking with the proponent; and

THAT staff report back to Council on the matter.

Carried

4.1.2 Public Parking in Fenwick, 2020-0041-Planning

Moved By Bob Hildebrandt

THAT Committee receive Report #2020-0041 and recommend to Council:

THAT Staff include the preparation of a comprehensive Parking Study/Strategy in the 2021 Budget;

AND THAT Staff prepare the necessary by-law to establish a Parking Reserve Fund prior to 2021 budget;

AND THAT Staff prepare a report on cash-in-lieu of parking policy and appropriate fee structure.

Defeated

Due to a material mistake of fact shared by all Members of Council the vote was conducted a second time.

Moved By Bob Hildebrandt

THAT Committee receive Report #2020-0041 and recommend to Council:

THAT Staff include the preparation of a comprehensive Parking Study/Strategy in the 2021 Budget;

AND THAT Staff prepare the necessary by-law to establish a Parking Reserve Fund prior to 2021 budget;

AND THAT Staff prepare a report on cash-in-lieu of parking policy and appropriate fee structure.

Carried

Moved By Marianne Stewart

THAT the Rules of Procedure as contained in the Town of Pelham Procedural By-law, be suspended;

AND THAT the specified meeting curfew time of 9:00 p.m. be and is hereby waived;

AND THAT the remainder of the business listed on the agenda for this meeting continue to be considered until all matter have been concluded.

Carried

4.3 Fire & By-law Services

4.3.1 Administrative Monetary Penalty Bylaw 2020 (Non-Parking), 2020-0022-Fire Dept

Moved By Lisa Haun

THAT Committee receive Report #2020-0022 and recommend to Council:

THAT the administrative monetary penalty bylaw be approved and staff be directed to prepare the necessary bylaw for council consideration on March 23, 2020

Carried

4.3.2 Environmental Protection By-law Amendment 2020, 2020-0025-Fire Dept

Moved By Ron Kore

THAT Committee receive Report #2020-0025 and recommend to Council:

THAT council approves the amendment to the environmental protection bylaw 3357 (2013) at the March 23rd, 2020 regular meeting of council.

Carried

4.3.3 Open Air Burn By-law 2020, 2020-0020-Fire Dept

Moved By Marianne Stewart

THAT Committee receive Report #2020-0020 and recommend to Council:

THAT the Town of Pelham open air burn bylaw 2020 be approved and staff be directed to prepare the necessary bylaw for council consideration on March 23, 2020

Carried

4.4 Public Works and Utilities

4.4.1 Management Options for the Reconstruction and Roadway Improvements of Sulphur Springs Road, 2020-0024-Public Works

Moved By Mike Ciolfi

THAT Committee of the Whole receive Report #2020-0024 for information;

AND THAT Committee recommend that Council approve the award of an engineering assignment to complete a Municipal Class Environmental Assessment Study to determine the preferred alternative with respect to rehabilitation options, and complete the detailed design and preparation of tender documents to CIMA+ in the amount of $129,878 (plus HST).

Amendment:
Moved By Marvin Junkin

THAT this project be placed on hold for 4 months; and

THAT staff be directed to release a Request for Proposals for a design-build project to seek interest for this reconstruction initiative.

Carried

Moved By Mike Ciolfi

THAT Committee of the Whole receive Report #2020-0024 for information;

THAT this project be placed on hold for 4 months; and

THAT staff be directed to release a Request for Proposals for a design-build project to seek interest for this reconstruction initiative.

Carried

4.5 Recreation, Culture and Wellness

4.5.1 Pelham Summerfest 2020, 2020-0037-Recreation

Moved By John Wink

THAT COMMITTEE receive Report #2020-0037 - Recreation and recommend to Council:

THAT the Clerk be authorized to make application for a Special Occasion Permit for Pelham Summerfest on Thursday, July 16, 2020, Friday, July 17, 2020, Saturday, July 18, 2020 and Sunday, July 19, 2020; and

THAT the Mayor and Clerk be authorized to enter into agreements with the five licensed establishments located within the Summerfest festival area that have requested they be included in the Festival Licensing pursuant to the Town's application for a Special Occasion Permit, those establishments being: Root and Bone, 1856 Social (Operating As HillFire SMK & BBQ), The Butcher and Banker Fonthill, Kame & Kettle Beer Works and Gelato Village; and

THAT the Town of Pelham offer no objection to the request from Root and Bone, 1856 Social, The Butcher and Banker Fonthill and Gelato Village for their respective applications for a Temporary Extension to their existing Liquor Sales Licence from the Alcohol and Gaming Commission of Ontario during Pelham Summerfest, subject to the following condition:

THAT the selling and serving of liquor to the approved outdoor area shall occur only between the hours of 4:00 pm and 11:00 pm on Friday, July 17, 2020, all patios must be cleared of patrons by 12 midnight; and between 11:00 am and midnight on Saturday, July 18, 2020 and the outdoor area shall be cleared of patrons by 1:00 am on Sunday, July 19, 2020.

THAT Council authorize a variance to the Town of Pelham By-law No. 3130(2010), being a by-law to regulate and control noise for the purpose of facilitating the Summerfest musical venues being conducted as part of the event from 4:00 pm Friday,

July 17, 2020 until 1:00 am on Sunday, July 19, 2020; and

THAT Council authorize the following road closures:

Pelham Town Square from the rear entrance to the Fonthill Plaza to 60 m west from 4:00 pm Thursday, July 16, 2020 to 10:00 pm of the same day;

Pelham Town Square entrance off Pelham Street from 7:00 am Friday, July 17, 2020 to noon, Monday, July 20, 2020;

Pelham Street from Regional Road #20 (Hwy 20) to the south property line of 1419 Pelham Street from 7:00 am Friday, July 17, 2020 to 12:00 pm on Sunday, July 19. 2020;

Pelham Street from the south property line of 1419 Pelham Street to College Street from 7:00 am Saturday, July 18, 2020 to 6:00 pm on the same day;

Pelham Town Square from 150 m west of Station Street to its termination at the Fonthill Plaza entrance from 7:00 am Sunday, July 19, 2020 to 5:00 pm of the same day.

Carried

7. Adjournment

Moved By Marianne Stewart

THAT this Regular Meeting of Committee be adjourned until the next regular meeting scheduled for April 6, 2020 following Council.

Carried

_____

Mayor: Marvin Junkin

_____

Town Clerk: Nancy J. Bozzato