

## **Memorandum**

### **Public Works Department - Engineering**

DATE: January 28, 2020  
TO: Curtis Thompson, Planner  
CC: Nancy J. Bozzato , Clerk; Holly Willford, Deputy Clerk; Jason Marr, Director of Public Works  
FROM: Tolga Aydin, Engineering Technologist  
RE: File A7/2020P  
6 Brucewood Street

Public Works has completed a review of the minor variance application A7/2020P for relief of Pelham Zoning By-Law 1136(1987), as amended. The application is made to seek relief from the following:

- Section 13.2 to allow a maximum lot coverage of 32.6% whereas the by-law permits 30%

Public Works has the following comments;

- A review of existing drainage and runoff conditions of the property was examined, and no adverse effects are anticipated based on the development. A comprehensive overall lot grading plan is required, complete with municipal service locations, downspout discharge locations, and overland flow arrows. The grading plan is to be to the satisfaction of the Director of Public Works.
- If the Applicant is to construct a new driveway, an Entrance Permit will be required. The Permit can be obtained through the Town of Pelham Public Works department