

SPECIAL COUNCIL MINUTES

Meeting #: SC-05/2020 Special Council
Date: Tuesday, March 17, 2020, 5:00 pm
Location: Town of Pelham Municipal Office - Council Chambers
20 Pelham Town Square, Fonthill

Members Present Marvin Junkin
Mike Cioffi
Lisa Haun
Bob Hildebrandt (teleconference)
Ron Kore
Marianne Stewart
John Wink (teleconference)

Staff Present David Cribbs
Nancy Bozzato
Bob Lymburner
Jason Marr
Teresa Quinlin

1. Call to Order and Declaration of Quorum

Noting that a quorum was present, the Mayor called the meeting to order at approximately 5:00 p.m. Councillors Hildebrandt and Wink attended via teleconference and were not considered as part of the quorum however participated fully in the meeting, as provided in the Procedural By-law.

2. Approval of the Agenda

Moved By Marianne Stewart

Seconded By Lisa Haun

**BE IT RESOLVED THAT the agenda for the March 17, 2020
Special Meeting of Council be adopted as circulated.**

Carried

3. Disclosure of Pecuniary Interest and General Nature Thereof

There were no pecuniary interests disclosed by any of the members present.

4. Staff Report

4.1 COVID-19 Preparation, 2020-0045-Chief Administrator Officer

The Chief Administrative Officer provided an overview of the staff report, submitted for information.

Moved By Lisa Haun

Seconded By Marianne Stewart

BE IT RESOLVED THAT Council receive Report #2020-0045; for information purposes.

Carried

Moved By Mike Ciolfi

Seconded By Ron Kore

BE IT RESOLVED THAT Council suspend all Advisory Committee meetings save and except the Cannabis Control Committee, and that the Cannabis Control Committee be directed to convene at the Meridian Community Centre and recognize the required social distancing, and having no more than ten people in physical attendance, wherein other Members may attend via electronic means and that one of the individuals present be a Member of Staff, during the pandemic period.

Carried

5. Consideration of By-laws

The By-law was divided to permit Council to consider each article separately and to provide for a recorded vote for each separate article.

Moved By Ron Kore

Seconded By Mike Ciolfi

BE IT RESOLVED THAT the Council of the Town of Pelham, having given due consideration to the following By-laws do now read a first, second and third time and do pass same, and THAT the Mayor and Clerk be and are hereby authorized to sign and seal the by-laws:

By-law 4215(2020) - Being a by-law to Delegate Authority to the Mayor, the Chief Administrative Officer and Various Municipal Officers or Departmental Directors, or any of their Designates for Certain acts During a Pandemic and/or Other Emergency Period, divided and voted separately as follows:

Carried

Moved By Ron Kore

Seconded By Mike Ciolfi

Article 1:

1. THAT the CAO and the Treasurer, or designates, are jointly delegated as the financial signing authority for expenditures outside the current budget, exceeding \$25,001 as contained in the Town of Pelham Procurement By-law for pandemic or emergency related expenses that are deemed reasonable under the circumstances as determined by the CAO and Treasurer and

that Section 23(2) of the Purchasing Policy Procurement of Supplies and Services is hereby suspended relating to Council approval.

Recorded	For	Against
Marvin Junkin	X	
Mike Ciolfi	X	
Lisa Haun	X	
Bob Hildebrandt		X
Ron Kore		X
Marianne Stewart	X	
Results	4	2
Carried (4 to 2)		

Moved By Ron Kore
Seconded By Mike Ciolfi
Article 2:

THAT the CAO and Clerk, or designates, are jointly delegated the authority to extend and/or execute any current Agreement of Purchase and Sale pertaining to the disposition of any real or personal property where Council has previously authorized the sale.

Recorded	For	Against
Marvin Junkin	X	
Mike Ciolfi	X	
Lisa Haun	X	
Bob Hildebrandt		X
Ron Kore		X
Marianne Stewart	X	
John Wink	X	
Results	5	2
Carried (5 to 2)		

Moved By Ron Kore
Seconded By Mike Ciolfi
Article 3:

THAT the Mayor or the CAO and the Clerk, or designates, are jointly appointed signing authority for all agreements pursuant to Article 2.

Recorded	For	Against
Marvin Junkin	X	
Mike Ciolfi	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore		X
Marianne Stewart	X	
John Wink	X	
Results	6	1

Carried (6 to 1)

Moved By Ron Kore
Seconded By Mike Ciolfi

Article 4:

THAT the CAO and the appropriate Department Director, or designates, are jointly delegated authority to proceed on any recommendation having received approval at either Committee of the Whole or the Policy and Priorities Committee but not yet having obtained Council ratification.

Recorded	For	Against
Marvin Junkin	X	
Mike Ciolfi	X	
Lisa Haun	X	
Bob Hildebrandt		X
Ron Kore		X
Marianne Stewart	X	
John Wink	X	
Results	5	2
Carried (5 to 2)		

Moved By Ron Kore
Seconded By Mike Ciolfi
Article 5:

THAT the CAO and/or the appropriate Department directors, or designates, be authorized to approve work-from-home provisions for municipal staff and to authorize payroll-related matters as they relate to the specific pandemic or emergency situation.

Recorded	For	Against
Marvin Junkin	X	
Mike Ciolfi	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Marianne Stewart	X	
John Wink	X	
Results	7	0
Carried (7 to 0)		

Moved By Ron Kore
Seconded By Mike Ciolfi
Article 6:

THAT the CAO and the appropriate Department Directors, or designates, be authorized to eliminate the appearance of delegations before Council, save and except delegations that are related to a specific mandated corporate business, and that any such delegation be limited to one representative.

Amendment:

Moved By Ron Kore

Seconded By Mike Ciolfi

THAT Article 6 be amended by adding:

and that the CCC be provided the provision to allow one person to attend as a delegation and if not available to be present in person, be permitted to present via electronic means

Recorded	For	Against
Marvin Junkin	X	
Mike Ciolfi	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Marianne Stewart	X	
John Wink	X	
Results	7	0
Carried (7 to 0)		

Moved By Ron Kore

Seconded By Mike Ciolfi

Article 6, as amended:

THAT the CAO and the appropriate Department directors, or designates, be authorized to eliminate the appearance of delegations before Council, save and except delegations that are related to a specific mandated corporate business, and that any such delegation be limited to one representative, and that the Cannabis Control Committee be provided the provision to allow one person to attend as a delegation and if not available to be present in person, be permitted to present via electronic means.

Recorded	For	Against
Marvin Junkin	X	
Mike Ciolfi	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Marianne Stewart	X	
John Wink	X	
Results	7	0
Carried (7 to 0)		

Moved By Ron Kore
Seconded By Mike Ciolfi

Article 7:

THAT all Standing committee meetings, such as Committee of the Whole and Policies and Priorities Committee be suspended for the duration of the pandemic or emergency period, or as advised by the Corporation's Community Emergency Management co-ordinator (CEMC) and in consultation with the Senior Leadership Team, and that only matters of a time sensitive nature be presented to Council.

Recorded	For	Against
Marvin Junkin	X	
Mike Ciolfi	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore		X
Marianne Stewart	X	
John Wink	X	
Results	6	1
Carried (6 to 1)		

Moved By Ron Kore
Seconded By Mike Ciolfi
Article 8:

THAT unless otherwise proclaimed by the Province of Ontario, and in accordance with The Act, Council meetings shall achieve a quorum of no fewer than four Members physically present while three Members may attend through electronic means, and meetings shall be live-streamed for the viewing public, whereas the public is prohibited from personal attendance.

Recorded	For	Against
Marvin Junkin	X	
Mike Ciolfi	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore	X	
Marianne Stewart	X	
John Wink	X	
Results	7	0
Carried (7 to 0)		

Moved By Ron Kore
Seconded By Mike Ciolfi
Article 9:

THAT the Chief Administrative Officer be and is hereby appointed as a Deputy Clerk with all of the duties and responsibilities of the Clerk in the Clerk's absence.

Recorded	For	Against
Marvin Junkin	X	
Mike Ciolfi	X	
Lisa Haun	X	
Bob Hildebrandt		X
Ron Kore		X
Marianne Stewart	X	
John Wink	X	
Results	5	2
Carried (5 to 2)		

Moved By Ron Kore
Seconded By Mike Ciolfi
Article 10:

THAT the mayor and Clerk, or designates, be authorized to execute any Agreement previously reported to Council that may have not yet been ratified through By-law.

Recorded	For	Against
Marvin Junkin	X	
Mike Ciolfi		X
Lisa Haun	X	
Bob Hildebrandt		X
Ron Kore		X
Marianne Stewart	X	
John Wink	X	
Results	4	3
Carried (4 to 3)		

Moved By Ron Kore
Seconded By Mike Ciolfi
Article 11:

THAT the CAO shall report to Council on any actions taken under the provisions of this by-law.

Recorded	For	Against
Marvin Junkin	X	
Mike Ciolfi	X	
Lisa Haun	X	
Bob Hildebrandt		X
Ron Kore	X	
Marianne Stewart	X	
John Wink	X	
Results	6	1
Carried (6 to 1)		

Moved By Ron Kore
Seconded By Mike Ciolfi
Article 12:

THAT this By-law shall take effect immediately and remain in force only during a period of a declared pandemic or other similar emergency.

Amendment:

Moved By Lisa Haun
Seconded By Mike Ciolfi

THAT Article 12 be amended as follows:

Replace "or other similar emergency" with "being the novel coronavirus, COVID-19".

Recorded	For	Against
Marvin Junkin	X	
Mike Ciolfi	X	
Lisa Haun	X	
Bob Hildebrandt	X	
Ron Kore		X
Marianne Stewart	X	
John Wink	X	
Results	6	1
Carried (6 to 1)		

Moved By Ron Kore
Seconded By Mike Ciolfi
Article 12 as amended:

THAT this By-law shall take effect immediately and remain in force only during a period of a declared pandemic, being the novel coronavirus, COVID-19.

Recorded	For	Against
Marvin Junkin	X	
Mike Ciolfi	X	
Lisa Haun	X	
Bob Hildebrandt		X
Ron Kore		X
Marianne Stewart	X	
John Wink	X	
Results	5	2
Carried (5 to 2)		

6. Confirming By-law

Moved By Mike Ciolfi
Seconded By Ron Kore

BE IT RESOLVED THAT the following By-law be read a first, second and third time and passed:

Being a By-law No. 4216(2020) to Adopt, Ratify and Confirm the proceedings of Council of the Town of Pelham at its Special Meeting held on the 17th day of March, 2020.

Carried

7. Adjournment

Moved By Marianne Stewart

Seconded By Lisa Haun

BE IT RESOLVED THAT this Special Meeting of Council be adjourned until the next regular meeting scheduled for March 23, 2020 at 5:30 pm.

Carried

Mayor Marvin Junkin

Town Clerk, Nancy J. Bozzato