

## **REGULAR COUNCIL MINUTES**

**Meeting #:** C-21/2019 - Regular Council  
**Date:** Monday, December 16, 2019  
**Time:** 5:30 PM  
**Location:** Town of Pelham Municipal Office - Council Chambers  
20 Pelham Town Square, Fonthill

**Members Present:** Marvin Junkin  
Mike Ciolfi  
Lisa Haun  
Bob Hildebrandt  
Ron Kore  
Marianne Stewart  
John Wink

**Staff Present:** Nancy Bozzato  
Bob Lymburner  
Marc MacDonald  
Jason Marr  
Teresa Quinlin  
Vickie vanRavenswaay  
Barbara Wiens  
Holly Willford  
David Cribbs

**Other:** Recipients of Council Certificates as Listed in Minutes  
Del Leney  
Regional Councillor Huson  
Interested Citizens  
Media

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### **1. Call to Order and Declaration of Quorum**

Noting that a quorum was present, the Mayor called the meeting to order at approximately 5:30 p.m.

### **2. Singing of National Anthem**

The National Anthem was sung by those present to officially open the meeting. Following, a moment of silence was observed to honour the unexpected passing of a Port Colborne Councillor's daughter.

### **3. Approval of Agenda**

**Moved By** Bob Hildebrandt  
**Seconded By** Marianne Stewart

**BE IT RESOLVED THAT the agenda for the December 16th, 2019 Regular meeting of Council be adopted.**

**Carried**

**4. Disclosure of Pecuniary Interests and General Nature Thereof**

There were no pecuniary interests disclosed by any of the members present.

**5. Hearing of Presentation, Delegations, Regional Report**

**5.1 Presentations**

**5.1.1 2019 Christmas Card Presentation**

Individuals involved in the artistic work that formed the 2019 Town of Pelham Christmas cards were acknowledged, presented a certificate and a supply of cards to commemorate their efforts.

Serena Hounslow (cover of the card)

Mira Bussi

Lola Hughes

Evan LeMay

Lauren Letourneau

Kathleen Lowry

Ashley McWilliams

Isabella Moreno

Julia Policella

Emma Robinson

Charlotte Stone

Olivia Thiessen

**5.1.2 E. L. Crossley Secondary School**

Members and coaches from the E. L. Crossley Secondary School Senior Girls Volleyball team, having recently won the OFSSA Championship competition, were presented certificates on behalf of the Town.

Ontario Secondary School Championship Senior Volleyball Team

Emma Hilts

Jessica Konkle

Katherine Konkle

Mya Newton

Emma Brownlee

Grace Teal

Emma Wintle

Kayleigh Smith

Taylor Dellemonache

Hannah Nicholls

Mady Smith  
Sydney Grummett  
Pooja Senthil

Coaches: Jessica Kropac and Michelle Gibson

## **5.2 Delegations**

### **5.2.1 Del Leney - 1084 Quaker Road**

Ms. Leny presented information regarding their property known municipally as 1084 Quaker Road, seeking a zoning amendment to allow for their dwelling to continue to be used as a triplex and exempt them from the zoning amendment application process. The Mayor asked the Director of Community Planning and Development to explain the zoning provisions for the subject property. A copy of Ms. Leny's speaking notes is on file.

**Moved By** John Wink

**Seconded By** Bob Hildebrandt

**BE IT RESOLVED that Council receive the delegation by Del Leney regarding 1084 Quaker Road, for information.**

**Carried**

**Moved By** Bob Hildebrandt

**Seconded By** John Wink

**THAT The agenda be amended to add an item for closed session at the end of the meeting, to obtain legal advice from the Chief Administrative Officer.**

**Carried**

## **5.3 Report of Regional Councillor**

**Moved By** Lisa Haun

**Seconded By** Ron Kore

**BE IT RESOLVED THAT the December 16, 2019 report submitted by Regional Councillor Huson, be received for information.**

**Carried**

## **6. Adoption of Minutes**

**Moved By** Ron Kore

**Seconded By** Lisa Haun

**BE IT RESOLVED THAT the following minutes be adopted as printed, circulated and read:**

- 1. SC-39/2019 - Special Council December 2, 2019**
- 2. C-20/2019 - Council December 2, 2019**
- 3. SC-40/2019 - Special Council December 5, 2019**

**Carried**

**7. Business Arising from Council Minutes**

None

**8. Request(s) to Lift Consent Agenda Item(s) for Separate Consideration**

No items were lifted.

**9. Consent Agenda Items to be Considered in Block**

**Moved By** Mike Ciolfi

**Seconded By** Ron Kore

**BE IT RESOLVED THAT the Consent Agenda items as listed on the December 16th, 2019 Council Agenda be received and the recommendations contained therein be approved, as applicable,**

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**9.1 Presentation of Recommendations Arising from COW or P&P, for Council Approval**

**BE IT RESOLVED THAT COUNCIL HEREBY approves the Recommendations Resulting from the following:**

- 1. P&P-09/2019 - Policy and Priorities Committee - December 2, 2019**

**9.2 Minutes Approval – Committee**

**BE IT RESOLVED THAT Council receive the Policy and Priorities Committee minutes, dated December 2, 2019 for information.**

**9.4 Action Correspondence of a Routine Nature**

**9.4.1 Proclamation Request - Crime Stoppers Awareness Month - January 2020**

**BE IT RESOLVED THAT the Corporation of the Town of Pelham hereby proclaim January 2020 as Crime Stoppers Awareness Month.**

**9.5 Information Correspondence Items**

**9.5.1 Niagara Peninsula Conservation Authority Board Minutes  
- November 20, 2019**

**9.7 Committee Minutes for Information**

**9.7.1 Mayors Youth Advisory Committee Minutes**

**BE IT RESOLVED THAT Council receive the Mayors Youth Advisory Committee minutes dated October 22, 2019, for information.**

**9.7.2 Cannabis Control Committee Minutes**

**BE IT RESOLVED THAT Council receive the Cannabis Control Committee minutes dated October 2, 2019 and October 30, 2019, for information.**

**9.7.3 Library Board Minutes**

**BE IT RESOLVED THAT Council receive the Pelham Library Board minutes dated October 23, 2019, for information.**

**9.7.4 Committee of Adjustment Minutes**

**BE IT RESOLVED THAT Council receive the Committee of Adjustment minutes dated August 13, 2019, for information.**

**Carried**

**10. Items for Separate Consideration, if Any**

None

**11. Presentation & Consideration of Reports**

**11.1 Reports from Members of Council:**

**11.2 Staff Reports Requiring Action**

**11.2.1 Proposed EarlyON Child and Family Centre - Old Pelham Town Hall , 2019-0156-Recreation**

The motion was divided.

**Moved By** Mike Ciolfi

**Seconded By** Ron Kore

BE IT RESOLVED THAT Council receive Report #2019-0156 and

THAT the EarlyOn Child and Family Centre program be welcomed to the Old Pelham Town Hall commencing January 6, 2020;

AND THAT the Director of Public Works be directed to initiate an RFP for the engineering of a septic holding tank to replace the existing septic system at the Old Pelham Town Hall

**Amendment:**  
**Moved By** Mike Ciolfi  
**Seconded By** Ron Kore

**BE IT RESOLVED THAT Council receive Report  
#2019-0156 and  
THAT the EarlyOn Child and Family Centre program  
be welcomed to the Old Pelham Town Hall  
commencing January 6, 2020;**

**Carried**

**Amendment:**  
**Moved By** Mike Ciolfi  
**Seconded By** Ron Kore

THAT the Director of Public Works be directed to initiate an RFP for the engineering of a septic holding tank to replace the existing septic system at the Old Pelham Town Hall

**Amendment:**  
**Moved By** Bob Hildebrandt  
**Seconded By** Ron Kore

**THAT the report be referred back to the Director of  
Public Works to report back to Council in March 2020  
to provide more details regarding the replacement  
septic tank at Old Pelham Town Hall.**

**Carried**

**12. Unfinished Business**

None

**13. New Business**

None

**14. Presentation and Consideration of By-Laws**

**Moved By** Mike Ciolfi  
**Seconded By** Ron Kore

**BE IT RESOLVED THAT the Council of the Town of Pelham,  
having given due consideration to the following By-laws do  
now read a first, second and third time and do pass same, and  
THAT the Mayor and Clerk be and are hereby authorized to sign  
and seal the by-laws:**

1. **By-law #4179(2019) - Being a by-law to amend By-law #3334(2013), being a by-law to adopt an Emergency Management Program, Emergency Management Plan and to Empower Mutual Assistance Agreements Governing Provision of Necessary Services During an Emergency.**
2. **By-law #4180(2019) - Being a by-law to authorize the Mayor and clerk to enter into an Agreement with The Herrington Group Ltd. for consulting services as per the Proposal to coordinate Accessibility for Ontarians with Disability Act compliance for the period February 1, 2020 to January 31, 2022, and to Repeal and Replace By-law #3574(2015).**
3. **By-law #4181(2019) - Being a by-law to assume the subdivision known as Cherry Ridge Extension Subdivision and to designate the streets within the subdivisions as a "public highway" in accordance with the Subdivision Agreement.**
4. **By-law 4182(2019) - Being a by-law to assume the subdivision known as Cherry Ridge Subdivision and to designate the streets within the subdivisions as a "public highway" in accordance with the Subdivision Agreements.**

**Carried**

**15. Motions and Notices of Motion**

None

**16. Matters for Committee of the Whole or Policy and Priorities Committee**

None

**17. Matters Arising Out of Committee of the Whole or Policy and Priorities Committee**

None

**18. Resolution to Move in Camera**

The meeting recessed until the conclusion of the Committee meeting and resumed immediately following.

**Moved By** Lisa Haun

**Seconded By** Ron Kore

**BE IT RESOLVED THAT Council recess the In Camera portion of the meeting and reconvene immediately following the Committee meeting scheduled for this evening.**

**Carried**

**Moved By** Lisa Haun  
**Seconded By** Ron Kore

**BE IT RESOLVED THAT** the regular Council meeting of December 16th, 2019 do now reconvene to complete the agenda.

**Carried**

**Moved By** Mike Ciolfi  
**Seconded By** Marianne Stewart

**THAT the Rules of Procedure as contained in the Town of Pelham Procedural By-law, be suspended;**

**AND THAT the specified meeting curfew time of 9:00 p.m. be and is hereby waived;**

**AND THAT the remainder of the business listed on the agenda for this meeting continue to be considered until all matter have been concluded**

**Carried**

**Moved By** Bob Hildebrandt  
**Seconded By** Marianne Stewart

**BE IT RESOLVED THAT** the next portion of the meeting be closed to the public in order to consider a matter under Section 239 (2) of the Municipal Act, as follows:

**Section 239(2) (b) - personal matters about an identifiable individual, including municipal employees; and Section 239 (2) (d) - labour relations or employee negotiations;**

**Section 239(2)(f) - advice subject to solicitor-client privilege including communications necessary for that purpose.**

**Section 239 (2) (f) - advice subject to solicitor client privilege including communications necessary for that purpose**

**Carried**

## **19. Rise From In Camera**

**Moved By** Marianne Stewart  
**Seconded By** John Wink

**BE IT RESOLVED THAT** Council adjourn the In Camera Session and that Council do now Rise, with report



Carried

**Moved By** Marianne Stewart

**Seconded By** John Wink

**BE IT RESOLVED THAT the Chief Administrative Officer be and is hereby authorized to undertake the directions provided during the In Camera meeting of December 16, 2019.**

Carried

**20. Confirming By-Law**

**Moved By** John Wink

**Seconded By** Bob Hildebrandt

**BE IT RESOLVED THAT the following By-law be read a first, second and third time and passed:**

**Being a By-law No. 4184 (2019) to Adopt, Ratify and Confirm the proceedings of Council of the Town of Pelham at its Regular Meeting held on the 16th day of December, 2019.**

Carried

**21. Adjournment**

**Moved By** John Wink

**Seconded By** Bob Hildebrandt

**BE IT RESOLVED THAT this Regular Meeting of Council be adjourned until the next regular meeting scheduled for January 13, 2020 at 5:30 pm.**

Carried

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Mayor: Marvin Junkin

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Town Clerk: Nancy J. Bozzato