

Subject: Town of Pelham Emergency Plan 2019

Recommendation:

THAT Committee receive Report #2019-0143 and recommend to Council:

THAT the Town of Pelham Emergency Plan be approved; and

THAT staff be directed to prepare the necessary bylaw for Council consideration on December 16, 2019

Background:

Every municipality is required to develop and implement an emergency plan; the plan shall be reviewed annually and revised as required by the emergency management program committee as per Ontario Regulation 380/04.

Analysis:

The current Town of Pelham's emergency Plan was reviewed by the Fire Chief (CEMC) and a number of sections within the plan required updating. The Plan was also reviewed by an outside subject matter expert who contributed to the revisions. The final draft has been reviewed and accepted by the program committee. Revisions focus on the notification process, which was expanded to assist members of the group to operate during an incident, roles and responsibilities of directors within the EOC and finally contact information.

Financial Considerations:

There are no direct costs associated with this report.

Alternatives Reviewed:

This is a statutory requirement to which there are no alternatives.

Strategic Plan Relationship: Strong Organization

Consultation:

P.M. Jannetta & Associates

Emergency management program committee

Fire Chief (CEMC)

Other Pertinent Reports/Attachments:

None

Prepared and Recommended by:

Bob Lymburner, Fire Chief

Prepared and Submitted by:

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Chief Administrative Officer