

COMMITTEE REPORT CORPORATE SERVICES DEPARTMENT

Monday, December 16, 2019

Subject: 2020 User Fees and Charges

Recommendation:

THAT Committee receive Report #2019-0155- Corporate Services and recommend to Council to adopt the 2020 User Fees and Charges and THAT the necessary By-law be prepared for consideration at the next regular meeting.

Background:

Each year, every department reviews applicable user fees and charges to ensure those fees charged by the Town assist in covering some or all of the costs associated with providing a service, program, room or process within the Town, outside of the core functions of the municipality. Many are fees that have been established for new services, i.e. the community centre related fees.

Analysis:

It is recommended that the departmental increases to various services and programs be effective for 2020. By establishing an up to date 2020 fee schedule, staff can appropriately charge at 2020 rates.

Financial Considerations:

None.

Alternatives Reviewed:

N/A

Strategic Plan Relationship: Financial Sustainability

Adopting increases to the various departmental fees is required to assist in covering some or all of the costs associated with providing a service or program.

Consultation:

The User Fees and Charges have been reviewed by all members of SLT.

Other Pertinent Reports/Attachments:

Appendix 1 – 2020 User Fees and Charges

Prepared and Recommended by:

Teresa Quinlin, MBA, CPA, CA Director of Corporate Services/Treasurer

Prepared and Submitted by:

David Cribbs, BA, MA, JD, MPA Chief Administrative Officer