



## REQUEST TO APPEAR BEFORE COUNCIL FOR THE TOWN OF PELHAM

NAME: Patricia Shannon, Chair, MCC Hospitality Committee

ADDRESS: 81 Cherry Ridge Blvd. Fenwick, ON.

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The Council Chambers Is equipped with a laptop and projector. Please Check your audio/visual needs:

Laptop     Speaker     Internet Connection

PLEASE INDICATE THE DATE OF THE COUNCIL MEETING YOU WISH TO ATTEND AS A DELEGATION:  
Regular Council: 1<sup>st</sup> and 3<sup>rd</sup> Monday of the month; 5:30 p.m. (except summer schedule)

DATE: Nov 4, 2019.

Please identify the desired action of Council that you are seeking on this issue:

Updating Council on the goals & actions of the MCC Hospitality Advisory Committee

I have never spoken on this issue before. Key points of my deputation are as follows:

**(Written presentation must accompany the request)**

- Introduce members of the Committee
- Goals & Action Steps
- Actions taken to date

In accordance with the Procedure By-law, Requests to Appear before Council with respect to a matter already on Council's Agenda shall submit a written request to the Clerk no later than 12:00 noon, eight business days prior to the meeting of Council. Delegation requests to address Council on matters not already on the Agenda of Council must be submitted at least fourteen (14) days before the date and time of the Meeting of Council. Delegations shall only be heard at regular Meetings of Council, unless specifically invited by Council to a Meeting of a Committee of Council.

**All requests must include a copy of the presentation materials as detailed in the deputation protocol. Failure to provide the required information on time will result in a deferral or denial. Delegations are limited to ten (10) minutes.**

I have read and understand the deputation protocol included with this form; and, that the information contained on this form, including any attachments, will become public documents and listed on Town Meeting Agendas and on the Town's website.

I also understand that presentation materials must be submitted with this deputation form. Electronic presentations must be e-mailed to [NJBozzato@pelham.ca](mailto:NJBozzato@pelham.ca) in accordance with the deadlines outlined above.

Patricia Shannon  
Signature

Oct 17, 2019  
Date