

**Cannabis Control Committee  
Town of Pelham**

**Minutes of Meeting  
Wednesday, November 6, 2019 - 5:00 p.m.  
Pelham Town Hall Council Chambers, 20 Pelham Town Square, Fonthill**

**PRESENT:** Mike Cioffi, Councillor - Town of Pelham  
Tim Nohara (**Chair**)  
John Langendoen  
Jim Steele  
Carla Baxter  
Bill Heska  
David Cribbs, CAO - Town of Pelham  
Barbara Wiens, Director, Community Planning & Development - Town of Pelham  
Shannon Larocque, Senior Planner, Community Planning & Development-Town of Pelham  
Jodi Legros, Administrative Assistant, Community Planning & Development-Town of Pelham  
(**Secretary**)

**REGRETS:** Louis Damm, Jim Jeffs

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**1. Declaration of Quorum**

Chair declared quorum at 5:05 pm.

**2. Approve Agenda**

Item 5c-Amendment to Site Plan By-law was added to the agenda.

Moved by C. Baxter, seconded by J. Steele that the agenda of November 6 be approved, as amended.

CARRIED

**3. Minutes**

- Chair delivered signed Minutes of September 18 to the Secretary.
- Moved by J. Langendoen, seconded by B. Heska that the minutes of October 2 and 30 be deferred to the next meeting date of November 13, 2019.

CARRIED

**4. Overview of Proposed Regulatory By-laws**

The Chair introduced a prepared 'Response Summary to the Town of Pelham October 28, 2019 Comments' and reviewed with the committee and town staff.

- Draft Cannabis Nuisance By-Law

The Committee reviewed their response to staff on the amendments to the draft Cannabis Nuisance By-law. Discussions ensued between town staff and committee members on the proposed changes in regards to paragraph 2b), 4a) and 4b), and the potential that adoption of the by-laws may be delayed. The committee indicated that it is focused on meeting dates as set out in their work plan.

Motion approved by C. Baxter, seconded by J. Steele to accept and approve the draft Cannabis Nuisance By-Law, as amended by removing paragraph 2b).

CARRIED

- Draft Odour Bylaw

The Committee reviewed their response to staff on amendments to the draft Odour By-law.

Motion approved by B. Heska, seconded by J. Steele to accept and approve the draft Odour By-law.

- Site Plan Control By-law proposed amendment

The Committee reviewed their proposed amendments to the Site Plan Control By-law.

Motion approved by C. Baxter, seconded by J. Steele to accept and approve the draft amendments to the Site Plan Control By-law.

CARRIED

T. Nohara requested and B. Wiens agreed to place the above three CCC-approved by-laws and amendments on the Agenda for the 2 December 2019 Council Policy & Priorities meeting and on the Agenda for the 16 December 2019 Council meeting for a vote.

M. Ciolfi prefers that town staff and the committee be in agreement and present By-laws together at council and requests that the entire committee confirm where they are at during the next Cannabis Control Committee meeting on November 13.

5. **Next meeting Date:** Wednesday, November 13, 2019 at 5:00 p.m.  
Fire Station #1 - 177 Highway 20 W, Fonthill

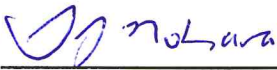
6. **Adjournment:**


Moved by B. Heska, seconded by J. Langendoen that the meeting be adjourned.

The meeting adjourned at approximately 7:02 p.m.

CARRIED

Signed by:

Edited by:   
Tim Nohara (Chair)

  
Prepared by: Jodi Legros, Administrative Assistant  
Community Planning & Development-Town of Pelham