

**Cannabis Control Committee  
Town of Pelham**

**Minutes of Meeting  
Wednesday October 30, 2019 – 5:00 p.m.  
Fire Station #1 – 177 Highway 20 W, Fonthill**

**Present:** Mike Ciolfi, Councillor – Town of Pelham  
Tim Nohara (**Chair**)  
Jim Jeffs  
Louis Damm  
John Langendoen  
Jim Steele  
Bill Heska  
Carla Baxter  
David Cribbs, CAO – Town of Pelham  
Barbara Wiens, Director, Community Planning & Development – Town of Pelham  
Shannon Larocque, Senior Planner, Community Planning & Development – Town of Pelham  
Jodi Legros, Administrative Assistant, Community Planning & Development – Town of Pelham (**Secretary**)

**Other:** Phil Girard, P.Eng, PG Compliance Management

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**1. Declaration of Quorum**

Chair declared quorum at 5:08 p.m.

**2. Approve Agenda**

Moved by L. Damm, seconded by J. Langendoen that the agenda of October 30, 2019 be approved.

CARRIED

**3. Answers to Legal Questions**

B. Wiens handed out a sealed envelope to each member with the answers from our legal counsel concerning the questions posed by the committee. This information is privileged and confidential.

**4. Minutes**

- Chair provided signed Minutes of August 21, 28 and September 4, 2019 to the Secretary.
- Moved by B. Heska, seconded by J. Langendoen that the minutes of September 18, 2019 be approved, as amended.
- Moved by C. Baxter, seconded by J. Langendoen that the minutes of October 2, 2019 be deferred to the next meeting date of November 6, 2019.

CARRIED

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## 5. Presentation/Discussion with Phil Girard

Phil Girard addressed the committee for two hours as an expert on odour regulations in Ontario including the Environmental Protection Act and Reg.419, as well as the provincial standards and best practices used by industries who release odour to avoid adverse effects on their neighbours. Phil discussed items such as odour detection, odour units, how to regulate odour, odour guidelines, odour studies, how to measure odour, odour management, and neighbourhood, ambient odour monitoring/sampling programs. A copy of his presentation will be provided to the committee members.

6. The committee discussed its intention to bring draft by-laws to the Policy & Priority Council meeting scheduled on December 2, 2019 and requested that they be placed on the December 16, 2019 Council agenda.

7. **Next Meeting: November 6, 2019 at 5:00 pm – Council Chambers, Town of Pelham.**

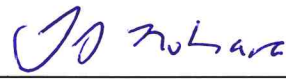
## 8. Adjournment

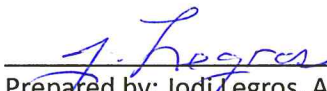
Moved by L. Damm, seconded by J. Steele that the meeting be adjourned.

The meeting adjourned at approximately 7:11 p.m. however discussions continued after adjournment until 7:37 p.m.

CARRIED.

Signed by:

*Editect*  
*By:*   
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Tim Nohara (Chair)

  
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Prepared by: Jodi Legros, Administrative Assistant  
Community Planning & Development-Town of Pelham