

## Memorandum

### Public Works Department - Engineering

DATE: January 16, 2020  
TO: Curtis Thompson, Planner  
CC: Nancy J. Bozzato , Clerk; Holly Willford, Deputy Clerk; Jason Marr, Director of Public Works  
FROM: Corey Sciarra, Engineering Technologist  
RE: File A22/2019P  
250 Canboro Road

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Public Works has completed a review of the minor variance application A22/2019P for relief of Pelham Zoning By-Law 1136(1987), as amended. The application is made to seek relief from the following:

- Section 7.7 (a) – “Maximum Lot Coverage (Accessory)” – to permit a maximum lot coverage of an accessory building of 2.7% whereas the by-law permits 1%.
- Section 7.7 (d) – “Maximum Accessory Building Height” – to permit a maximum accessory building height of 5m whereas the by-law permits 3.7m.

Public Works has the following comments:

- That the applicant submits a drainage plan addressing how the runoff from the new addition will be addressed to ensure that drainage does not negatively impact neighbouring properties.